

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2  
MINUTES OF THE REGULAR MEETING – March 18, 2021**

The Williamson County Emergency Services District #2 held a regular meeting on March 18, 2021 Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://global.gotomeeting.com/join/684952557> and by phone at 1-571-317-3116 or 1-866-899-4679.

**Commissioners in Attendance:**

Commissioners present in person: Thom Nanninga, Tim Hunsberger, Jordan Baltazor, and Darryl Pool.

Commissioners present on-line: Russell Strahan.

**Others in Attendance:**

Sam Bass Fire Dept.: Chief David Kieschnick, Battalion Chief Amber Jordan (both in person) and Corby Bryan (on-line).

Municipal Accounts & Consulting: Taylor Kolmodin (in person).

Public: none present in person or on-line.

Meeting called to order at 7:15pm by Commissioner Nanninga.

Pledge of Allegiance led by Battalion Chief Amber Jordan.

Public Comment: No member of the public requested to speak.

**Action items**

ITEM 4: *Approve minutes of prior meeting(s).*

Commissioner Strahan noted a sentence in the middle of Item 5 “He stated it would be reasonable to expect any questions could be answered by SBFD within 90 days” should be amended to include the phrase “and come into compliance.”

Motion to approve minutes of regular meeting held February 25, 2021 as corrected.

Motion: Strahan    Second: Baltazor    [Unanimous]

Commissioner Nanninga will correct the minutes and forward to Corby Bryan for posting.

ITEM 5: *Discuss and take action relative to Contract with Sam Bass Fire Department.*

SBFD activity reports have now come into contract compliance. Steps are being taken to bring SBFD financial reports to the District into compliance. MAC will prepare and send financial reports to SBFD earlier each month so those reports can be forwarded to Commissioners with adequate time for review prior to District meetings.

ITEM 6: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Kolmodin presented the District's monthly financial statements, monthly bills, and invoices. The normal monthly payment to SBFD is being withheld for March to reduce the excess funds SBFD has in its account. The Current Investment Yields page now includes the District's blended average yield for all CDs and the Debt Service page now itemizes the District's outstanding debt, both of which were requested by Commissioner Baltazor. MAC is in talks with First Citizens Bank to see if District can earn a higher interest rate on its checking account.

Motion to approve reports as presented.

Motion: Baltazor    Second: Hunsberger    [Unanimous]

ITEM 7: *Receive monthly report from Sam Bass Fire Department regarding operations, including but not limited to: A) Total number of calls, B) Training, C) Fire Marshall Activities, D) Breakdown of activities and E) Information of any major incidents.*

Corby Bryan and Chief Kieschnick presented SBFD incident report data and activities for February 2021 plus comparison to prior years. Bryan has incorporated several requests made by Commissioners at the District's February meeting into the reports to make them more easily understandable and is working on fulfilling the remaining requests. Commissioners welcomed the changes made thus far and made suggestions and requests for further refining the presentation of SBFD reports.

ITEM 8: *Discuss and take any action relative to operations, as may be needed following above report.*

No action needed.

ITEM 9: *Discuss potential agenda items, time and date(s) for future business meetings. (4/15/2021).*

Next regular meeting to be held April 22, 2021 beginning at 7:00pm at Sam Bass Fire Station #2. Commissioner Baltazor requested the agenda include a review of SBFD financial statements.

**Adjournment:**

Motion to adjourn made at 8:33pm.

Motion: Strahan    Second: Baltazor    [Unanimous]

**"I attest that all the above information is true and correct to the best of my knowledge."**

Submitted by Darryl Pool, Secretary, Williamson County ESD #2