

# MONTAGUE COUNTY SHERIFF'S OFFICE

Sheriff Marshall W. Thomas  
Chief Deputy Jack Lawson



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## PATROL DEPUTY

### REPORTS TO:

Sergeant Investigator

### JOB OVERVIEW:

The primary function of the Sheriff's Department is law enforcement. That function is carried out mainly by the patrol deputy. The successful Montague County Deputy is one who performs their duties in an impartial and fair manner. That Deputy keeps their business and personal life above reproach and continually demonstrates the calling to protect life and property.

### RESPONSIBILITIES AND DUTIES:

- The Patrol Deputy performs preventative patrol in the unincorporated areas of Montague County and enforces the law.
- The Patrol Deputy takes calls on demand, walk ins, and telephone reports and responds to calls for service, assistance, and law enforcement emergencies.
- The Patrol Deputy responds to crime scenes, secures the scene to protect life and prevent further criminal acts.
- The Patrol Deputy takes information on incidents and criminal actions and effectively disseminates the information.
- The Patrol Deputy performs preliminary investigative work involving alleged crimes against persons or property with minimal supervision.
- The Patrol Deputy serves criminal and civil warrants and arrests law violators.
- The Patrol Deputy prepares detailed reports of activities and investigations made and testifies in court.
- The Patrol Deputy performs other law enforcement duties associated with being a licensed Texas Peace Officer in the detection and prevention of violations of the law.

## QUALIFICATIONS:

- A high school diploma or GED equivalent is required.
- Must have a minimum Basic Law Enforcement Certificate as required by the State of Texas.
- Must have a valid Texas Driver's License with a good driving record.
- Must be at least 21 years old.
- Must be willing and able to work any one of three shifts that provide 24 hours a day coverage for 7 days a week.
- Must be willing and able to work shifts at night, on weekends, on holidays, and be available for 24 hour call-out.
- Must maintain an acceptable degree of physical fitness.
- Must be able to communicate effectively, both verbally and in writing.
- Must be able to use a computer, radio, video camera, digital camera, and possess skills in the operation of a motor vehicle.
- Must be able to show proficiency in the use of handguns and other weapons and pass qualification courses as mandated.
- Having not been arrested for any reason within the past 5 years, no matter the disposition of the arrest.
- Not having a conviction of Driving While Intoxicated or Driving Under the Influence of Drugs within the last 5 years.