

Departing Tenant

Tenant's names: _____

Rental unit address: _____

Today's date: _____

Reason for leaving: _____

Security Deposit should Mail to: _____

I, (Name of all tenants) _____, will like to vacate the property
by (vacate date) _____

Signature

Date

Walk Through Note

Acknowledge of return items

Front Door Keys _____

Other Keys (e.g. side, garage door, Mail box) _____

Garage Opener _____

Parking Permit _____

Other Item _____

Questionnaire

Thank you for taking a few minutes to complete this questionnaire. We value your suggestions and criticisms and will use them constructively to improve our property and service.

1. Your rented home: What are the most important improvements we could make to the physical aspects of your rental that would make it more attractive to the next tenant?

3. Our service: What suggestions do you have regarding our business practices and the way we interact with our residents? _____

4. The rent: Do you feel that the rent you paid as of the end of your tenancy was fair?

5. (For multifamily rentals) Your neighbors: Do you feel that we have appropriately screened and chosen the other tenants who live at this property?

6. Our employees: Were your interactions with our employees professional and satisfactory?

9. Other comments or suggestions:

10. Would you be willing to serve as a reference for this property, by speaking with interested renters over the phone or communicating via email? If so, please provide the best way to reach you:

Office use

Reviewed by: _____ Date: _____

Notes:
