

MONTANA HEALTH CARE ASSOCIATION

2019 Midyear Convention

March 24–27, 2019 Delta Hotels by Marriott Helena Colonial Hotel Helena, Montana



Montana Health Care Association 2019 Midyear Convention March 24 – 27, 2019 Delta Hotels by Marriott Helena Colonial Hotel Helena, Montana

Annual Awards Banquet: Tuesday, March 26, 6:30-9:00 pm

Annual Awards Banquet

The highlight of our 2019 Midyear Convention, the Awards Banquet, will honor winners of the MHCA annual award competitions, including nursing home Outstanding Volunteers of the Year, Innovative Care and Commitment to Caring Awards, and an Innovative Program Award and Enrichment of Life Awards for volunteers and staff from assisted living facilities.

Continuing Education Credits

Participants attending all educational functions can receive up to 16.75 CE credits subject to approval of appropriate licensing boards and professional certifying organizations. Certificates will be provided for up to 16.75 hours of continuing education, which meet the requirements of the Montana Board of Nursing Home Administrators. Credits have been applied for and are pending with the National Certification Council for Activity Professionals, National Association of Activity Professionals Credentialing Center, Montana Board of Behavioral Health, Certifying Board of Dietary Managers, and Commission on Dietetic Registration.

Nursing—Montana Health Care Association is a professional organization that establishes standards and criteria for continuing education programs in nursing pursuant to Montana Board of Nursing regulations. Programs with a star (\bigcirc) in Education Highlights and on the Seminar Registration Page indicate nursing contact hours.

Registration Category

Your "Full Registration" includes all events, educational sessions, meals, meetings and awards banquet. Full registrations are available to employees, individuals, owners, associate members, consultants and corporate office staff.

Facilities may purchase "Additional Single Day Facility Staff Registrations" after purchase of a full facility registration. Spouse/guest registrations may be purchased on the enclosed registration form. Additional event tickets will be available on site at the MHCA registration desk.

Special Rates for CNAs and Nursing Students

To encourage facilities to include CNAs, nurse aides and personal care attendants as part of the team attending the conference, MHCA offers, to members only, a special reduced rate for CNAs. After the first full member registration, you may register CNAs for the entire conference for \$125 each.

MHCA is continuing its policy with respect to **student** fees. These fees apply to students currently enrolled in an approved LPN or RN nursing program. After the first full member registration, the fee for such students is \$125 to attend the entire conference or \$50 to attend any one day. A copy of a student ID or other proof of status as a nursing student must be submitted with the registration form.

Registration & Seminar Forms

Complete both the registration form and the seminar registration form and mail to MHCA no later than March 8 to receive an early registration discount. **Please Note:** If payment is being sent from a corporation or county office, **please mail or fax the registration** and indicate the check is being processed. The convention registration desk will be located in the Meadowlark Room at the Colonial.

Cancellation & Refund Policy

All requests for refunds must be addressed to MHCA in writing. Full refunds will be paid if written cancellation is received by March 8. Partial registration (all fees less \$50 per person administrative fee) will be refunded if written cancellation is received between March 9 and March 15. No refunds after March 15. Replacements are always welcome and no-shows will be billed.

Hotel Reservations

Convention headquarters and registration will be at the Delta Hotels by Marriott Helena Colonial Hotel, 2301 Colonial Drive (406-443-2100 or 888-236-2427). A limited block of rooms at a special rate of \$109.00 plus tax has been reserved at the Colonial for MHCA attendees. When making reservations, individuals must ask for the MHCA rate. Reservations must be made by February 28 to receive the special rate. Early reservations are advised as the room block will fill up quickly.

For More Information...

Contact MHCA

36 South Last Chance Gulch, Suite A Helena, MT 59601

phone: 406-443-2876 • fax: 406-443-4614
e-mail: skopec@rmsmanagement.com
web site: www.mthealthcare.org

Agenda at a Glance

Sunday, March 24

MHCA Scholarship Foundation	
Board of Directors Meeting	9:00 am – noon
MHCA Board of Directors Meeting	noon – 5:00 pm
Registration desk open	6:00 – 8:00 pm

Monday, March 25

Registration desk open .	7:30 am – 5:00 pm
Concurrent Educational	Sessions 8:30 am – noor
Lunch & Roundtable Dise	cussions noon – 1:30 pm
 Administrators 	 Social Services Professionals
 Nurse Executives 	 Assisted Living
 Activity Directors 	

Concurrent Educational Sessions............................ 2:00 – 4:30 pm

Tuesday, March 26

Registration desk open	. 7:00 am – 5:00 pm
Concurrent Educational Sessions	8:00 – 11:30 am
Lunch and MHCA District Meetings	11:30 am – 1:00 pm
Concurrent Educational Sessions	1:00 – 4:30 pm
President's Reception (No Host)	5:45 – 6:30 pm
Awards Banquet	6:30 – 9:00 pm

■ Wednesday, March 27

Registration desk open	7:00 am - noon
Concurrent Educational Sessions	8:00 – 11:30 am
MHCA Midyear Membership Meeting	10:15 – 11:30 am

Conference Faculty



Caryn Adams, RN, MSN, DNS-CT, RAC-CT, HCS-O, AHIMA Approved ICD-10 Trainer

Ms. Adams is a director in Wipfli LLP's health care senior living practice who has more than 25 years of experience in the health care industry. Her vast industry experience lends a deep understanding of the challenges faced by her clients. Caryn is dedicated to providing

exceptional client service to assist long term care and post acute care providers in achieving their strategic goals.



Gigi Amateau, MS

Ms. Amateau is the person-centered, trauma-informed care research coordinator for Virginia Commonwealth University's Department of Gerontology. She holds her Master of Science in Gerontology from VCU and is a doctoral student in VCU's Health-related Sciences program. Gigi co-teaches Aging and Human Values and is an experienced trainer on topics such as social connectedness and

well-being, navigating loss, and ethical decision-making in long term care. She is trained in Mental Health First Aid and in the Community Resilience Model. Her research interests include person-centered trauma-informed care, trauma and ageism, social connectedness, disclosure stories and narrative practices, resilience across the lifespan, and the direct care workforce.

Patricia J. Boyer, MSM, RN, NHA

Ms. Boyer is the Director of Clinical Services for Wipfli LLP. She has more than 30 years of experience in long term care. Using her deep knowledge and understanding of the challenges LTC providers face, she assists clients with performance improvement and process development. She also helps them meet or exceed state and federal compliance



standards. Pat's consulting firm provided services for a number of years before merging with Wipfli. Pat has also worked as an operations consultant, DNS, Administrator, QI Specialist, and Director of Regulatory Compliance. She has extensive experience in evaluating facility processes, documentation systems, and developing performance improvement plans to improve efficiency and effectiveness of

facility systems. Pat is dedicated to helping LTC and senior living providers attain their strategic goals.



Kenneth Daily, LNHA

Founder of Elder Care Systems Group, Mr. Daily has a long track record of experience leading people, building teams, and recommending best practices, quality control and fiscal accountability for healthcare programs. He is a frequent and engaging speaker, having lectured nationwide at professional conferences and trainings, sharing insights on LTC operations, quality,

survey, disaster management and Life Safety Code. Facilities must be prepared for emergencies which are never expected but do occur. Since the implementation of CMS's EP mandate, Kenn has worked with hundreds of facilities and individuals focused on being better prepared for those events we cannot control. Kenn is one of today's leading LSC Specialists focused on senior living as he consults throughout the country on life safety and emergency preparedness.

Jennifer L. FitzPatrick, MSW, LCSW-C, CSP

Ms. FitzPatrick is a gerontologist and the founder of Jenerations Health Education, Inc., a full service healthcare education organization. Jennifer has more than 20 years of experience in healthcare and is a gerontology instructor at Johns Hopkins



University's Certificate on Aging program. Jennifer appears frequently in the media, having been featured on many broadcast networks and in numerous publications. A member of the National Speakers Association, she is one of less than 800 Certified Speaking Professionals (CSP) worldwide. Her first book, Cruising Through Caregiving: Reducing the

Stress of Caring for Your Loved One, is a resource for health-care professionals who want to set better boundaries with patients. Her mission is to help healthcare organizations and professionals grow while empowering patients and their caregivers.



Tracey Gendron, MS, PhD

Ms. Gendron is an Associate Professor and Interim Chair of the Department of Gerontology in the College of Health Professions at Virginia Commonwealth University. She has a Master of Science in Gerontology, a Master of Science in Psychology, and a PhD in Developmental Psychology. Tracey takes an all-

inclusive approach to teaching about aging, particularly highlighting those understudied and under-represented groups that are at increased risk of negative health outcomes and discrimination. Her research is focused on the language, expression and perpetuation of ageism, aging, anxiety, gerontophobia and elderhood as a time of development. Other research interests include social isolation and trauma-informed care. Her personal and professional goal is to raise awareness of how deeply embedded ageism is within all cultures and settings.



Lori La Bey

Ms. La Bey is a passionate and inspiring keynote speaker and the founder of Alzheimer's Speaks, a Minnesota based advocacy group and media outlet making an international impact by providing education and support for those dealing with Alzheimer's disease and other dementias. After acting as a care companion for her

mother—who lived with the disease for over 30 years—Lori made it her life's mission to shift our nation's dementia care culture from crisis to comfort. She is a highly sought-after speaker, trainer and advocate for new delivery systems and attitudes towards dementia. Her radio show is believed to be the first program in the world dedicated to dementia, as is her first webinar series, Dementia ChatsTM, whose experts are those diagnosed with the disease.

Bryan E. Lockerby

Mr. Lockerby is the head of the Division of Criminal Investigation (DCI) at the Montana Department of Justice. DCI conducts statewide drug and major criminal investigations, manages all criminal records and fingerprint systems, law enforcement databases, sex offender registry, Amber Alert program, leads human trafficking investigations, and oversees the Montana Law Enforcement Academy. Bryan is a



37-year law enforcement veteran who attended the U.S. Naval Post-Graduate School, has degrees in Criminal Justice and Sociology, and graduated from FBI National Academy Session 200. He is Montana Chairman of the Rocky Mountain High Intensity Drug Trafficking Area, Vice Chairman of the Rocky

Mountain Information Network, and Montana's designated point of contact on cybercrime for the National Association of Attorneys General. He is a former Adjunct Faculty Professor and lectures on social media issues, media relations, and executive leadership.



Pat Preston, MS

Mr. Preston is an infectious diseases prevention and control consultant for the long term care industry. His 46-year national practice provides workshop participants with an up-to-date, experienced and practical approach to the subject matter. Pat incorporates the most cur-

rent CDC, OSHA and CMS guidance for infection control and prevention in a LTC facility setting.

We are also pleased to have the following DPHHS staff presenting at this convention:

OUALITY ASSURANCE DIVISION—CERTIFICATION BUREAU

- Todd Boucher, BS, Bureau Chief
- Tony Sanfilippo, CFI, Health Facilities Surveyor Supervisor, LSC & CLIA Supervisor
- Tina Smith, BA, NHA, LTC Health Facilities Surveyor Supervisor, RAI Coordinator
- Tyler Smith, DC, MS, NLTC & Health Facilities Surveyor Supervisor, Complaint Coordinator

QUALITY ASSURANCE DIVISION—LICENSURE BUREAU

- · Leith Ann Holmes, RN, BSN, Bureau Chief
- Tara Wooten, LPN, Health Care Facility Program Manager
- Harry Dziak, MSW, Health Care Facility Surveyor
- Linda Egebjerg, RN, MA, Health Care Facility Surveyor
- Brett Christian, BA, Health Care Facility Surveyor

SENIOR AND LONG TERM CARE DIVISION

- · Barbara Smith, BA, BS, Administrator
- **Shaunda Hildebrand, BS,** Nursing Facility Services Bureau Chief
- · Jill Sark, Community Services Bureau Chief

HUMAN & COMMUNITY SERVICES DIVISION

- · Jade Atkinson, BS, Health Coverage Program Manager
- April Staudinger, BA, Health Coverage Policy Specialist

About Our Education

Which Programs Are for Me?

Once again, our education programs feature national experts in fields of interest to long term care providers. Many of the programs are designed to be interdisciplinary—of interest to all members of your team. Some programs are designed exclusively for nursing homes and some are designed exclusively for assisted living—many are of interest to both. The NH AL symbols following the program description indicate whether a program is for nursing homes, assisted living or both. The "intended for" line indicates the disciplines for which the program is designed, and the indicates nursing contact hours.

To fully benefit from conference educational sessions, please carefully review the following program descriptions and designations before making your selections on the registration page.

Monday, March 25

8:30 am - 12:00 noon

Find Purpose, Passion and Endless Possibilities: Dementia Care Is Changing, Are You?

Most residential communities, home care agencies and others serving people with dementia are feeling the need and sometimes even the pressure to up the ante on their care models. The majority also state they are overwhelmed and can't think about change because they don't have the time, energy, staff, budget or resources to move forward. If this is you, you are not alone, and you are in the right spot! Join global dementia leader, Lori La Bey, as she gives you resources and tools to tackle change within your own dementia care. She will ignite your creativity and help you find joy, balance and purpose at work and at home. Walk out of this session feeling recharged, confident, inspired and hopeful!

NH AL

Intended for: All disciplines

Presented by: Lori La Bey, Founder, Alzheimer's Speaks, LLC,

Roseville, Minnesota

12:00 noon – 1:30 pm

© Roundtable Discussions

Roundtable discussion sessions will be held for (1) nursing home administrators (2), (2) directors of nursing and nurse executives (3), (3) activity directors, (4) social services professionals and designees, and for 5) all assisted living disciplines (4). Members will be surveyed prior to the convention to determine topics for discussion. These roundtables are designed to provide an opportunity to network, brainstorm and problem solve with your peers, as well as to develop recommendations and input for the MHCA Board of Directors about how MHCA can better serve your needs.

2:00 - 4:30 pm

Dementia Friendly Movements and Moments—Can't Stop that Feeling!

This session will focus on the fun and bright side of dementia care so often overlooked, undershared and undersold. As a group, we will share stories of memorable moments in the industry of care, what made them special, how they were created, and if they were preserved. We will play a game, view video examples, and learn about various support models and programs for those dealing with dementia. In wrapping up, you will learn how the Tears, Fears and Joy model can help you and others reset when you get off track.

NH AL

Intended for: All disciplines

Presented by: Lori La Bey, Founder, Alzheimer's Speaks, LLC, Roseville, Minnesota

Social Media and the Internet: Scams, Identity Theft and Future Trends

Welcome to the hidden world of social networking! Ever wonder how social networking sites work? Some of the tricks and pitfalls behind the technology? How do predators find you? Identity theft? How do kids and adults communicate through the electronic world? Attend this session and learn about the secret world of internet traps and pitfalls—everything from Craigslist scams to viruses that can be buried in your email. This informative presentation will provide an overview of social networking, some current internet fads, pitfalls and crimes. It also covers a wide variety of internet based scams and preventative measures, including information provided by the FBI and other government sources, that we can all use to keep ourselves safe and be better users of web based resources..

NHAL

Intended for: All disciplines

Presented by: Bryan E. Lockerby, Administrator, Division of Criminal Investigation, Montana Department of Justice, Helena, Montana

State Update: Survey and Certification

Staff from the Certification Bureau will present updates for the Bureau, CMS, and applicable regulations. Long term care topics will focus on Abuse/Neglect, Infection Control, Pain Management and Staffing. Additional discussion will include the Critical Access Hospital, Informal Dispute Resolution results, Montana Reportable Incidents (Bounds Portal), and resident grievances. Life Safety Code topics will include emergency preparedness, LSC deficiencies and winter compliance.

NΗ

Intended for: All disciplines

Presented by: Todd Boucher, BS, Bureau Chief; Tina Smith, BA, NHA, Health Facilities Surveyor Supervisor, LTC Supervisor, RAI Coordinator; Tony Sanfilippo, CFI, Health Facilities Surveyor Supervisor, Life Safety Code & CLIA Supervisor; and Tyler Smith, DC, MS, Health Facilities Surveyor Supervisor, NLTC Supervisor, Complaint Coordinator; DPHHS Quality Assurance Division Certification Bureau, Helena, Montana

Tuesday, March 26

8:00 - 11:30 am

Patient-Driven Payment Model (PDPM): Let's Giddy On Up with the New Medicare Payment System Expectations (Part | of ||)

In 2017, CMS began looking at a way to pay nursing facilities to eliminate some of the ongoing concerns about therapy utilization and costs that affect the care of residents. CMS is looking to change the SNF reimbursement system from the present RUGs-based payment to the PDPM. This includes five different components of care (PT, OT, SLP, NTA and Nursing) that will affect payment. We will discuss this potential change and the ramifications to your facility. We will also review ICD-10 coding related to MDS and reimbursement under PDPM. A case study will assist you in hands on learning of this important new process.

NΗ

Intended for: Administrators, corporate, Directors of Nursing, MDS Nurses, department managers and therapists

Presented by: Patricia J. Boyer, MSM, RN, NHA, Director of Clinical Services, and Caryn Adams, RN, MSN, DNS-CT, RAC-CT, HCS-O, AHIMA Approved ICD-10 Trainer, Wipfli LLP, Milwaukee, Wisconsin

Emergency Response— Incident Command System

Long term care facilities must be prepared to address a myriad of disasters or hostile incidents. In a disaster, communications and resources are stretched to the limits, and facilities must employ a strong response such as Incident Command System (ICS) to bring the emergency under control. ICS is a uniform management approach for responding to incidents that employs a common organizational structure with standardized management principles that can be used by facilities regardless of size or resident care capabilities. ICS is used by Emergency Responders across the nation as well as by our local governments and agencies. Facility incident management best practices and crisis leadership principles that safely restore core capabilities will be introduced. Attend this session and learn how to take command and control of an incident using the principles of ICS to manage situations effectively.

NHAL

Intended for: Administrators, nurses, social workers, environmental staff and department leaders

Presented by: Kenneth Daily, President, Elder Care Systems Group, Dayton, Ohio

Reducing Drama and Conflict in Healthcare: Navigating Communication with Different Generations

Much like gender, socioeconomics and race, our generational affiliation strongly influences how we think, communicate

and lead. In order for Traditionalists and Baby Boomers to collaborate more effectively with Generations X, Y and Z, everyone has to tweak their instinctive communication approach. This program will help improve morale and productivity, while reducing misunderstandings and resentment in healthcare workplace communication. Benefits include increased productivity and profitability; better clinical outcomes for residents; and reduced drama, misunderstandings and conflict in the facility.

NHAL

Intended for: All disciplines

Presented by: Jennifer L. FitzPatrick, MSW, LCSW-C, CSP, Founder, Jenerations Health Education, Inc., Chester, Maryland

1:00 - 4:30 pm

Patient-Driven Payment Model (PDPM): Let's Giddy On Up with the New Medicare Payment System Expectations (Part II of II)

NΗ

Intended for: Administrators, corporate, Directors of Nursing, MDS Nurses, department managers and therapists

Presented by: Patricia J. Boyer, MSM, RN, NHA, Director of Clinical Services, and Caryn Adams, RN, MSN, DNS-CT, RAC-CT, HCS-O, AHIMA Approved ICD-10 Trainer, Wipfli LLP, Milwaukee, Wisconsin

State Update: Assisted Living

Leigh Ann Holmes and Licensure Bureau staff will be presenting on The Top Ten Deficiencies of the first half of fiscal year 2019, Activities of Daily Living (ADLs) and correct documentation, Care Coordination with other agencies, and medical marijuana in long term care.

ΑL

Intended for: All disciplines

Presented by: Leigh Ann Holmes, RN, BSN, Bureau Chief; Tara Wooten, LPN, Program Manager; and Healthcare Facility Surveyors Harry Dziak, MSW, Linda Egebjerg, RN, MA, and Brett Christian, BA, DPHHS Quality Assurance Division Licensure Bureau, Helena, Montana

Is Your Facility Ready? ... New CMS Emergency Preparedness Requirements

Disasters can strike at any time with little warning where the event's severity, scope, and nature often overcome a facility's ability to respond with the resources necessary to protect the health and welfare of residents. Facility leadership is critical in developing and deploying an effective multi-disciplinary disaster response to ensure reduction of losses, protection of lives, and a quicker recovery. CMS began enforcing Emergency Preparedness Requirements that require SNFs to assess facility risks, improve planning and response, and strengthen training regimes. Mr. Daily will review the CMS requirements and guidance to surveyors (Appendix Z) and provide policies and templates to meet the comprehensive standards. Speaker will also review the requirements for facilities to perform the hazard

risk assessment using an "all-hazards" approach to successfully establish an effective emergency program.

NΗ

Intended for: Administrators, nurses, environmental staff and all department leaders

Presented by: Kenneth Daily, President, Elder Care Systems Group, Dayton, Ohio

The New and Resistant Resident: How to Acclimate

Change is hard. Change is particularly difficult for older adults moving to a new home. This session will focus on tips to assist the long term care professional with setting expectations for the new resident and family, improving orientation for new residents and families, and understanding the internal process new residents endure. This interactive program will also include discussion on acclimating older adults with other new services, including home health and adult day care.

NH AL

Intended for: All disciplines

Presented by: Jennifer L. FitzPatrick, MSW, LCSW-C, CSP, Founder, Jenerations Health Education, Inc., Chester, Maryland

Wednesday, March 27

8:00 - 10:00 am

Medicaid Reimbursement Issues— Nursing Homes and Community Services

The Senior and Long Term Care Division will provide updates on issues of interest to nursing homes and assisted living facilities including an update on the 2019 Legislative Session. The Human and Community Services Division will provide an update on the LTC Field Unit, Service First, and any changes that are occurring in the area of Medicaid LTC policy and the business process related to Medicaid eligibility.

NH AL

Intended for: Administrators

Presented by: Barb Smith, BA, BS, Administrator; Shaunda Hildebrand, BS, Nursing Facility Services Bureau Chief; and Jill Sark, Community Services Bureau Chief, DPHHS Senior and Long Term Care Division; and Jade Atkinson, BS, Health Coverage Program Manager, and April Staudinger, BA, Health Coverage Policy Specialist, DPHHS Human and Community Services Division, Helena, Montana

8:00 am - 11:00 am

Trauma-Informed Care & Long Term Care Facilities: Sources of Strength and Resilience

This interactive session will examine concepts in trauma and resilience and explore these concepts at the individual and organizational levels. Using current research, speakers will introduce different types of trauma, core principles of trauma-informed care, trauma and ageism, and a holistic approach to resilience and self-care. Speakers will then share a strengths-

based approach toward preparing for §483.25: trauma-informed care. Participants will consider frameworks and strategies for assessing current practice and planning next steps toward building a trauma-informed culture. Participants should bring to this session curiosity, a desire to share and discuss, and a copy of their community's mission, values, and vision statements for use during exercises. All disciplines in both nursing homes and assisted living facilities will benefit from this presentation.

NH AL

Intended for: All

Presented by: Tracey Gendron, MS, PhD, Interim Chair and Associate Professor, College of Health Professions, and Gigi Amateau, MS, Research Coordinator, Department of Gerontology, Virginia Commonwealth University, Richmond, Virginia

13 Infection Control: Guidelines Update 2019

This session will provide LTC professionals up to date knowledge about infectious diseases commonly encountered in assisted living and skilled nursing centers. The program will build on basic principles of national/state standards of practice and advance the knowledge of infection control. The knowledge will be useful to strategically develop and implement an effective infection control program or improve an existing program in any nursing or assisted living facility.

NH AL

Intended for: Administrators, nurses, pharmacists, department managers

Presented by: Pat Preston, MS, Infection Preventionist, Executive Director, Center for Geriatric Infection Control, Bend, Oregon

Not Always Intentional: How to Avoid Abuse, Neglect and Exploitation in Long Term Care

Abuse, neglect and exploitation of older adults in both senior living settings and the home is a major problem. But not all perpetrators necessarily set out to harm an older person. Join me for this interactive program to identify who mistreats older adults and why, which older adults are most at risk, and how we can prevent elder mistreatment. Best practices for responding to abuse, neglect and exploitation situations will also be explored.

NH AL

Intended for: All

Presented by: Jennifer L. FitzPatrick, MSW, LCSW-C, CSP, Founder, Jenerations Health Education, Inc., Chester, Maryland

The Montana Health Care Association (MHCA) cannot be held liable for events beyond its control, such as acts of God, government regulations, disasters or weather-related hazards, civil unrest, acts of terrorism, or any other emergency, making it inadvisable or impossible to hold the conference. MHCA will make every effort to inform participants of any cancellation as soon as possible to enable participants to cancel hotel and flight arrangements.



36 S. Last Chance Gulch, Suite A ■ Helena, MT 59601

www = mthealthcare = org

2019 Midyear Convention

providing
leadership and
empowerment
within the
long term care
continuum
through
education,
advocacy,
information
and support to
our members.



MONTANA HEALTH CARE ASSOCIATION

2019 Midyear Convention

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Facility and Attendee Information

2019 Midyear CONVENTION RegistrationMarch 24–29, 2019 • Delta Hotels by Marriott Helena Colonial Hotel

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Cancellation and Refund Policy: All requests for refunds must be addressed to MHCA in writing. Full refunds will be paid if written cancellation is received by March 8, 2019. Partial refunds (all fees less \$50 per person administration

fee) will be paid if written cancellation is received between March 9 and March 15, 2019. No refunds after March 15,

2019. Replacements are always welcomed and no-shows will be billed.

Date Billed ____

Amount Due _

Invoice # __

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36 S. Last Chance Gulch, Suite A, Helena, MT 59601 **Phone:** 406 443 2876 • **Fax:** 406 443 4614

E-mail: rosehughes@rmsmanagement.com **Website:** www.mthealthcare.org



MHCA . . . providing leadership and empowerment within the long term care continuum through education, advocacy, information and support to our members.