

OPPA! Student Policies Updated: 4/1/24

Student Preferred Name and Preferred Pronouns

In an effort to provide a safe place for all students and their families we will use the name and pronouns listed for each student on their Jackrabbit registration form for each class. On that registration form all parents/guardians will have the ability to put in preferred names (nicknames, or preferred name) as well as preferred pronouns for their child, parents/guardians may also opt to leave this section blank. If there is a change needed for any of these items on your registration form or student account it must be done by a parent/guardian in writing. We will not be able to accept these requests from students (under the age of 18). We as a staff will then update all records including (but not limited too) class roles, program listing, marketing materials etc. OPPA! Staff will then work closely with the student, family, and other staff members on a plan to inform and educate the student's peers.

All students have the right to discuss and express their name, gender identity and expression openly and decide when, with whom, and how much of their private information to share with others. OPPA! Staff will not however require the use of those names/pronouns from other class/staff until the request above has been submitted in writing. OPPA! Staff will however continue to support, love, and do our best to provide a safe and loving space for that child until an official change has been made.

Transfer Fee of \$75

If you are registered for one of our year-round classes and want to transfer to another class at the end of the first semester, you will be charged \$75 to transfer. If you have any questions regarding this policy, please talk to our education staff.

Tuition

After the first class session you are enrolled for (year long or semester) but before 11:59pm on the day before (your first) auditions there will be a drop fee of \$75, after that time the remainder of the semester or year tuition will be due immediately. There will be no refund or credits, either total or partial, of the registration fees or tuitions for early withdrawal. If you are paying through a third party it is your responsibility to contact OPPA! at the time of registration. All third-party payments MUST BE ARRANGED 5 days before the start of class. Otherwise, the card on file WILL BE CHARGED and all late fees and transaction fees above apply.

Monthly Payments

All semester only show classes (Kids, Jr, Sr) have the options to pay in full or be put on a monthly payment plan. **If you choose the Monthly Payment Plan there is an additional \$7 per month charge added to the tuition.** You may at any time during the semester pay off the remaining balance and the \$7 for the future months will not be charged. All year round classes can pay monthly with NO convenience fee.

Late Fees and Payment Policies

Tuition and Registration fees will be posted to your account after enrollment. The registration fee is due immediately after enrolling. If you are paying in full the payment is due on the first day of class for each semester. A late fee of \$15 will be charged if we are not able to collect payment by 11:59pm on the following day. If you elect to do monthly payments you will be charged monthly tuition on your scheduled day (a calendar will be provided). A late fee of \$15 will automatically be charged if not paid by 11:59pm on the day following the scheduled payment day each month. If your card declines or we are unable to pull the money out of the account on file a \$5 fee per transaction declined may be added to your account, this is in addition to any late fees. This does NOT change your future monthly payments or the amount you owe. These fees are on top of your balance remaining. If your payment does not go through on the scheduled date you must either call us during regular business hours or log into your jack rabbit portal to complete payment and avoid a late fee (if paid before late fee is charged) of \$15.

Assumption of Risk

Participation at On Pitch Performing arts and Pitched Perfectly in any way is voluntary. The participant recognizes that theatre is not without risk of physical injury and the participant fully assumes such risk, including paying for any and all medical treatment

Photo Release

I, the undersigned, do hereby consent and agree that On Pitch Performing Arts and Pitched Perfectly Studios, its employees, or agents have the right to take photographs, videotape, or digital recordings of my child and to use these in any and all media, now or hereafter known, exclusively for the purpose of Pitched Perfectly Studios and On Pitch Performing Arts. I further consent that my child's name may be revealed therein or by descriptive text or commentary.

Pick up and Drop Off

Student safety is foundational to a successful learning experience. To help ensure student safety, we request that you park your vehicle in a marked parking stall and escort your student into the building before class and out of the building after class. Please do not park your car or wait in your car in the fire lane next to the sidewalk to drop off or pick up your student since the congestion it can adversely affect the safety of other students who may be arriving at or leaving the building. Also, please turn off your car's engine if waiting in the parking lot to pick up your student. If you are more than 10 minutes late for pick up you will automatically be charged \$20 to ensure that the staff waiting with your child are compensated for their time.

Fees:

- YOU WILL BE CHARGED a \$35 Registration fee when you submit this application. There are no refunds on registration fees.
- If you are more than 10 minutes late for pick up you will automatically be charged \$20 to ensure that the staff waiting with your child are compensated for their time.
- After 2 Unexcused absences each unexcused absence will result in a \$10 fine added to your account per occurrence. An unexcused absence consists of any absence not on your conflict

calendar at the start of the semester or any illness not communicated to the staff before class starts.

- Semester only SHOW classes Monthly Tuition Fee is \$7 per month and will be automatically added to your monthly tuition.
- A \$5 fee for every transaction that is declined may be charged to your account.
- An additional late fee of \$15 will automatically be charged if payment is not made by 11:59 on the date following the due date of the payment.

Government Shutdown

In case of a local or state wide government mandate and we are asked to close our doors, we will do our best to provide all applicants with a continued education through online and other means of instruction. There will be no refunds, either total or partial, for tuition fees. For those enrolled in classes with a show, we will produce a show, most likely online, to the best of our abilities. There will be no refunds on tickets purchased for said show. Thank you!

Education VS Casting:

OPPA! believes fully in the power of theatre education to change our communities for the better. We do that through classes, and shows that sometimes involve casting. While casting in any show is necessary it can be a very large downfall to our mission at times. We however do not believe that the size of role you receive has any impact on what we do here... Educate. If you are coming to OPPA! and signing up for a show class because you and/or your child will only be happy if they get "the lead" our programs may not be the right fit for you. We encourage you to evaluate with yourself as the parent and your child BEFORE enrolling in our show classes. We love what theatre teaches kids (and adults) and believe that the educational outcome is far more important than the role they get. The value of learning about teamwork, leadership, speaking, confidence, etc is far more important than the role you play. You as the parent can cause the casting to be a great moment or a sad moment based on your choice when you read the cast list. We encourage you to learn more about our process and ask questions BEFORE auditions.

Attendance

It is important that students are consistent and punctual in their attendance to promote a positive learning and performance experience for themselves and their classmates. It is expected that when a student registers for a class, he/she will continue to attend from the beginning date through the end date of the class. Late arrival or early departure from class is discouraged, and no tuition reduction will be given for missing classes. Days marked mandatory on the calendar are important rehearsals for everyone, and students must be able to attend those days. After 2 Unexcused absences each unexcused absence will result in a \$10 fine added to your account per occurrence. An unexcused absence consists of any absence not on your conflict calendar at the start of the semester or any illness not communicated to the staff before class starts.

□ Communication

All communication, including class, rehearsal, performance, and payment information, will be conducted through Band- a group organization app. A current email address is still required to register for a class, and if there is a change in an email address, it is the responsibility of the student's primary contact to make the needed change to the email address using the Customer Portal. You will be invited to join a class BAND group before the first week of class. Band can be accessed through a mobile app or through a web browser. This page will hold ALL information needed for the class as well as provide a means of communication that is specific for each class. Students are welcome to create an account and join the band group at the discretion and supervision of a parent or legal guardian.