



**FINANCIAL AGREEMENT FORM School Year \_\_\_\_\_**

*Submit one form for each student with the academy.*

Student's Last & First Name: \_\_\_\_\_

Grade: \_\_\_\_\_

This payment agreement is a part of the contract between the parent(s) of the child listed above and Gideon Academy (Gideon). The parent(s) of every child is required to timely complete, sign and return this form to the Gideon Business Department as a condition of being allowed to register for and attend classes at Gideon. Under this contract, it is the primary responsibility of the parent(s) to pay all tuition and other fees due to Gideon.

By signing this financial agreement form, you agree to pay all reasonable collection costs, including reasonable attorney fees and collection agency fees, incurred to collect any delinquent accounts. In the event of withdrawal from Gideon, refunds will be made in accordance with policy stated in the Parent/Student Handbook.

**Tuition Cost**

- Pre-K .....\$2,250
- Kindergarten - 12th Grade.....\$2,250

**Discounts**

- Tuition discount for families with multiple children: Full tuition is charged for the first and second child enrolled at the highest grade level. Discounts for other children in the same family of 10% are applied on a descending grade level basis.

**Please indicate the payment option for paying your tuition:** There is no discount and nor is there a processing fee associated with these payment plans.

- Annual Payment: Full tuition payment due by August 1, of current school year.
- Semester Payments: Tuition may be paid in two (2) equal monthly payments. Payment is due by August 1, and January 1, of current school year.
- Four Quarterly Payments: Tuition may be paid in four (4) equal monthly payments. Payment is due by August 1, October 1, January 1 and March 1 of current school year.
- Ten Equal Payments: Tuition may be paid in ten (10) equal monthly payments. The first payment is due August 1, with the final payment due May 1 of the current school year. .

**Curriculum Cost**

- Pre-K .....\$240
- Kindergarten - 12th Grade.....\$240

**Please indicate the payment option for paying your curriculum:**

- Annual Payment: Full payment in advance by July 15 of current school year.
- Semester Payments: Curriculum may be paid in two (2) equal payments of \$120. Payment is due by July 1 and December 1 of current school year.
- Quarterly Payments: Curriculum may be paid in four (4) equal monthly payments of \$60. Payment is due by July 15, September 1, December 1, and February 1 of current school year.

**Please deliver my invoice and/or statements via:**

E-Mail -  Father's  Mother's

Mail - There is a \$1 processing fee per month for invoice and/or statements to be mailed.

**Things to remember about your financial commitment to Gideon:**

- All payments are to be made as agreed upon. It is your responsibility to make your payment as schedule. If you do not receive a bill please notify the business office by the 1st of the month so we can reissue your bill.
- Gideon accepts cash, check, credit cards, and money orders.
- A student will not be able to re-enroll until all of your account is current (prior year balance paid in full), or satisfactory arrangements have been made with the School Board.
- The school staff does not make financial arrangements or decisions. Any arrangements should be made with the School Board or a Board designated individual.
- Payments are due by the 1<sup>st</sup>, but if not received by the 5<sup>th</sup> of each month, or the first business day thereafter, your account will can be charged a \$10 late fee.
- A \$35 fee will be charged for checks returned for insufficient funds. After two occurrences in a school year, only guaranteed funds (cashier's check, money order, cash, or certified check) will be accepted for payment.

**If payments are not received by the due date, please expect the following:**

- If payment is not received by the 5<sup>th</sup>, A late fee of \$10 can be charged to your account.
- If payment is not received by the 10<sup>th</sup>, expect to receive reminder letter from the Chief Financial Officer or Administrator.
- If payment is not received by the 25<sup>th</sup>, your student will not be permitted to attend school as of the first of the following month. In order to re-enroll your child the balance must be paid in full and a deposit may be required (this deposit will be applied to year end charges).

**Please note the following:**

- The fees noted above do not include additional fees (Annual Achievement Testing, Dual Enrollment, etc.) that are invoiced and due upon receipt.
- In the event of financial hardship, notify the School Board or Board designated individual immediately to work out a payment plan.
- Please inform the Gideon Business Office in writing at the address above or via e-mail at gideonwarriors@me.com if there are any changes to the billing name, address or payment option. If you choose the Full Payment Plan now but determine later in the semester that you would prefer the Monthly Payment Plan, you may change. However, when you change from the Full Payment Plan to the Monthly Payment Plan, you will be required to bring the account current under the monthly payment plan guidelines.

For the school year \_\_\_\_\_, I agree to pay all tuition and fees according to the option selected above.

Father/Guardian

Mother/Guardian

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Soc. Sec. #: \_\_\_\_\_

Soc. Sec. #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_