



Meeting Minutes
March 13, 2017
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, March 13, 2017 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County Emergency Services District No. 4 Meeting to Order at 7:00 P.M. and established a quorum. All Commissioners were in attendance. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens were present to speak.
3. Approval of the minutes from the February 6, 2017. Commissioner Taylor made a motion to approve the minutes. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed agenda items 4.a and 4.b with the Board.
 - a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for February 2017.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Surratt made a motion to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following;
 - a. The Board discussed reaching out to Fair Oaks Ranch to assess the impact of the San Antonio Annexation of part of the ESD 4 service area and how the three interested parties (ESD 4, Fair Oaks Ranch, and LSVFD) would move forward on providing emergency services post annexation. The Board will continue to work with LSVFD on this and Mr. Costantino will report next month on the LSVFD meeting with Fair Oaks.

- b. The Board reviewed and adopted the ESD 4 Code of Ethics Policy. Commissioner Surratt made a motion to adopt the subject Policy. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of.
 - c. The Board reviewed the proposed ESD 4 Anti-Fraud Policy.
6. Financial Report
- a. Commissioner Surratt reviewed the District Financial Report.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Taylor made a motion to pay the bills after the Board reviewed the expenses. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled meeting for the ESD 4 will be on April, 3, 2017.
8. The ESD 4 Board entered a Closed Session at 7:27 P.M. The Board re-entered Open Session at 7:40 P.M.
9. Adjourn. With no further business before the Board, Commissioner Mohn made a motion to adjourn. Commissioner Taylor seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 7:42 P.M.