

Attachment 3



EMERGENCY MEETING MINUTES
IMPERIAL VALLEY CONTINUUM OF CARE COUNCIL
EXECUTIVE BOARD MEETING

April 13, 2020

1:00 PM – 3:00 PM

Location: Department of Social Services,
2895 South 4th Street, El Centro, CA 92243

Name	Executive Board	Present
Les Smith, General Manager, Desert Trails RV & Golf Resort	Chair	X
Vacant	Vice Chair	Vacant
Rosie Blankenship, Director, Imperial County, Public Administrator/AAA	Secretary	X
Dr. Kathleen Lang, Vice President, California Health & Wellness	Treasurer	Via Call
Robert M. Brown, Chief of Human Resources, Pioneers Memorial Hospital	Board Member	Absent
Brian Johnson, Chief, El Centro Police Department	Board Member	X
Ernie Mariscal, Veterans Community Representative	Board Member	Absent
Andrea Kuhlen, Director, Imperial County Behavioral Health Services	Board Member	X
Javier Moreno, Community Member	Board Member	X
Veronica Rodriguez, Director, IC Department of Social Services	Administrative Entity Lead	X
Paula Llanas, Assistant Director, IC Department of Social Services	Administrative Entity Lead	X

Guests: Isaen Equihua, Department of Social Services; Esperanza Colio, Deputy CEO; John Gay, Director of Public Works.

- I. **Call to Order** Meeting called to order by Chairman Les Smith at 1:08pm
- II. **Roll Call**
- III. **Approval of Agenda** The Administrative Entity (AE) requested to add an urgency Item to the agenda.
 1. Discussion/Action approval of \$33,803.60 from the COVID-19 Emergency Homelessness Funding #20-HCFC-00054 to Public Administrator.
 2. Discussion/Action approval of \$47,500 from the COVID-19 Emergency Homelessness Funding #20-HCFC-00054 to Workforce and Economic Development.Motion to approve urgency item made by Javier Moreno, second by Chief Johnson (Approved 5-1), Rosalina Blankenship abstained.

Dr. Kathleen Lang motioned to approve the agenda, second by Andrea Kuhlen (Approved)
- IV. **Approval of Minutes** Minutes not approved, as this was an emergency meeting.
- V. **Public Comment** None
- VI. **Discussion/Action Calendar**
 - A. Discussion/Action approve appropriation of COVID-19 Emergency Homelessness Funding Agreement # HCFC-00054 including but limited to the following activities: Diversion, Prevention, Shelter, Services and Infection Control related to containment and mitigation in the amount not to exceed \$353,713.63 (Attachment #1).

Director, Veronica Rodriguez provided an update on the status of isolation rooms. The AE was unable to secure an estimate for the hotel rooms. Ms. Rodriguez estimated that the cost for the hotel rooms will be \$75 dollar per room (36 rooms), this includes sanitation and insurance for damages.

Ms. Rodriguez updated the Board on the Homeless Housing hotline. The hotline went live on Thursday (4/9/2020). Ms. Rodriguez stated that plan B was the existing HEAP contract with Workforce and Economic Development (WED) and Area Agency on Aging (AAA), both agencies have been housing homeless who have been calling the hotline. Per Ms. Rodriguez, as of today, the hotline has received 115 calls. WED has received 81 referrals and AAA has received 20 referrals. AAA has housed 18 individuals and WED has housed 36 individuals. Ms. Rodriguez stated that since WED and AAA had a hotel voucher allocation through HEAP they are tapping into the funds, and they are over expending their HEAP funds. Ms. Rodriguez reported that there was a large number of homeless individuals contacting the hotline from the City of El Centro. Ms. Rodriguez provided the four (4) criteria of individuals who would be eligible for the hotel/motel vouchers. There was further discussion regarding the homeless individuals testing positive for COVID-19, services, and transportation.

There was discussion pertaining to the action item, how to appropriate the funding. Chief Johnson inquired regarding the travel trailers and estimate as to how long it would take to receive the trailers. Ms. Colio provided an overview of the process however, no estimated time was provided by the State. Ms. Colio explained that she was directed by CEO to work on this project with the Cities. Ms. Rodriguez provided input regarding a telephone call held this morning with CDSS, Cal-OES and HCFC regarding the 10 travel trailers. The travel trailer request that will be submitted to local EOC will include all of the 44 trailers.

Motion by Dr. Lang approve the appropriation of the funding from the agreement to activities listed [Diversion, Prevention, Shelter, Services and Infection Control] on the agenda in the amount not to exceed the amount listed on the agenda [\$353,713.63], second by Javier Moreno (Approved 6-0)

Discussion, by Dr. Lang regarding the motion, this will allow the flexibility for Executive Board to effectively maximize every dollar available and there is a need to move quickly.

- B. Discussion/Action approve an allocation of \$150,000 from COVID-19 Emergency Homelessness Agreement # HCFC-00054 for the installation of sewer maintenance, security, and additional expenses related to travel trailers to be donated by Cal-Office of Emergency Services (OES) to isolate homeless individuals impacted by COVID-19 (Attachment #2).

Motion by Dr. Lang to allocate \$150,000 of the COVID-19 Emergency Homelessness funding to install and set up as many trailers as quickly as possible, second by Ms. Blankenship. (Approved 6-0).

- C. Urgency item. Javier Moreno motion to approve urgency item, 2nd by Chief Johnson. Les Smith stated that the items was to reimburse WED and AAA for the monies expended by housing the homeless individuals this past week.

1. Discussion/Action approval of \$33,803.60 from the COVID-19 Emergency Homelessness Funding #20-HCFC-00054 to Public Administrator. Approved 5-1, Rosie Blankenship abstained.
2. Discussion/Action approval of \$47,500 from the COVID-19 Emergency Homelessness Funding #20-HCFC-00054 to Workforce and Economic Development. Approved 5-1, Rosie Blankenship abstained.
3. Administrative Entity updates related to COVID-19

1. 2018 Homeless Emergency Aid Program (HEAP)

Isaen Equihua provided an update regarding contacts. There were 3 HEAP contracts submitted for approval to the Board of Supervisors. Two projects from Spread the Love Charity, basic needs project, and rental assistance program, and one project with Imperial County Behavioral Health.

2. 2018 California Emergency Solutions and Housing (CESH)

Mr. Equihua reported that there was one CESH project with Imperial County Behavioral Health submitted to the Board of Supervisors for Approval. Mr. Equihua reported that 9

contracts have been submitted for approval, and if all contracts are approved a total of \$883,000 would be approved, this is a combination of CESH [2018] and HEAP funding.

3. 2019 California Emergency Solutions and Housing (CESH). Mr. Equihua reported that once 2018 is completed the AE will move forward with 2019 CESH.

VII. **Board Member Announcements**

None

VIII. **Meeting Adjournment**: Next Meeting -Wednesday, May 6, 2020, from 1:00-3:00 p.m.