

River Birch Homeowners Association

Board of Directors Meeting

Minutes of June 28, 2023

1. The meeting was called to order at 7:10pm on Thursday June 28, 2023. The meeting was held at 173 Mulberry Dr, Washington NC 27889, at the Montondo's residence. The purpose of this meeting was to acknowledge Bob Kirisits resignation, change board positions between members, add a new board member and establish banking information.
2. In attendance was Nathan Montondo, Natasha Montondo, Mat Szabo, Trey Elks, Joe Knox, Linda Hess.
3. The board formally acknowledged Bob Kirisits' resignation from the board, leaving the president position vacant.
4. Natasha Montondo made a motion to have Nathan Montondo step down as treasurer. This was seconded by Trey Elks.
5. Natasha Montondo made a motion to appoint Linda Hess onto the board. This was seconded by Trey Elks.
6. Trey Elks made a motion for Linda Hess to become treasurer. This was seconded by Nathan Montondo.
7. Nathan Montondo had met with the previous treasurer, Teresa Burgess at her residence, 512 Lennington, on 6/21/2023. He received all the banking records, office supplies and information for the bank account.
8. Nathan Montondo made a motion to remove Lexie Buck, Bill Thompson, and Rom Harmony from the bank account and to add Mat Szabo, Linda Hess, and Natasha Montondo. All board members approved.
9. Nathan Montondo made a motion to purchase a PO Box for the HOA. This was seconded by Trey Elks.
10. Nathan Montondo provided Linda Hess all the paperwork, log in information and office supplies that was given to him by Teresa Burgess.
11. Any HOA dues that were placed either location, as specified in the letter that was handed out on 6/25/2023, were given to Linda Hess.
12. All other topics of discussion were tabled until July 26, 2023, which is the next scheduled board meeting.

There was no further discussion of topics needing addressing at this time. Meeting was concluded at 7:32pm.

Minutes from meeting were typed up and finalized on 6/29/2023.