

# Jharkhand Silk, Textile & Handicraft Development Corporation Ltd.

## Jharcraft

(A Govt. of Jharkhand Undertaking)

CIN: U17122JH2006SGC012606

NOTICE INVITING TENDER (NIT)

### NIT No. 5512

Jharkhand Silk, Textile and Handicraft Development Corporation Limited (Jharcraft) invites sealed tenders for retail space at centrally located commercial area at Ranchi, Jharkhand on monthly rental basis.

**Selection Procedure:** A single-stage techno-commercial evaluation system shall be adopted for selection of suitable bidder.

**Eligibility Criteria:** For eligibility criteria and other parameters, please refer to the Bid Documents.

**Procurement of Bid Document:** Bid documents can be procured from the office of the Managing Director, JHARCRAFT at the address given below on all working days from 10:00 AM to 6:00 PM from 27<sup>th</sup> August 2018 (Monday) to 10<sup>th</sup> September 2018 (Monday) on deposit of a non refundable demand draft of Rs. 5,000/- (Rupees Five Thousand Only) drawn in favour of "**Jharkhand Silk, Textile & Handicraft Development Corporation Limited**" payable at **Ranchi**. Alternatively, bidder can also download the Bid document from the website: [www.jharcraft.in](http://www.jharcraft.in) In case of downloading of the bid documents, bidder/(s) has to submit the demand draft of same amount (non refundable) along with the bid.

#### **Details :-**

Area	1,000 – 5,000 sq ft approximate + Storage/ Warehouse (500 sq.ft approx)
Type	Build up area, tiles flooring, false ceiling, access to well maintained toilets (2-minimum) etc.
Preference	Centrally Located with parking area (Main Road, Kanke road, Harmu Road, Bariyatu, Hinoo, Ratu Road etc. will be preferred)
Term Period	2 Years on renewal basis
Location	Ranchi, Jharkhand
Tender Token	Rs. 5,000/- (Rupees Five Thousand Only)
EMD	Rs. 35,000/- (Rupees Thirty Five Thousand Only)
Payment Details	Demand Draft drawn in favour of " <b>Jharkhand Silk, Textile &amp; Handicraft Development Corporation Limited</b> ", Payable at <b>Ranchi</b> . Account No.- <b>30186716369</b> Bank – <b>State Bank of India (Nepal House Branch, Ranchi)</b>

**Last Date of Submission:** 10<sup>th</sup> September 2018 (Monday) by 12:00 PM in the office of the Managing Director, JHARCRAFT and shall be opened at 4:00 PM on the same day at the address given below.

Contact Details: DGM (Marketing), Jharcraft  
D.I.C. Campus, Ratu Road, Ranchi – 834001 (Jharkhand)  
Tel: 0651 2280042; Mob: +91-9771434665; Fax: 0651 2282059



**Technical bid should comprise of following documents:**

1. Self attested copies of income tax return. In case of company - audited balance sheet (CA Verified) of previous 3 years along with GST registration certificate may also be attached, if any).
2. Earnest money deposit Rs. 35,000/- along with tender fee in the form of Demand Draft in favour of Jharkhand Silk, Textile and Handicraft Development Corporation Limited payable at Ranchi.
3. Land Registration/ Property papers (Self Attested).
4. Copy of Electricity bill. (Not more than three months old)
5. Photographs of space and Blueprint of the location of the space offered.
6. Disclaimer as in Annexure 1.
7. Details as in Annexure 2.

**Other terms and conditions:**

- I. The tender must be submitted in the prescribed form only, duly signed by the competent authority. No forms shall be considered valid in absence of any details and signature.
- II. The tender shall remain void in case of non-payment of EMD & Tender amount.
- III. The financial offer should be inclusive of all taxes, duties, GST etc. and no additional payments shall be made to the tenderer over & above.
- IV. Jharcraft reserves the right to change, alter/modify the designs/layouts at the space provided.
- V. Jharcraft reserves the right to cancel the contract/order on any reasonable ground/violation of contract etc. without any prior notice and further explanation and compensation.
- VI. Tenderer qualifying the bid, shall deposit amount in form of security money, with Jharcraft, equivalent to 3 months rent of the space provided.
- VII. The tenders shall remain valid for six months.
- VIII. The EMD shall stand forfeited in the following cases –
  - (a) If the successful tenderer fails to enter into the agreement within 1 month of opening of the tender.
  - (b) If the successful tenderer withdraws his/ their tender during the period of validity of this tender.
  - (c) If the tenderer is found involved in any sort of discrepancies/ fraudulent/ false practices.
- IX. Jharcraft will be selecting the space as per the decision of the tender - committee depending on the location, rates offered by the tenderers, capability of location in terms of footfall and business opportunity and commercial viability etc.
- X. In case of any dispute, the decision of the Managing Director will be final.
- XI. Managing Director-Jharcraft reserves the right to cancel this tender with or without assigning any reasons.
- XII. Under all circumstances the decision of the Managing Director will be final.

### **Tenders Document Submission**

The applicant should submit bid/tender, technical and financial in two separate sealed envelopes, kept in third sealed envelope alongwith earnest money deposit in the form of demand draft.

- I. Envelope one should super scribe as **Technical Bid for retail space at centrally located commercial area at Ranchi, Jharkhand (NIT no- 5512 )**
- II. Envelop two should also super scribe **Financial Bid for retail space at centrally located commercial area at Ranchi, Jharkhand (NIT no- 5512 )**
- III. Third envelope should subscribe **Tender for for retail space at centrally located commercial area at Ranchi, Jharkhand (NIT no- 5512 )**

The outer envelope should contain first two envelope of Technical & Financial bid.

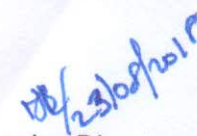
- I. Technical bid should superscribe NIT NO. & **Tender for for retail space at centrally located commercial area at Ranchi, Jharkhand (NIT no- 5512 )**
- II. Financial bid: As per the **annexure III** for rate quotation.

The last date of submission of bid/tender is 10<sup>th</sup> September 2018 (Monday) by 12:00 PM in the office of the Managing Director, JHARCRAFT and shall be opened at 4:00 PM on the same day at the address given below.

Contact Details: DGM (Marketing), Jharcraft  
D.I.C. Campus, Ratu Road, Ranchi - 834001 (Jharkhand)  
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### **Assistance to bidders -**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for the tender or the relevant contact person indicated in the tender.

  
Managing Director  
JHARCRAFT



**DISCLAIMER**

(\*\* to be printed on Non-Judicial stamp paper of Rs. 100/-)

I hereby certify that the property provided by me/ us is owned by me/us in a rightful way, and is not involved in any kind of illegal consequences, as per my knowledge.

Any disputes related to the property shall be resolved at our end prior to the agreement and Jharcraft shall not be liable for taking responsibility in such case. Also any disputes arising later or in future shall also be resolved at our end.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Designation with Stamp

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Tender document for offer of retail space on monthly rental basis**

- A) Name of tenderer : \_\_\_\_\_  
\_\_\_\_\_
- B) Name of the organization (with registration number) : \_\_\_\_\_  
\_\_\_\_\_
- C) Brief Description : \_\_\_\_\_  
\_\_\_\_\_
- D) Address : \_\_\_\_\_  
\_\_\_\_\_
- E) Telephone : \_\_\_\_\_
- F) Email ID : \_\_\_\_\_
- G) Name of the client (If tenderer is an estate agent) : \_\_\_\_\_  
\_\_\_\_\_

(Authorisation from client to be submitted)

- H) Details of EMD (Earnest Money Deposit)
- a. Amount: Rs. 35,000/- (Rupees Thirty Five Thousand Only)
  - b. DD Number : \_\_\_\_\_
  - c. Date : \_\_\_\_\_
  - d. Name of The Bank : \_\_\_\_\_
- I) PAN Number : \_\_\_\_\_
- J) GSTIN : \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Designation with Stamp

Place: \_\_\_\_\_

Date: \_\_\_\_\_

