

APPROVED MINUTES

RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

Board of Trustees

Tuesday, January 6, 2015; 5:00 to 6:30 PM

Location: 299 Kirk Road, Rochester, New York 14612

Mission: *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

1. Welcome/Call to Order and Introductions 5:10

- **Attending:** Nan Westervelt, Alan Lockwood, Dr. Marilynn Patterson-Grant, Audrey Cummings, Dale Klein, Craig Eichmann, Dr. Donna Marie Cozine
- **Absent:** Patrick Burke, Fred Kulikowski, Steven Gordon

2. Approval of Consent Agenda Items

[Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]

- **Motion 17.2 to approve Consent Agenda for Items listed below by Audrey Cummings and 2nd by Alan Lockwood**
 - **(Motion 17.3) Approve Corrected Minutes from December 2, 2014**
 - **(Motion 17.4) Approve Overall Agenda**
 - **There was no discussion and the motion was unanimously passed (Ayes 5 Nays 0)**
- 3. Alan Lockwood was appointed by the Chairperson to fill the vacated position of Secretary.**
- 4. Motion 17.5 to approve Revised Code of Conduct Policy tabled from December 2, 2014 meeting (See attached) was made by Alan Lockwood and Seconded by Dale Klein.**
- **Discussion:** The RA Code of Conduct Policy was revised to include information regarding the appeal process relative to disciplinary action decisions as requested by the Board at its 12/2/14 meeting.
 - **The motion was unanimously approved (Ayes 5 Nays 0).**
- 5. Finance & Audit Committee Report [Alan Lockwood in the absence of Fred Kulikowski]**
- Discussed balance sheet and P and L statement as of 12/31/2014 that was forwarded to the Board prior to the meeting. The finances are on target.
- 6. Facilities Committee [Alan Lockwood]**
- Facilities Renovation Update – The Facilities Committee will meet on January 7 to review revised renovation documents being submitted by Bergmann Associates.
 - School Purchase Update – The signed purchase Agreement has been received. The Finance Committee will discuss the steps for moving forward with purchasing plans after receiving renovation costs from Bergmann Associates on January 7.

7. **Human Resources Committee Report [Pat Burke]**

- No report was presented.
- Motion 17.6 to appoint substitute teachers (see attached annotated list) was made by Dale Klein seconded by Audrey Cummings. The motion was unanimously approved with a roll call vote.
 - Westervelt yes
 - Lockwood yes
 - Patterson-Grant yes
 - Cummings yes
 - Klein yes

8. **Governance Committee Report [Dale Klein]**

- **Motion 17.7 to approve Bert Brinkerhoff, Vice President, Business & Professional Banking at M&T Bank, as a board member (Class of 2017) for submission to the State Education Department for formal adoption upon SED approval was made by Audrey Cummings and seconded Alan Lockwood.**
- Discussion: Members of the Governance Committee met with Mr. Brinkerhoff after which the Committee recommended to the Board to formally invite him to become a member (after SED approval).
- **The motion was unanimously approved (Ayes 5 Nays 0)**

9. **Development Committee Report [Nan Westervelt]**

- On January 5, a wish list was distributed to the staff to request ideas for unbudgeted items for the school and/or individual classrooms that the board might be able to fundraise for in the future. Several items were submitted on January 6, with many more expected before the January 15 deadline. The Development Committee will review, prioritize and draft a plan for raising funds to meet the requests.
- Marilynn Patterson-Grant donated a 30-Second Advertisement highlighting Renaissance Academy at a sorority event in the spring. This video e-journal advertisement will be used as vehicle for recruitment and community awareness of RA. Dr. Grant was thanked for her generous donation.

10. **Ad Hoc Dashboard Committee (Marilynn/Audrey/Nan/Donna Marie)**

- Board Governance – Facilitated Review: Dr. Marilynn Patterson-Grant will contact any board members who have not yet completed the Board Governance checklist to submit their responses to her by January 20th.
- The responses will be used by the board to identify governance areas that may need attention.

11. **Old Business**

- All Board members will be photographed for inclusion on the website. Special arrangements can be made.

12. **New Business**

- The school website is up and running and is improved.

13. **Staff Report [Sent prior to meeting]**

- A document with an overview of Reasons for Students Leaving RA was presented and discussed.

14. Public Comments

➤ There were no public comments.

15. Motion 17.8 to adjourn was made at 6:45 by Alan Lockwood and seconded by Dale Klein and unanimously approved.