



**Latin Salsa Music Festival (LSMF)
FOOD BOOTH APPLICATION**

Event Day: Saturday, June 16, 2018 10am - 8pm
Rain date: Sunday June 17, 2018 12 pm – 6 pm

To guarantee participation at event vendor must submit at least 50% of fee by April 13, 2018*

CONTACT NAME: _____

BUSINESS NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

MENU: Provide a brief list of menu items. Organizers will make every effort not to have excessive “like items.” These rules apply to either or both: “Open Tents Booths” and/or Food Trucks participants.

VENDORS PLEASE READ, ACKNOWLEDGE AND INITIAL THE FOLLOWING STATEMENTS

- _____ *I understand a minimum 50% of the participation fees must be submitted with application by April 13, 2018 to guarantee participation. Rest of fee must be submitted by no later than May 18, 2018. Fees WILL be returned if vendor(s) decides to cancel their participation before May 25, 2018 OR, returned if space isn’t secured before end of May and any other vendor submits full payment for similar food line
- _____ I understand tents that will be used to cover cooking area must be, at minimum “NFPA-701 compliant.” Please make sure and read more in related supplied brochure
- _____ I understand the use of ovens, grill, deep-fat fryer, flame appliances, or heating elements require a minimum of a fully charged 40 bc fire code approved, fire extinguisher.
- _____ Vendors are to supply their own extension cord, water hose, tables, chairs and coverings. (If apply). No electrical cords or water hoses will be allowed across park walkways.
- _____ Booth description (circle one and indicate size): Tent _____ Trailer size _____
- _____ Booth/Food Truck will need the following: Water: Yes _____ No _____
- _____ Electricity: _____ 220vac _____ 110vac _____ amps. User’s fees: In addition to booth fees, \$15 will be added for utilities.



Booths assignments will take place not earlier than 2 days prior to event. Event officials will assign spots and setup can begin starting at 0600 hours on Saturday morning. Check with event officials before starting to offload.

- Food Booth/Truck space size is 20X20: fees are as follows, including water or power \$365.00
- Food Booth/Truck space size is 20X20: WITHOUT water or power \$350.00
- Cleaning Fee: (Please include separate \$50.00 check. Check will be returned if booth area is left cleaned and no charcoal, cooking oils or trash is left in your vendor's spot.) \$ 50.00
- Food Booths with only ONE (1) specialty item may qualify for special participant's discount. Contact organizers. Other than stated, fees are permanently fixed and are not negotiable ... Contact NWFBBA

Vendors are responsible for state, county and city health and business licenses and/or permits for their operation. Vendors are solely responsible for all decisions taken on these matters.

Signature: _____ Date: _____

Make check payable and mail to address below:

**NORTHWEST FLORIDA BORICUAS AUSENTES (NWFBBA), INC.
P. O. Box 523
Mary Esther, FL 32569-0523**

Last day to cancel without penalty is May 25, 2018.

Vendor's participation is **NOT guaranteed** until participating form is received and check has cleared bank. **Cash ONLY** payments will be accepted after May 25, 2018. Checks returned by bank for "Not Sufficient Funds" or any other reason, will be assessed a **\$50 processing fee** by the NWFBBA. Your bank may levy other charges to your account. No one will be allowed to set up shop until all financial obligations are met. Please ask, before setting up. All transactions are final, except as previously stated. The NWFBBA reserves the right to cancel any contract that has not submitted payment and deposit as stated in this application.

The undersigned Exhibitor/Applicant agree to indemnify and hold harmless NWFBBA, Inc., The Latin Salsa Music Festival, The City of Fort Walton Beach and any/all participating Vendors, from and/or against any and/or all claims, damages, actions, judgments, decrees, penalties and/or personal injury and or damages to property, including attorney's fees, arising out of the undersigned's participation in this event, or from the use and occupancy by the undersigned Exhibitor/Applicants, its sub-exhibitors, employees, promoters, agents, guests, invitees, contractors, etc. of the space made available in this event.



**WELCOME TO THE
11th ANNUAL LATIN SALSA MUSIC FESTIVAL
SATURDAY JUNE 16, 2018**

Thank you for your interest in participating at the 11th annual NorthWest Florida Boricuas Ausentes, Inc. (NWFBA) presentation of the Latin Salsa Music Festival (LSMF). This year's event will be taking place Saturday, June 16, 2018, from 10:00 a.m. until 8:00 p.m. (Event rain date will be Sunday, June 17, 2018 from 12 pm until 6pm).

In order to provide for your safety and the safety of others, we ask that everybody abide by the following rules. Should there be any questions about these rules please contact Jose Garcia at 850-240-4417 or by send an email to FWBoricuas@yahoo.com.

1. **BOOTHS SIZE:** (See Application) Please make sure your equipment fits within the space size, which you have reserved. Please note; should your booth requires power or water there's a usage fee that must be paid on per need basis. Should your operation NOT require the usage of these utilities, you will not have pay the fees. **SPACE REQUIRED.** This includes tie-downs, tarps, flaps, tables, trailer tongues, side openings, etc. Please note: Tents, lights, tables, chairs, and electrical extensions will not be provided by organizers.
2. **BOOTH LOCATION:** Festival organizers will determine booth set-up locations. Vendors will be given their assigned space at check-in time, the morning of the event. Festival organizers will make every reasonable effort to avoid excessive duplications. For example, depending on items being offered, or not, there may be some booths duplicated.
3. **OPERATING HOURS:** Be prepared to open for business promptly at 10:00 am and close by 8:00 pm the day of the event.
4. **EQUIPMENT SECURITY:** Neither the organization nor the city of FWB will provide overnight security nor will neither be responsible for any merchandise or equipment loss or lost at any time or for any reason left on the park's premises overnight, during festival hours, or set-up and/or teardown times.
5. **SET UP AND TEARDOWN:** All vending booths must be taken down, removed and the area cleaned at event's closing time, 8 pm, on Saturday evening, June 16, 2018. ALL trash must be placed into dumpsters provided; it will NOT be picked up for the vendors. A representative of the organization will inspect all booths areas before vendors leave their area of responsibility. Once the area has been inspected, event representatives will check names off the list and deposits cleared to be returned (as mentioned in another section of this package). All booths in violation of this rule will be billed the deposit amount.
6. **PARKING:** Private vehicles will be permitted into the booth area for loading and unloading equipment ONLY. Other loading and unloading is allowed before or after festival hours ONLY. Vendors must park in the designated vendor parking area. **THIS WILL BE STRICTLY ENFORCED.**
7. **REFUSE DISPOSAL:** Food booth operators must provide their own garbage containers with liners. **EACH BOOTH OPERATOR WILL BE RESPONSIBLE FOR EMPTYING THEIR CONTAINERS ON A REGULAR BASIS INTO THE DUMPSTERS PROVIDED BY THE FESTIVAL. CLEANLINESS IN AND AROUND YOUR BOOTH WILL BE YOUR RESPONSIBILITY.**
8. **POWER SUPPLY:** Additional fees required. If your booth requires electricity, accurately indicate your amperage requirements on the application form organizers will do their best and be prepared for your demands. Each booth that requires electricity will be responsible for not



overloading their circuit. IF ELECTRICITY IS NEEDED AT YOUR BOOTH YOU MUST SUPPLY AN APPROPRIATE (120V OR 220V) 150-FOOT HEAVY DUTY, ALL WEATHER EXTENSION CORD.

9. FIRE SAFETY: Booths using any type of oven, grill, deep-fat fryer, flame operated appliance, or heating element will be required to have a minimum of a charged 40BC fire extinguisher and tents (if cooking under), made of fire retardant material. The FWB Fire Dept. will be on-site for inspection. Booth wastewater and cooking oil MUST be contained.
10. WATER SUPPLY: Additional fees required. If water is required for your booth, you must provide a 100' water hose.
11. LICENSES AND PERMITS: All vendors must provide a copy of their food handlers and business license to festival organizers when submitting their booth applications. All vendors will be required to display their license at all hours of operation. The NWFBBA, Inc. will not be responsible for fines incurred by vendors lacking the proper documentation during the state inspection.

NOTE: FESTIVAL ORGANIZERS RESERVE THE RIGHT TO DETERMINE THE BEST LOCATION FOR ANY BOOTH CATEGORY. ORGANIZERS DECISIONS ARE FINAL. NO REFUNDS WILL BE GIVEN IN CASE OF INCLEMENT WEATHER OR OTHER CIRCUMSTANCES BEYOND ORGANIZER'S CONTROL. LAST CANCELATION DATE WILL BE JUNE 1, 2018. PLEASE NOTE APPLICATION CHANGES FROM PREVIOUS YEARS. FOR ANY QUESTIONS PRIOR OR DURING THE EVENT PLEASE CONTACT US AT 850-240-4417.

All transactions are final, except as previously stated. The NWFBBA reserves the right to cancel any contract that has not submitted payment and deposit as stipulated. The undersigned Exhibitor/Applicant agree to indemnify and hold harmless NWFBBA, Inc., The Latin Salsa Music Festival, The City of Fort Walton Beach and any/all participating Vendors, from and/or against any and/or all claims, damages, actions, judgments, decrees, penalties and/or personal injury and or damages to property, including attorney's fees, arising out of the undersigned's participation in this event, or from the use and occupancy by the undersigned Exhibitor/Applicants, its sub-exhibitors, employees, promoters, agents, guests, invitees, contractors, etc. of the space made available in this event.

Thank you for your participation in the 11th annual Latin Salsa Music Festival. You are reason for our success!

Sincerely,

Jose L Garcia, LSMF Founder
FWBoricuas@yahoo.com
850-240-4417