

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Tuesday October 24, 2023 AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- **ADDITIONS & DELETIONS**
- **SIGN ORDERS**
- **REVIEW MINUTES FROM OCTOBER 10, 2023**
- **OTHER BUSINESS**

SELECTBOARD:
Darren Pion-Chm.
Wayne Richardson
Jennifer Blay

MINUTES
SELECTBOARD MEETING
TOWN OF LOWELL
Meeting held on October 24, 2023.

Board members present:

Darren Pion-Chm., Wayne Richardson, Jennifer Blay
Christy Pion- Clerk/Asst. Treasurer/Selectboard Clerk
Calvin Allen-Road Commissioner

The meeting was called to order at 5:32 p.m.

Guest:

- Gordon Spencer-Zoning Administrator
- Pat Sanders- Jay Focus Group

Additions and Deletions:

- Jay Focus Group
- Delinquent taxes & other taxes related inquiries

Jay Focus Group:

- Pat Sanders joined our meeting to talk to the Board about the Holiday Hometown Decorating Challenge. She asked the Board if we would be willing to be included in this challenge. The Board agreed unanimously. Voting for this challenge is done online. Towns included in the challenge are Jay, Troy/N Troy, Westfield, and Lowell. There will be a rotating trophy for the town that wins. The trophy will be held in that town for one full year and sent to the new winner the next year. Judges will be judging between December 13-17, and winners will be announced on December 20. Deadline for signing up will be December 2, 2023. Applications are available in the Town Clerks office and on our website townoflowell.org.

Delinquent Taxes & other taxes related inquiries:

- The Treasurer had asked the Clerk to bring to the Boards attention that the Town has a few properties that are at least 2 years behind in their taxes. She would like the Board to make the decision of whether to have a tax sale. After reviewing the list of delinquent taxes, the Board decided to have Becky start the process to plan a tax sale.
- Becky had Christy give the Board a letter for Mr. & Mrs. Klein about there recent taxes to review and sign. After reviewing the letter, the Board signed it unanimously.
- There was a request from another resident about getting her penalties and interest removed do to her current situation. The Board decided after a short discussion of the situation that they are denying her request since the situation happened such a short time ago after tax bills had already been mailed.

Other Business:

- Gordon Spencer joined the meeting inquiring on the update of a possible hiring of a new person in the office. The Board stated that they have not interviewed anyone thus far.
- Christy spoke to the Board about the current health of our recycling attendant Andre Leblanc. He had spoken with Christy and asked if she could have someone take over the recycling on the days that he cannot do it due to recent health issues he has been dealing with. The Board members decided that they would fill in on the days that Andre cannot be there.
- Town screen update: Darren stated that he had called around for current pricing on steel for the town screen and found that Queen City Steel had the best price, and that he would be picking it up from them personally.
- A general contractor for NEKCUD reached out to the Board Chair to find a place where they could set up their equipment when not in use. He gave them permission to use the town pit on Lower Village Road, the other Board members agreed that this would be a good place as long as they keep their stuff parked out of the way.
- Calvin mentioned that he may have someone interested in the old sanders that are in the town pit.
- Calvin updated the Board on what work had been finished and what still needs to be done.
- Calvin talked to the Board about only have the town loader in the town pit. He also mentioned charging for Loader time when residents need to be loaded. The Board has tabled this for another time. Calvin would also like to restrict anyone who is not a town employee from running town equipment. The Board agreed to only town employees.
- Calvin received a call from a resident on Tillotson road who is undergoing dialysis, who has requested that he plow his road earlier due to his RCT driver coming at 5:00 am to pick him up for appointments. Calvin agreed to change his route to accommodate this.
- Stewart Rd update: no new info is available at this time.
- Darren signed a reimbursement request for the Treasurer for the Rte. 58 bridge project.
- Darren brought to the other Board members attention of an incident that had occurred to the Town Clerk. He had told them of the harassment she had received from a town resident while she was working alone in the office. The Board members decided that they would like the Clerk or Treasurer, when alone, to leave the main office door locked and only allow people we trust to enter the office.
- Jenn reminded the Board of an upcoming meeting for the ambulance for Thursday October 26, 2023 at 6:00 pm.

Minutes from October 10, 2023:

- Minutes from October 10, 2023 were approved and signed by the board.

Sign Orders:

- The Board reviewed the financials for the Treasurer. They were approved and signed.

Board Warrants:

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| ➤ General Order # 32 | \$ | 1,357,156.84 |
| ➤ Payroll Order # 22 | \$ | 5,852.14 |
| | | <hr/> |
| | \$ | 1,363,008.98 |

**Signed by the Board for the Treasurer to draw checks totaling -
Meeting adjourned at 7:14 P.M.**

Respectfully submitted by Christy M. Pion

Next meeting date: November 7, 2023 at the Town Office Building.

Darren Pion-Chair

Christy M. Pion-Selectboard Clerk

Wayne Richardson-Select Person

Jennifer Blay-Select Person