

# Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119  
Phone (408) 227-5758 \* Fax (408) 225-6325



Dirk Seidel (President)

Vic Haddad (Treasurer)  
Michael Kirtland  
Nick Toprani

Arian Collen (Secretary)  
John O'Byrne  
Terrie Jacopi

---

## Board of Directors Meeting *Minutes* June 17, 2019

### Item Subject

#### 1. Call to Order

Meeting was called to order at 7:18 p.m.

#### 2. Approval of Minutes

##### A. May 20, 2019 Board Meeting

Action: (6-0-1) Terri moved to approve minutes for the May 20, 2019 board meeting. Dirk seconded the motion.

Absent: Michael did not attend the June 17<sup>th</sup> meeting

Document Filed: May 20, 2019 minutes

#### 3. Town Hall

Alex Martinez presented his Boy Scout Eagle Scout project proposal for board which included the following two items and would include the necessary material and labor:

- Adding sand to the volleyball court
- Building two recycle bins

#### 4. Staff Reports

##### A. Office Coordinator Report

Amy provided an update on the status of various tasks completed, accounts with delinquent dues balances, and upcoming facility rentals. A brief discussion ensued by the board.

##### B. Facilities Manager Report

Facility Manager Luke Brown provided an update on various projects and to-do lists, including priority projects to get the club ready for the summer season. Among the items discussed in further detail by Luke and board included the basketball hoop repair, need for a lock on the garbage bin to prevent illegal dumping, options to lock the parking lot after hours, and additional security camera installation.

#### 5. Directors Reports

##### A. Presidents Report

The board discussed the following items:

- i. The tennis court resurfacing will occur after Labor Day. John will take the lead in scheduling work with vendor.
- ii. The response from Norcal Tennis which was not in alignment with what the board had suggested to Norcal during the May board meeting.

Action: (5-0-2) Dirk moved to communicate to Norcal that the Boards position was unchanged and free lessons for members in exchange for Norcal's ongoing use of the facility effective Sep. 2019. Arian seconded the motion. Vic abstained from the vote.

- iii. The board discussed the rollout of the gate key fobs for member access to the pool. It was decided that effective July 5<sup>th</sup>, the cone would no longer be placed in the gate and all pool users would have to fob in or be let in by staff.
- iv. The board discussed the previous plan to buildout replacement stairs and a new ramp to the main hall front doors. Arian and Dirk will look at getting quotes and will then communicate to the membership seeking feedback on approaches/options:
  - a. Stairs and Handrail
  - b. Ramp
  - c. Stairs/Handrail and Ramp
- v. The board discussed options for adding an ADA parking space to the back parking lot. Arian agreed to take the lead on developing a plan to review with the board.

## **B. Treasury Report**

Vic provided an update and overview on the following items:

- Balance Sheet
- Profit & Loss
- PG&E costs

A discussion ensued on the various reports.

## **C. Arian**

After experiencing some conflict and confusion during a recent party he attended, Arian suggested that the office staff formalize the party rental process and develop a sign to be placed on the table/chairs/etc outlining the area that has been reserved for the party. Amy and Christine noted that there is a form and map already in use.

## **D. Nick**

Nick suggested a poker party for members to be held on July 12<sup>th</sup> at 7pm. The date was confirmed available and further planning and outreach will be upcoming.

## **E. John**

John suggested that the tennis courts be locked up during swim meets so the kids don't congregate and cause damage.

## **6. General Business**

### **A. Associate Memberships**

The board reviewed three additional applicants for Associate Membership who were previously (last year) Seasonal Guest Pass holders which would bring the total Associate Members up to 72.

Action: (6-0-1) Terrie moved to approved the three Associate Members (Amendola, Cheny, Castillo-Garza). Nick seconded the motion.

The board also reviewed 14 additional applicants for Associate Membership, none of which were Season Guest Pass holders last year and two did not live within the Associate Membership boundary. A discussion and debate ensued. Two motions initially did not pass, with the first by Arian to not approve the 14 applicants and John recommending approval of the first six applicants. Further discussions ensued.

Action: (5-1-1) Arian moved not to approved the 14 applicants. Nick seconded the motion. John was the no vote.

## **B. Solar System**

After a brief discussion the board elected to defer this item to a later date.

## **C. Shade Structures**

Dirk suggested purchasing and installing three cedar wood gazebos from Costco. The general consensus among the board was positive, but the units were currently unavailable and the board would revisit again early next year for the 2020 swim season.

## **D. Oktoberfest**

Dirk noted that planning would begin for the Oktoberfest party planned for October 12, 2019.

## **E. Fall Membership Meeting**

The Fall Membership meeting will be held on September 19, 2019.

## **7. Future Meeting & Agenda Items**

The next board meeting will be on July 15, 2019 at 7pm.

Meeting was adjourned at 9:50 pm

## **8. Executive Board Meeting – Not Open to Public**

### **A. Staffing**

The board discussed the status of the staff vacancies and various applicants. A discussion ensued

Action: (6-0-1) Dirk moved to hire Jacob Samson as a lifeguard contingent on him getting the necessary certifications. Terrie seconded the motion.

Action: (5-0-2) Arian moved to hire Katie Jacopi at \$16.50/hour contingent on her getting the necessary certifications. Nick seconded the motion. Terrie abstained from the vote.

Executive Meeting was adjourned at 10:10 pm

**Attachment A**

<b>Delinquent Dues Report 4/15/19</b>		
<b>Account #</b>	<b>Amount Due</b>	<b>Last Payment Amount &amp; Info</b>
5084-241	\$ 440.00	May 2018 (\$100)
4047-211	\$ 440.00	May 2018 (\$100)
4047-399	\$ 430.00	April 2018 (\$210)
5084-195	\$ 430.00	January 2108 (\$200)
4656-23	\$ 430.00	May 2018 (\$520)
4046-90	\$ 430.00	January 2018 (\$100)
4046-137	\$ 430.00	March 2018 (\$310)
4047-209	\$ 430.00	April 2017 (\$100)
5084-104	\$ 430.00	March 2018 (\$220)