

REGULAR MEETING, TOWN OF RANDOLPH, October 11, 2017

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 11th day of October 2017.

PRESENT: Dale Senn ----- Supervisor
John Hale ----- Councilman
Amber Frame ----- Councilwoman
Tim Beach ----- Councilman
Nate Root ----- Councilman
Gretchen Hind ----- Clerk
Gary Sickles ----- Superintendent of Highways
Bridget Marshall ----- Attorney

ABSENT:

OTHERS PRESENT: Dave Heckman - Code Enforcement; Jeff Greeley – Town Justice; Dave Fischer and Don McElwain-Water Department; Kathy Sickles-Deputy Clerk; Caleb Henning-MDA Engineers; Elise Gorth-Randolph Register;

REGULAR MEETING

Supervisor Senn called the meeting to order at 7:30PM with the pledge of allegiance.

PUBLIC PARTICIPATION

Dave Messinger – Planning Board

Dave Messinger discussed the reasoning for the \$10,000 grant writer request in the budget.

REPORT OF TOWN OFFICIALS

TOWN JUSTICE – Just Greeley reported there were 174 charges for September. He has finished his required training hours and the Court Clerk attended a conference.

CODE ENFORCEMENT

5 permits for a total of \$175 were issued for September 2017.

RACDC- NO REPORT

Monthly Report of the Supervisor

September 2017 reports were provided to the Board.

WATER/SEWER

MDA provided report and update was given by Caleb Henning on the DWSRF project.

CLERK

Clerk Hind submitted the monthly report for September 2017 to the Board. The local shares were \$747.66 to the Supervisor and \$4,571.26 to the Town.

SUPERINTENDENT OF HIGHWAYS

A report was supplied the Board on the activities for the month of September 2017.

SAMPLE HILL

OLD BUSINESS

RESOLUTION 115-2017

DECLARING 135 & 141 MAIN STREET PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES AND IS SURPLUS PROPERTY

WHEREAS, all Board members, having due notice of said meeting, and that pursuant to Article 7, §104 of the public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Town Board of the Town of Randolph owns properties in the Town of Randolph, identified as SBL #70.072-2-13 and 70.072-2-12

WHEREAS, in accordance with Article 4, §62 (2) of the Town Law, the Town Board of the Town of Randolph has the power to take, purchase, hold, lease, sell and convey real property as the purposes of the Town may require; and

WHEREAS, said municipal property above is of no value to the Town of Randolph and is declared to be surplus municipal property and can be sold for fair and adequate consideration; and

WHEREAS, the Town of Randolph has been contacted by Reid Smith II expressing an interest in purchasing the property herein described, and

WHEREAS, Reid Smith II has offered \$1 each for these properties along with all associated property transfer costs and the Town of Randolph believes this to be fair and adequate consideration.

NOW ON A MOTION OF Nate Root, which was duly seconded by Amber Frame, now therefore

BE IT RESOLVED, that the Town Board of Randolph that the properties identified as SBL# 70.072-2-13 and 70.072-2-12, is surplus municipal property and shall be sold to Reid Smith II for fair and adequate consideration of \$1.00 along with all associated property transfer costs.

RESOLVED, that this is subject to a permissive referendum and shall become effective in thirty (30) days after its adoption, or, thereafter, upon approval by the affirmative vote of a majority of the qualified electors of the Town voting on such propositions for its approval, if within thirty (30) days after its adoption there is filed with the Town Clerk a petition signed and acknowledged by electors in the Town in number equal to at least twenty per centum of such electors in the Town, as shown on the register of electors for the previous general Town election, protesting against such act or resolution and requesting that it be submitted to the electors of the Town for their approval or disapproval; and be it further

RESOLVED, by the Town Board of the Town of Randolph this resolution shall not take effect until thirty (30) days after its adoption, as stated above such sale is subject to permissive referendum; and be it further

RESOLVED, that the Town Clerk be and she hereby is directed to publish an abstract of this resolution in the official newspapers of the Town of Randolph within (10) days of the adoption of same.

NEW BUSINESS

RESOLUTION 116-2017

MILL STREET CULVERT REPLACEMENT PAY APP NO. 2 AND CHANGE ORDER NO. 1, W. MAIN AT CASWELL AND SAMPLE HILL ROAD PAY APP NO. 2 AND CHANGE ORDER No. 1 - CATCO

On a motion of Councilman Beach, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Hale, Senn, Beach, Frame, Root

Resolved that Town authorizes Pay Application No. 2 for \$31,507.28 to CATCO and Change Order No. 1 for Mill Street Culvert Replacement FEMA Project and Pay Application No. 2 for \$35,296.88 to CATCO and Change Order No. 1 for W. Main St. at Caswell and Sample Hill Rd. Culvert Replacement FEMA Project.

RESOLUTION 117-2017

DWSRF CONTRACT NO. 5G – STC Construction-PAY APP NO. 2

On a motion of Councilman Beach, seconded by Councilman Hale, the following resolution was

ADOPTED Ayes 5 Hale, Senn, Beach, Frame, Root

Resolved that Town authorizes payment of \$57,047.50 to STC Construction for DWSRF Contract No. 5G.

RESOLUTION 118-2017

2018 PRELIMINARY BUDGET

On a motion of Councilman Beach, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Hale, Senn, Beach, Frame, Root

Resolved that Town adopt the 2018 Tentative Budget as the 2018 Preliminary Budget after: an additional \$2,000 is added to A8810.4. The additional monies are to be used to subsidize the East Randolph and Randolph Cemeteries for a total of \$2,500 per cemetery annually. Remove a wage increase in A1355.1. Increase A1110.1A to \$19,003.40. Change all salaried wages to a 2% increase and hourly to a \$.40 increase except minimum wage employees.

RESOLUTION 119-2017

SCHEDULE PUBLIC HEARING ON THE 2018 PRELIMINARY BUDGET

On a motion of Councilman Beach, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Hale, Senn, Beach, Frame, Root

Resolved that Town sets the Public Hearing to hear all persons for or against the proposed 2018 Town of Randolph Budget for November 8 at 7:30PM.

RESOLUTION 120-2017

SAMPLE HILL CEMETERY LOT SALE

On a motion of Councilman Beach, seconded by Councilman Hale, the following resolution was

ADOPTED Ayes 5 Hale, Senn, Beach, Frame, Root

Resolved that as per the Sample Hill cemetery Rules and Regulations, Dick and Bonnie Covedill have requested to purchase two (2) cemetery lots. The Board hereby authorizes the sale of two (2) cemetery lots to Dick and Bonnie Covedill.

NYS FAMILY LEAVE ACT

No action was taken on the NYS Family Leave Act.

RESOLUTION 121-2017

2018/19 JCAP GRANT

On a motion of Councilman Beach, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Hale, Senn, Beach, Frame, Root

WHEREAS, it is necessary to make application to the State of New York, Unified Court System.

WHEREAS, it is necessary for the Town Supervisor to sign for the Town of Randolph now, therefore be it

RESOLVED, the Town of Randolph does hereby authorize that Dale Senn, Supervisor of the Town of Randolph, is to enter into agreement with the State of New York, Unified Court Program with an application, which shall remain active and eligible for funding for two consecutive state fiscal years.

RESOLUTION 122-2017

LEAVE OF ABSENCE

On a motion of Councilman Root, seconded by Councilman Beach, the following resolution was

ADOPTED Ayes 5 Root, Hale, Senn, Frame, Beach
Nays 0

Resolved that the Board grant Ken Miller a leave of absence from employment for a period of up to one year beginning October 2nd for Medical Treatments.

RESOLUTION 123-2017

HIRE OF SEASONAL EMPLOYEE – HIGHWAY DEPT.

On a motion of Councilman Beach, seconded by Councilman Hale, the following resolution was

ADOPTED Ayes 5 Root, Hale, Senn, Frame, Beach
 Nays 0

Resolved that the Board authorizes the Highway Superintendent to hire a seasonal employee for sidewalk snow removal for \$11.50 per hour.

RESOLUTION 124-2017

WATER/SEWER SOFTWARE ANNUAL SUPPORT CONTRACT

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 5 Root, Hale, Senn, Frame, Beach
 Nays 0

Resolved that the Board authorizes Supervisor Senn to sign the Annual Water/Sewer Software Support Contract.

RESOLUTION 125-2017

RESTORE NY GRANT

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 5 Root, Hale, Senn, Frame, Beach
 Nays 0

Resolved that the Board authorizes the application for the RESTORE NY grant for 135 and 141 Main Street. Any grant writing expenses are to be paid by the building owner.

RESOLUTION 126-2017

APPROVAL OF MINUTES

On a motion of Councilman Hale, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 5 Hale, Senn, Frame, Beach, Root
 Nays 0

Resolved that the minutes of September 13, 2017 be approved as presented.

RESOLUTION 127-2017

BUDGET TRANSFER

On a motion of Councilman Beach seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Hale, Senn, Frame, Root, Beach
 Nays 0

Resolved that the Town authorizes the following budget transfer:

\$1,228 From A1990.4 – Contingent
\$1,228 To A1420.4 – Attorney – Contractual

\$158 From A1990.4 - Contingent

\$158 To A1920.4 – Special Items – Municipal Dues

RESOLUTION 128-2017

ADVERTISE FOR PROVISIONAL PART-TIME WATER TREATMENT PLANT OPERATOR TRAINEE POSTION

On a motion of Councilwoman Frame, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Root, Hale, Senn, Frame, Beach
 Nays 0

Resolved that the Board authorizes the advertisement and acceptance of applications for a Provisional Part-Time Water Treatment Plant Operation Trainee position. Applications will be accepted through November 3rd.

RESOLUTION 129-2017

AUDIT OF BILLS

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 5 Root, Hale, Senn, Frame, Beach
 Nays 0

Resolved that the bills be paid on Abstract #10 in the following amounts:

General Fund	No. 266-288	\$12,628.74
Street Lighting District		1,794.57
Refuse District		583.28
Debt District		
Snow Removal		
Highway Fund	No. 134-157	207,319.25
FEMA Repairs		70,000.81
Sewer Fund	No. 58-63	1,802.07
Water Fund	No. 114-127	7,698.67
WATER CAPITAL PROJECT – DWSRF #18013	No. 36-39	57,340.05

With no further business, on a motion from Councilman Beach, seconded by Councilman Root the meeting was adjourned at 9:50 pm. Carried unanimously.

Gretchen A. Hind, Town Clerk