

## **Heather Hills PTO Board meeting Minutes**

**Date: September 11, 2013**

**Start time: 7:07 PM**

**End time: 8:30 PM**

### **Board members present:**

Anne Marie Pisano

Marie Farney

Robert Jordan

Karen Hayden

Dawn Wampler

### **Ms. Hosch welcomes general body and discussed the following**

- Enrollment is up to 400
- A few teachers out sick. Coverage is being provided by long-term substitutes.
- Goal to improve technology at the school, School needs LCD projectors and carts. Money from fund raisers will be used for that. School identified a carpenter that will build a shed that is stronger than the Lowes for the same price.
- Ms. Hosch interviewed an art teacher last week and has not heard anything from PGCPs yet.
- Discussion on Kids Creation Art Projects

### **Board and member introductions:**

#### **Dawn discussed vision and initiatives for the school year**

Technology Upgrades

#### **Marie Farney: Budget Report**

- Presentation of the budget and reasons for modifications.
- At a member's request, Marie provided a line by line explanation of each item.
- **Motion made for membership to approve budget. Motions APPROVED. All in favor.**

#### **Marie Farney: Treasurers Report**

- **Motion made for membership to approve financial report. Motions APPROVED. All in favor.**

#### **Dawn discussed traffic and drop off patterns**

- In the morning cars may take right onto Henning Lane then right into school lot.  
In the evenings cars should continue straight, drive through the neighborhood then park on left side of street. When all buses have left the school, parents and after-school vans will be admitted to pick up their students. This will mean turning left into the school lot.

- Parents expressed concerns about dropping children early and accessing Before Care. Parents also expressed concerns about busses arriving earlier than scheduled and drivers forcing the children to sit on the bus until a certain time.
- Questions on whether the school system policy is to inform parents of late busses. This is not the policy of the school and was offered as a courtesy. Dawn mentioned contacting the bus lots to determine status of the busses.
- Comments on how the change from last year's schedule start time has created traffic issues.
- Comments on how challenging it is to do PTO meetings from 7-8:30pm. Dawn offered to have the board research options for adjusting the dates and times.
- Parent offered to help set up a conference call for missing parents to participate in meetings remotely.

**Dawn discussed the various committees that need support and volunteers.**

The committees are: Fundraising, Family & Special Events, School Programs, Grounds Maintenance and Beautification, Communications (subcommittee under School Programs)

**Discussion on teacher parent communications and the use of technology to improve communications. Parent also mentioned a parent liaison between PTO and the classroom.**

Dawn asked for volunteers on the communications committee to help create solutions to the communication challenges. Parents interested in helping should put their name contact information and child's grade onto the committed signup list.

Ms Hosch commented on the policies for communicating with teachers, observing classrooms, and scheduling parent teacher meetings.