

TO OUR EARLY MORNING OR LATE EVENING SERVICE CUSTOMERS

1. WRITE YOUR ORDER ON THIS FORM
2. LOCK YOUR VEHICLE & LEAVE IT IN THE PARKING LOT
3. BE SURE TO LEAVE A PHONE NUMBER WHERE YOU CAN BE REACHED
4. PUT THIS FORM AND YOUR CAR KEYS IN ENVELOPE PROVIDED AND PLACE IN DESIGNATED DROP BOX OR CHUTE

NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATE \_\_\_\_\_\_\_\_\_

HOME PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WORK PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WHAT NUMBER SHOULD WE USE TO CALL YOU? (please circle) HOME WORK

WHAT TIME WILL YOU CALL FOR YOUR VEHICLE? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AM / PM

VEHICLE YEAR \_\_\_\_\_\_\_\_\_\_\_ MAKE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MODEL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COLOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE PERFORM THE FOLLOWING SERVICES ON MY VEHICLE:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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METHOD OF PAYMENT: (circle one) CASH CREDIT CARD CHECK

I understand that, because of the Early Bird Service, I am unable to receive a copy of the estimated service at this time.

**REPLACED PARTS WILL BE MADE AVAILABLE UNLESS SPECIFIED. DO YOU WANT US TO DISCARD OLD PARTS?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Initials

You have the right to an estimate of the cost of repairs or services which you are requesting. Your bill will not be higher than the estimate by more than 10% unless you approve a larger amount before repairs are finished. You can choose the kind of estimate you want to receive by signing your name under one of the following choices and indicating a telephone number where you can be reached, if necessary. ***(IF WRITTEN ESTIMATE IS DESIRED, CUSTOMER MUST RETURN TO SIGN & RECEIVE COPY OF ESTIMATE)***

1. WRITTEN ESTIMATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ signature
2. ORAL ESTIMATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ signature

C. NO ESTIMATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ signature

In the event that you, the customer, authorize commencement but do not authorize completion of a repair or service, a charge will be imposed for dis-assembly or partially completed work. Such charge will be directly related to the actual amount of labor or parts involved in the inspection, repair, or service.

I hereby authorize the repair work herein set forth to be done by you, together with the furnishing by you of the necessary parts and other material for such repair, and agree that you are not responsible for any delays caused by unavailability or delayed availability of parts or material for any reason; that you neither assume nor authorize any other person to assume for you any liability in connection with such repair; that you shall not be responsible for loss of or damage to the above vehicle or articles left therein, in case of fire, theft, or other cause beyond your control; that an express mechanic’s lien is hereby acknowledged on the above vehicle to secure the amount of repairs thereto; that your employees may operate the above vehicle on streets, highways, or elsewhere for the purpose of testing and/or inspecting such vehicle.

PLEASE SIGN x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_