

**CITY OF SHEPHERD
BOARD OF ALDERMEN
SPECIAL CALLED MEETING**

28 N. Liberty Shepherd Texas- Shepherd City Hall Council Chambers
Monday, January 13, 2020 6:30 PM

OFFICIAL MINUTES

Regular Called Meeting

Members Present: Shannon Bailey, Amanda Addison, Mark Porter, Curtis Ainsworth, Ray Marrs

Members Absent: Charles Minton

City Staff Present: City Secretary Debra Hagler, Larry Foerster

Others Present: Maurice Stephenson, Steve Racciato, DeAnna Clavell, Alvie Ellis, Joe Williamson, JRROTC, Rat Atchley, Martha Hernandez, Pat Reynolds, Adriana Garcia & son.

CALLED TO ORDER /INVOCATION

Mayor Pro Tem Shannon Bailey called the meeting to order. City Attorney Larry Foerster led in prayer. The pledges to the American and the Texas flag were stated as the flags were presented by the JRROTC.

PUBLIC INPUT:

Alvie Ellis: He inquired how the City could justify going up on rates and selling bulk water and asked if the City was more concerned about making money or the Citizens? He expressed concerns regarding the wear and tear on the wells.

PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA:

OLD BUSINESS:

None

NEW BUSINESS:

Discuss and take action on a variance request from Martha Hernandez to put a mobile building at 1051 N. Byrd Ave for a small tax office.

Mark Porter made a motion to respectfully deny this request. Amanda Addison seconded and the motion passed with a unanimous vote. She has plans for a Seasonal tax office and personal work space for her realtor business.

Discuss and take action on a variance request from the SISD/ DeAnna Clavell to put a temporary RV at 2311 S. Byrd Ave.

Amanda Addison made a motion to grant this request. Mark Porter seconded and the motion passed with a unanimous vote. The School made a request to have a RV parked on property owned by the school as a temporary dwelling while one of their teachers is in transition. They acknowledge they must pay permitting fees required. The Council determined that the admin fees could be waived but inspection fees must be paid.

Discuss and take action on request from Steve Racciato for a temporary construction trailer at 11 Woodland Park for health clinic to continue seeing patients while a remodeling project is being completed.

Curtis Ainsworth made a motion to grant this request. Mark Porter seconded and the motion passed with a unanimous vote. The request was for a temporary Construction Trailer to be on side to allow business to continue while they clinic is in construction mode. The process is expected to be completed by June. If any delay occurs a request must be brought back to the council for an extension. The Health Clinic will remove the trailer once the construction phase is complete.

Discuss and take action to waive fees and deposit for the Census training in February and March.

Shannon Bailey made a motion to waive the rental fee but not the deposit. Amanda Addison seconded and the motion passed with a unanimous vote.

Discuss and take action to install a street light on Mimosa Street and Page Ave.

Shannon Bailey made a motion to ratify the action previously taken to install this light. Mark Porter seconded and the motion passed with a unanimous vote.

Discuss and take action to solicit bids for a dump truck

Mark Porter made a motion to accept bids to purchase a dump truck. Curtis Ainsworth seconded and the motion passed with a unanimous vote. *Note: After the meeting Curtis Ainsworth agreed to check the dump truck out and report back before bids are actively sought.

Discuss and take action to sell Trench box to Magna Flow

Shannon Bailey made a motion to table this item. Mark Porter seconded and the motion passed with a unanimous vote. Public Work Supervisor, Jamie missed the meeting because of a water leak that had to be repaired. He had the information needed to discuss this item.

Discuss and take action to implement a \$100 fee to customers who request a new meter and amend city utility rate ordinance as necessary

Mark Porter made a motion to implement this fee. Curtis Ainsworth seconded and the motion passed with a unanimous vote. This fee will only be imposed on meters determined to be non-defective by City workers.

Discuss and take action to go out for bid for the cleaning of City Hall and Park Restroom with enhance cleaning requirements.

Mark Porter made a motion to take bids. Shannon Bailey seconded and the motion passed with a unanimous vote. The Community Center cleaning will not be included in the bid but it will include the cleaning person being on call.

APPROVE MINUTES OF PREVIOUS MEETINGS

Mark Porter made a motion to accept the minutes as presented. Amanda Addison seconded, and the motion passed with a unanimous vote.

APPROVE MONTHLY PAYMENT OF BILLS

Mark Porter made a motion to pay the bills. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

Announcements and Discussion:

The Attorney announced that the City is still trying to get accurate figures from the Comptroller regarding the amount of Hotel Tax that Raj owes.

Ray Atchley briefly announced he intends to start advertising for the Deputy Position.

ADJOURNMENT

Mark Porter made a motion to adjourn. Amanda Addison seconded, and the motion passed with a unanimous vote.

Charles Minton, Mayor
Prepared by City Secretary, Debra Hagler