



Welcome to Galena Street East Production's 2016-2017 Performing Year!

The Annual Galena performing year begins June 2016 and ends May 31, 2017.

We are so glad you have decided to join the Galena family for this performing year. This packet includes information you will need in the coming year. It will help you be prepared for your first rehearsal on August 6, 2016.

This package includes the following information:

1. Membership Application – This form is to be completed by the parent(s) of the participant and turned in with a non-refundable \$100.00 audition fee at the time of audition. This \$100 fee will be applied toward your membership fee of \$325.00.
2. Tuition-Class Notice
3. Financial Obligation Information Sheet – please review this information, sign the bottom, and return before the end of auditions. An information page of additional fees is included. If you are a returning member, read this information carefully, as there have been changes made.
4. Statement of Responsibility – please review this information, sign, and return before auditions begin.
5. Dress and Conduct Guidelines for Participants in Galena Street East Productions.
6. Volunteer form – Please review and let us know where you want to help!
7. Other Important information to review before the first rehearsals begin.
8. Rehearsal clothing requirements and class schedule for participants.

Auditions for the coming year are June 4, 2016. There will be no auditions held in January 2017 (except Fireside).

We are so looking forward to a new and exciting year of Galena Street East. We look forward to getting to know you and your talented children.

Sincerely,

Jeri Clinger, Director

Richard Clinger, Director

T U I T I O N – N O T I C E

Tuition is now all inclusive and covers the following classes:

Clogging Instruction (not Team)

Technique/Ballet

Company Class

Show Preparation – extra rehearsals, dress rehearsals, tech week, etc.

Lifting (by invitation only)

Ron's Galena Tour Company Fee

Please review the following class schedule:

CLASS SCHEDULE

Thursday

4:30	- 5:30 pm	Children's Chorus
5:30	- 6:30 pm	Allegro/ESG
5:30	- 6:30 pm	Galena tour ballet
5:30	- 6:30 pm	Clogging
6:30	- 7:30 pm	Clogging
6:30	- 7:15 pm	Galena Tour technique
6:30	- 7:30 pm	Allegro technique
7:15	- 9:00 pm	Galena Tour

Saturday

7:00	- 8:00 am	Pre Clogging
7:00	- 9:00 am	Galena Tour Company
8:00	- 9:00 am	Children's Chorus ballet 3-8 th grade
8:30	- 9:00 am	Kinder Clogging
9:00	- 10:00 am	Children's Chorus Company Class
9:00	- 10:00 am	Fireside rehearsal
10:00	- 11:00 am	Team Clogging

Please do not be late to class. If you are unable to attend class, call or email your group leader and copy Ron and Jeri to let them know.

GALENA STREET EAST PRODUCTIONS
-Membership Application-

Last Name _____

First Name _____

Father's Name _____

Mother's Name _____

Address _____

Address _____

(city and zip code)

(city and zip code)

Home Phone _____

Home Phone _____

Work Phone _____

Work Phone _____

Cell Phone _____

Cell Phone _____

E-mail _____

E-mail _____

Performer 1 _____

Grade 2016-2017 _____

School _____

Date of Birth _____

Performer 2 _____

Grade 2016-2017 _____

School _____

Date of Birth _____

Performer 3 _____

Grade 2016-2017 _____

School _____

Date of Birth _____

Performer 4 _____

Grade 2016-2017 _____

School _____

Date of Birth _____

FINANCAL OBLIGATIONS INFORMATION SHEET

1. **Family Membership** - Each family is obligated to pay \$325.00 for membership in the organization (\$40.00 Fireside only). These fees help to support the administrative costs of the organization, such as utilities of the studio, postage, supplies, purchase and replacement of sound and lighting equipment, etc. This fee is due by August 31, 2016, if not paid by this date, an additional 10% late fee will be added.
2. **Costume Rental** - There is a costume rental fee for all performers and understudies associated with each performing group. These funds pay for purchasing, designing, manufacturing, cleaning, storing, and maintaining costumes for every group. This fee is due by August 31, 2016, if not paid by this date, an additional 10% late fee will be added.
Note: You may be asked to provide or purchase costume items of your own for specialty numbers and solo performances.
3. **Tuition** - Your child will be attending classes at least once a week to learn the musical numbers and dances for performance. Tuition fees pay for the instructors' time as well as rehearsal hall rental. If you have a 3 or more children participating as performers, the 3rd, 4th, 5th, etc., tuitions will be reduced by 50%.
 - a. One-quarter of tuition is due by July 31, 2016
 - b. The second one-quarter of tuition is due by October 31, 2016,
 - c. The balance of tuition must be paid in full by December 1, 2016.
 - d. **If tuition is not paid up to date by the deadlines, a late fee of \$10 per month will be added to your tuition invoice.**
4. **Tour** – A tour payment schedule will be given to those who are invited on tour. Delinquent tour payments will result in a late fee of \$50 at the passing of each deadline. There will be an extra fee for credit card payments of 4%.

5. **Fee Calculation – (to be calculated by treasurer at auditions)**

PERFORMING GROUP	COSTUME RENTAL	ANNUAL TUITION
Children's Chorus	\$100.00	\$1,150.00
Clogging Team	\$75.00	\$500.00
Allegro/ESG	\$100.00	\$1,150.00
Galena Touring Company & Understudies	\$250.00	\$1,150.00 Ron's Fee \$320.00
Fireside	\$40.00	\$100.00

6. **Fundraisers** – It is expected that each family will attend at least one company fundraiser. If there is a large fundraiser, each family will volunteer at least 2 hours and obtain \$75 worth of donations. If you wish to opt out of the fundraiser, a payment of \$200.00 will be accepted in lieu of hours and donations.
7. **Volunteer hours** – A total of 50 volunteer hours are expected for each family each year.
 - a. A minimum of ten hours are to be volunteered during Holiday Tapestry. Dressing a performer who is your child does not count toward volunteer hours. Each family is responsible to sell or buy \$250.00 worth of Holiday Tapestry tickets.
 - b. Verification of a minimum of 25 hours is to be reported to your group leader by December 31st. The remaining 25 hours are to be reported by May 15th.
 - c. If you wish to opt out of volunteer time, a payment of \$500.00 will be accepted in lieu of hours.
8. **Acknowledgment** - I understand that these fees are
 - 1) Annual for the year June 2016 to May 2017
 - 2) Non-refundable
 - 3) Non-pro-ratable

I agree to be responsible for full payment of all required fees and costs for my child(ren) to participate in Galena Street East Production per the required deadlines noted above regardless of my child's continued participation for the entire performing year.

9. **There will be an extra fee for credit card payments of 4%.**

Signature

Date

Print Name

NOTE: Class fees may be paid at the studio on Saturday Mornings 7:00 am to 9:00 am at the office or they may be mailed to P. Allen, 8413 Citadel Way, Sacramento, CA 95826. Credit Card payments can be made only at the studio.

GALENA STREET EAST PRODUCTIONS

-Statement of Responsibility-

GALENA STREET EAST PRODUCTIONS, it's directors and chaperones, are hereby released and held harmless for any loss of personal belongings or equipment, or injury to

Child's Name

Child's Name

Child's Name

Child's Name

Signature of Parent/Date

I understand that any willful damage to rooms, dance facilities, furniture, or travel accommodations by my child will be paid by me personally and not at the expense of GALENA STREET EAST PRODUCTIONS, it's directors or chaperones.

Signature of Parent/Date

Dress and Conduct Guidelines for Participants In Galena Street Productions

We are very pleased to have you as a member of Galena Street East. We hope your experience in Galena will be full of unique opportunities in which to develop your talents, self-esteem, your spiritual well being and in making lasting friendships, in a caring and loving atmosphere.

The Galena Street East Board believes that a participant's appearance has an impression on ones attitude and behavior. A respect for the participants, their parents and teachers, the rehearsal and performance facilities and for the community is expressed in dressing appropriately for the proper time and place.

Dress Code

Rehearsals

Girls: All rehearsal clothing needs to be black, including bras. All age groups are required to wear a leotard (not T-shirts) and dance pants, skirt and dance-sweater. There will be no bare midriff leotards, two piece or extreme French-cut legs. Dance pants and biker shorts are acceptable. Leotards must be able to be worn with a bra. Changing leotards must be worn for dress rehearsals and shows. Dance shoes for the appropriate dance must be worn.

Boys: All rehearsal clothing needs to be black. Proper dance attire, for example, shorts sweats or pants that allow you to move well. Dance shoes must be worn.

To and From Performances

Galena Street collared polo shirt, or long sleeve Oxford shirt, in colors of red, white or navy with Galena logo. All shirts must be tucked inside of slacks or skirts. Slacks must be kaki, navy, black or gray or skirts for girls in same colors or attire otherwise designated by directors. All skirts must reach the kneecap.

All clothing being worn to shows and while on tour shall be within the bounds of decency and good taste as appropriate for our learning, performing, and touring situations. Clothes shall be sufficient to conceal undergarments at all times. See-through or fishnet fabrics, halter-tops, tank tops, off the shoulder or low-cut tops, spaghetti straps, and strapless attire are prohibited.

All clothing and jewelry must be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, or which advocate racial, ethnic or religious prejudice or the use of drugs or alcohol.

Administration may be prescriptive in augmenting and/or modifying the Galena Street Dress Standards to reflect their particular performing or tour environment. The Administration reserves the right to make final decisions regarding student grooming conduct and appearance.

Hairstyles

Extreme hairstyles or colors are not permitted unless designated for a costume. A student's hair should be clean and styled in a moderate manner. As a guide for male students, the hair is not extending below the top of the dress-shirt collar in the back. All male performers are to be clean-shaven. No visible tattoos or body piercing other than earrings.

Jewelry

For firesides and performances, one earring per ear for females and no earring(s) for males. Hoop earrings are strongly discouraged for safety reasons.

Headwear

For rehearsals: hats, caps, visors, and/or bandanas are not approved on the dance floor.

Initials _____ Date _____

Activities of Behavior

As a manner of personal commitment, participants are expected to demonstrate in daily living, strong moral and family values and commit to abiding the following standards:

- **Be honest, true, chaste**
- **Use clean language**
- **Respect others**
- **Abstain from alcoholic beverages, tobacco, and substance abuse**
- **Observe dress and grooming standards**
- **Refrain from stealing or shoplifting**
- **Refrain from deliberately damaging rehearsal or performance facilities at Galena Street property**
- **No possession of firearms, or any harmful weapon on Galena rental or performing property. Knives will only be carried as a tool when assigned by tech crew.**
- **Uphold and sustain laws of the land**
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High moral and family values are what constitute a Galena Street East performer staff, and volunteer. We expect these policies to be upheld by students, teachers, and volunteers while participating in all Galena Street East rehearsals, performances, tours, or social activities sponsored by the Galena Street East Company.

Galena Street East is a performing, non-profit youth organization.

I have read and understand the Dress and Conduct Guidelines for Participants in Galena Street East Productions. I recognize that by signing this statement, I am in agreement with all the rules set forth herein. I further recognize that willful disregard for the guidelines are grounds for immediate dismissal from Galena Street East Productions.

Signature

Date

Print Name

GALENA STREET EAST PRODUCTIONS

-Volunteer Form-

Family Volunteer Hours - Your family has an obligation to donate 50 working hours each performing year to assist the association with various activities. Volunteers are responsible for keeping track of their personal volunteer time. A list of at least 25 hours is to be turned in to group leaders by January 1st, and the remaining 25 hours by May 31st. If you wish to opt out of volunteering time, you may make a payment of \$500.00.

Family Name _____

Phone _____

Parent 1 _____

Parent 2 _____

Occupation _____

Occupation _____

I can assist in the following areas:

- _____ Fundraising
- _____ Backstage Help/Tech
- _____ Publicity
- _____ Sewing
- _____ Newsletter
- _____ Photography
- _____ Ad Sales
- _____ Lobby Decorations
- _____ Ushering
- _____ Will Call/Box office
- _____ Corporate Sponsorships
- _____ Tickets
- _____ Graphic Design/Program Layout
- _____ Props
- _____ Costumes (distribution or sewing)
- _____ As Needed

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- _____ Fundraising
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- _____ Tickets
- _____ Graphic Design/Program Layout
- _____ Props
- _____ Costumes (distribution or sewing)
- _____ As Needed

I/We have the following expertise/talent/skills/ we would like to share with the group:

IMPORTANT INFORMATION TO KNOW BEFORE THE FIRST REHEARSAL

Director	Jeri Clinger – regnilc@aol.com – 916-447-1467
Choreographer	Ron Cisneros - cisnerosdance@yahoo.com – 916-802-2063
Clogging Instructor	Clay Merrill – claymerrill@hotmail.com - Home: 916-897-8839 Cell: 916-544-2820
Treasurer	PerriAnn Allen – pa2allen@gmail.com - 916-806-9850
Operations	Kelli Bertagnigni – bertagninifam@hotmail.com - 916-990-5997
Tour Director	Paul Allen – paul.allen2@gmail.com - 916-416-1830

Group Leaders –

Children’s Chorus	Kristi Chavez - chavezeg@gmail.com – Home: 916-682-1010 Cell: 916-236-9901
Clogging	Chris Chavez - chavezeg@gmail.com – Home: 916-682-1010 Cell: 916-479-0230
Allegro/ESG	Mary Waraas – mwaraas@sanjuan.edu - 916-608-2867
Galena/Tour	Nancy Muncy – kl Nielson@aol.com – 916-609-0530
Fireside	Cori Grimsman – cgrimsman@comcast.net - 916-983-9414

Rehearsal clothing and costume requirements for performing groups:

All Groups – Rehearsal clothing must be all black (no logos), including sports bras. All shirts and leos must have sleeves.

International Children’s Chorus - Participants must provide their own international costume and the following items:

Boys - White long sleeve shirt, black slacks, black belt, black socks, black jazz shoes.

Girls – Hairpiece, tan changing leotard, white puffy sleeve leotard, black short sleeve leotard, black jazz shoes, petticoat, black jazz pants, black tights, white tights, tan tights (grades 6-8); 24” black dance skirt (grades 6-8) .

Cloggers - Participants must provide their own white clogging shoes.

East Street Gang - Participants must provide their own white long sleeve shirt, black slacks, black belt & socks, and black jazz shoes.

Allegro - Participants must provide their own hairpiece, changing leotard, pink ballet shoes, black jazz shoes, tan character shoes, black character shoes, black jazz-type pants (not shiny), black dance shorts, black dance skirt, black socks, tan tights, black tights, and white tights.

Galena/Tour – Girls- All black rehearsal clothing, Black gloves, Red gloves, White gloves, Black leggings, White tights, Black tights, Tan tights, Pink tights (if in ballet), Silver character shoes, Black character shoes, Gold character shoes, Tan character shoes, Black jazz shoes, Pink ballet shoes, Black jazz pants, hairpiece, black dance skirt, black socks, white socks

Boys- All black rehearsal clothing, Black slacks, White long sleeve shirt, Black socks & belt, Black jazz shoes, Black/white dance shoes, , V-neck white t-shirts, Black changing shorts

Fireside -Girls – Make or purchase selected Fireside dress, black hose, black shoes, pearl necklace & earrings.

Boys - White shirt, purchase selected Fireside clothes: gray slacks & tie.