

Friends of Silverwood Park

P.O. Box 304, Edgerton, WI 53534
www.silverwoodpark.org

Board of Directors

5:30 p.m., Tuesday, October 20, 2015
Town of Albion Hall

Present: Katie Whitten, Kyle Richmond, Kirsten Almo, Emily Halapatz, Sue Gjertson, Sarah Barlow

Meeting Agenda

1. Announcements and introductions (**5 minutes**)
2. Approval of Minutes of Previous Board Meetings: August and September, 2015 (**5 minutes**)
Postponement of approval of August and September minutes to the November meeting
3. Committee/Project reports:
 - a. Treasurer's Report (Kirsten) (**5 minutes**)
 - i. Motion to pay outstanding receipts
Katie motions to pay all outstanding bills for which Kirsten currently has receipts (plus the hoses that John purchased) and requests that Kirsten update us regarding payment of outstanding receipts. Kyle seconds. Passes.
 - ii. Consensus on policy for paying bills in the future
Discussion ensues. Katie suggests that, if someone makes a purchase, they should not expect to be reimbursed. Discussion tabled for November executive meeting.
 - b. Outreach/communications (Kirsten & Kyle) (**10 minutes**)
 - i. FOSP presentations to local groups?
Kyle has not followed up on any but will work on setting up dates for _____ . Two people will do the presentations. Sarah suggests filming a meeting and posting on YouTube with a link on Silverwood website. Kyle likes YouTube idea, but suggests filming interviews of FOSP board to convey same. Kirsten scheduled Edgerton Auxiliary Group in November and will schedule Gathering Place.
 - ii. Historians' meeting?
Kyle will invite the Donald Park interpretive materials person and those interested in history to a meeting.
 - iii. FOSP Volunteer recruitment: Contact data and orientation for Rita?
Rita has accepted. Katie sent her a list of volunteers. Katie will send an email to all of the volunteers introducing Rita. Sarah will put together a survey for volunteers: basic contact info, interests (likes/dislikes), community connections, etc.
 - iv. Website maintenance?
Kirsten has done some updating and has been checking website email. Put on future agenda.
 - c. Programming (Katie) (**15 minutes**)
 - i. Long-term
 1. School Districts representatives' meeting – Gary Funk?
Katie will continue to try to get a meeting set up.
 2. Silverwood Orchard update
Katie sent Dan the one acre we want to do. Dan will update at a future meeting.
Future meeting: fundraising/tree sponsorship

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3. ESD Cross Country preparation for 2016
Kevin Dobbs (OFS) met with Adam (Edgerton X-C Team Head). There will be runs.
November 7 -- travelling basketball team is volunteering to work on trails. Adam is coordinating with Dane County and Katie.
- ii. Short-term
 1. Winter mulch for oak trees
Katie says that, within 2 weeks, we'll have mulch.
- d. Master Plan Tracking (Katie & Kirsten) **(5 minutes)**
 - i. Update from most recent meeting with County
Kirsten says she had a short meeting with Jim; Laura was there for a short time also. He'd made a few changes on the map. Now the meeting needs to be set.
 - ii. County's Public meeting date for public presentation?
Jim is still struggling to set a date; Nov 19 didn't work. November is out.
 - iii. Update from "contract" discussion with Laura Hicklin
Katie said that Laura was going to send an update but hasn't, so she contacted Laura again.
- e. Grower Partners/Ag. Committee (Katie) **(30 minutes)**
 - i. KT Hollow Honey – potential grower partner discussion
Presentation by Tracy & Kevin Prill about bees. They are in their 4th year of keeping bees; they sell their honey as well as give a lot away. They would like to help Silverwood as a learning opportunity, not for their own profit. They do not perceive Silverwood as bee friendly -- a lot of insecticides, not enough to eat. Katie says that they should have seen the gardens in August. They ask, "Where does Silverwood want to go with this?" Kyle explains educational mandate. Kevin says they could put one or two hives out next year. Katie suggests that they could consider renting 1/4 acre to plant buckwheat or another cover crop on. Kyle suggests that they write a proposal.
 - ii. Policy & Procedures Manual and Grower Partner Application update
Katie, Kirsten, Emily are interested.
 - iii. Farley Center procedures
Ditto, I think.
 - iv. Fall clean-up
Katie: We can use help.
Sarah asks about the protocol on how to proceed with the labyrinth/healing garden project. She has set up meetings to discuss the project with volunteers. Then what? Kyle suggests writing a proposal, including costs, by thinking as if she were putting this on her own land. What would she need/need to know?
- f. Development/Fundraising (Kyle) **(20 minutes)**
 - i. Update on discussion of programs and funding with Ingrid West
Kyle passed out a handout Ingrid gave him at their meeting: Brainstorming - ABCD: Asset Based Community Development. grant funding. He will follow up with a discussion with her on building program support and resources.
 - ii. Fall fundraising mailing?
Kyle wants to set up a meeting specifically about development and fundraising.

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- iii. Grant writing update
Keep on agenda
- iv. 2015-16 proposed fundraising goals, and Silverwood Park business plan
Further discussion: 2016 calendar of events (inc. fundraising components)
Kyle will send out email re: 2016 calendar of events
- g. Organization (Kyle) **(20 minutes)**
 - i. Nomination of Emily Halapatz to the Board of Directors
 - 1. Motion and vote
Kirsten moved; Katie seconded. Ayes 3, Nays 0. Emily is on to the board!
 - ii. New Board member recruitment?
We need more. People with good hearts, active minds per Kyle. He spoke with Ingrid about using advisory board members better and ideas for sources of support.
 - iii. Board of Directors development and orientation with County staff
Keep on agenda
 - iv. Board of Advisors meeting for November/strategic plan session?
Kyle needs to follow up with Mindy and do a doodle poll of the advisory board. Multiple meetings are needed -- three two-hour meetings or two three-hour meetings or....
- 4. *Kirsten makes a motion: To okay the takedown of the white house with the understanding that demolition funds will not be taken from the Silverwood maintenance funds and that the areas be made safe and usable by April. Katie seconds the motion. It passes with 2 Yes, 1 No and 1 Abstention. Katie will write the letter.*
- 5. *Katie: Can we set a date for the harvest Festival?*
- 6. Next Board meeting: Date and Items for Agenda for November meeting **(5 minutes)**
Tuesday, November 17.
- 7. Adjournment