



TUSTEN TOWN HALL



210 Bridge St.
Narrowsburg, NY 12764
(845) 252-7146

TOWN HALL REGULATIONS AND RENTAL AGREEMENT

- Fees:**
- 1.) \$ 25.00 charge for events for Tusten residents without the use of kitchen
 - 2.) \$ 50.00 charge for Tusten Residents or 501(c)(3) with use of kitchen
 - 3.) \$ 75.00 charge for Non-residents with or without the use of kitchen.

In addition all parties must leave **Two \$25.00 deposit checks**; One for garbage removal, the other for cleaning - These will be refunded when the key is returned and hall is left as agreed upon in the following terms and upon satisfactory inspection by the building cleaner. Please return key to Town Clerk or Bookkeeper to receive your deposits back. Office hours are as follows: Mon-Fri. 8am-2:30pm and Thursday evening 6-8 pm

REGULATIONS AND CHECK LIST:

ABSOLUTELY NO SMOKING IN THE TOWN HALL, INCLUDING BATHROOMS!



FOR PROFIT ORGANIZATIONS MUST HAVE PROOF OF LIABILITY INSURANCE

All cleaning supplies are to be supplied by renter.

- All garbage must be taken by the renter
- Tables wiped off and back in place
- Chairs wiped and stacked
- Wipe off kitchen counters if used
- Check bathrooms, leave clean
- Sweep floors
- Wash floors if any spills, or dirty due to party

ABUSERS OF THESE TERMS WILL FORFEIT THE DEPOSITS AND THE RIGHT TO USE THE TOWN HALL IN THE FUTURE.

THERE MUST BE AT LEAST TWO ADULTS CHAPERONING PARTIES INVOLVING CHILDREN. The adults will be liable for any misuse of the hall.

CHAPERONE#: _____ TELEPHONE _____
CHAPERONE#: _____ TELEPHONE _____

Hall Fee Received: _____ garbage deposit: _____ cleaning deposit: _____ Reservation Date and Time: _____

I am over the age of 21 and have read and consented to the above rental conditions: _____

Signature