

September 24, 2013 ATA Meeting

Chugach Electric Association, 5601 Electron Drive

Present: Christian Dougherty, Dana Griffin, Ed Hendrickson, Jerry Kaplan, Trena Rairdon, Jody Wolfe, Scott Kohlhaas, Stephanie Williams, Reed Lekander

Excused: Peter Lang, Matt Henry, Andrea Rosenberg, Whitney Williams, Mona Yarnell

President Scott Kohlhaas called the meeting to order at 6:09 pm.

Minutes: Approval minutes from August 28th meeting deferred to next meeting.

President Reports – Scott recognized Reed for his outstanding tennis playing during regionals which was featured in Anchorage Daily News paper. Board members acknowledge the receipt of the USTA report from PNW representatives and information regarding USTA/PNW elections was given to board.

Treasurer's Report – No committee meeting. Discussed reimbursement of Quickbooks costs to Treasury and walked through updated financial reports.

Committee Reports:

- **Facility** – ATA and MOA continue efforts to provide information regarding indoor multi-use facility to the Turnagain Community Council. Updated information included projected costs and fee schedule. Also discussed was the necessity of a “Conflict of Interest” disclosure form to be completed by Board members. Draft will be sent out to board member for review.
- **Quick Start** –
- **Fundraising** – Discussed processes for sending out Thank You notes and tracking of Board donations. Fundraising activities for annual meeting, scheduled 11/21/13, were discussed.
- **USTA League** – Mixed doubles leagues registration underway. 40 and Over Mixed 7.0 to begin in October and 8.0 in November.
- **Membership** – Membership committee deciding whether to give pins or membership cards out with membership. Also discussed the renewal period and sending out an email reminder to membership.
- **Programming:**
 - **Tournament** – Next tournament, Alaska State Tennis Championships.
 - **Grand Prix** – Potential restructuring referred to tournament committee.
 - **Summer Program** – MOA court usage fees paid in full.
 - **High School Tennis** – Current school year participants totaled 279.
 - **Annual Meeting** – Scheduled for November 21, 2013 at Sourdough Mining Company.
- **Social Networking** – Quickstart information updated.
- **Holly Henry Fund** – No Report
- **Competition** – Committee chair step down due to scheduling issues. Board discussed potential chair replacements. Outstanding issue addressed by board.

Old Business:

- **Action Items list from March 4th meeting:**
 - List of Prize for raffle – Jerry
 - Balance Scorecard information under development – Peter
- **Action Items list from April 10th meeting:**
 - Peter working on Sharepoint

- **Action Items list from June 5th meeting:**
 - Clip pricing for next meeting – Trena
 - Invoice to Mike for last year activity for next meeting – Jody
 - Establish Competition Committee and draft mission statement for next meeting – Matt
 - Add survey to website for next meeting – Dana
- **Outreach to Matsu Tennis Association with potential of incorporating into ATA**
- **Tracking of Grand Prix points, who is responsible?**
- **Scholarship motion made but withdrawn after discussion. Board requested information on more comprehensive scholarship program, i.e. levels of support for different regional tournaments.**
- **Action Items list from July 10th meeting:**
 - Revise Sponsorship Brochure – Finance committee
 - New membership – all board members
 - Quick Start Facilities application – Andi
 - Survey Questions to Dana – Membership Committee
 - Research PCI Compliance – Dana
 - Option of accepting credit cards – Finance Committee
 - Grand Prix Points tracking – Peter
 - Sharepoint Presentation – Peter
 - Scholarship proposal – Ed
- **Action Items list from August 28th meeting:**
 - **Membership totals for various programs**
 - **Quickstart**
 - **Tournament participants**
 - **High School**
 - **Leagues**
 - **Tennis Programs**
 - **Call Sourdough regarding annual meeting** – Stephanie

New Business:

- **Board Nomination forms** – Dana
- **Windscreens take down schedule for 10/14/13 at 5:00 pm, email sent out** – Trena
- **Middle School Tennis potential supported by ATA.**
- **Hall of Fame nominees to be voted on at next meeting.**
- **Action items:**
 - **Thank you notes** – Jody
 - **Review of Conflict of Interest draft** – Board
 - **Contact potential Competition Committee Chair** – Scott
 - **Three items for Silent Auction at Annual Meeting** – Stephanie
 - **Draft Reimbursement Policy** – Scott/Ed
 - **Minutes from last meeting** – Trena
 - **Emails to ATA membership** – Trena
 - **Annual Meeting**
 - **Windscreens**
 - **Membership Renewals**
 - **Nominations for Board**

Next Meeting: The next meeting was scheduled for Wednesday October 16, 2013 at 6:00 pm at Chugach Electric Association, 5601 Electron Drive, Anchorage, Alaska.

The meeting adjourned at 9:02 pm.