

**RFP #MOUTD\_2020\_01**  
**Addendum #1**

Date of Addendum: June 24, 2020

**NOTICE TO ALL POTENTIAL RESPONDENTS**

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

<b>Request for Proposals</b>		
Item	Section	Description of Change
IV.	Required Proposal Contents and Format	In paragraph 3, removed the proposal package limitation length of 30 pages and statement that cover pages do not count toward the page limitation. Paragraph 3 will read as follows: “The proposal and all included documentation should be bound in a single volume. Proposal packets should be single-sided and no more than 30 pages in length. Cover pages do not count toward the page limitation. Proposer should submit (1) original and (3) identical copies of the proposal in its entirety. Proposals must be submitted in physical form; electronic copies will not be accepted. An <i>original</i> signature by an authorized officer of Proposer must appear on the certification forms attached. <b>The copy of the Proposer’s proposal bearing an original signature should contain the mark “original” on the front cover of the proposal.</b> ”

<b>Questions and Responses</b>	
<i>The following questions and responses are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP, Attachments, or Exhibits has been modified as noted above in the RFP section of this Addendum.</i>	
Item	Questions and Answers
1.	<u>Question:</u> Do resumes and required forms count as part of the 30 pages?  <u>Response:</u> Upon review, MOUTD has determined the limitation of proposal packages to 30 pages to be overly restrictive. As a result, this Addendum #1 is being issued to remove the maximum proposal length.

2.	<p><u>Question:</u> Is the Price Sheet (final page of the RFP) intended to be an example? Will you allow flexibility in our pricing sheet? Or are we supposed to use the sheet in the RFP?</p> <p><u>Answer:</u> Attachment O: Pricing Sheet of the RFP is included as an example. Proposers may use their own pricing sheet. The pricing sheet should be substantively similar to the example provided in Attachment O: Pricing Sheet for the tasks outlined in Exhibit A, Section II. Scope of Services of the RFP.</p>
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**END OF ADDENDUM**