

Board of Fire Commissioners  
 Glenville Fire District #2  
 Alplaus, NY 12008  
 Minutes of November 14, 2016 Meeting

**1. Meeting called to order** at 7:00 pm

In Attendance: Commissioners Mike McHale, Dan Trask, Jim Palmer, Cliff Hayes,  
 Treasurer Tom Esmond, Chief Drew Coppola, Sec'y K Casey  
 Absent: Andy Gilpin

**2. Motion to approve the agenda**

Motion: J Palmer

Seconded: C Hayes

Vote: Ayes: 4

Noes: 0

Motion carried

**3. Motion to approve the minutes** of the October meeting and Budget Hearing

Motion: D Trask

Seconded: J Palmer

Vote: Ayes: 4

Noes: 0

Motion carried

**4. Chairman's comments** – Acting Chair Mike McHale

A. Three petitions for the position of Fire Commissioner have been received:

Joseph LaCoppola, Ed Schmitz, and Dan Haughney

B. A petition challenging the Permissive Referendum for the sale of 311 Alplaus has been received. Gray Watkins offered the opinion that the signatures of the gatherers must be notarized, according to the law. The petition was returned to Gary Hastings to get all the legal requirements completed before submitting it on November 16, 2016.

C. Mike called for Craig Relyea and Kati Buccinna from Penflex to report on the effects of changing the LOSAP entitlement age from 65 to 63 or 62 (copy attached). The cost components of such changes would be far too great for the District to afford, and the unfunded liabilities too high..Craig promised to send a list of the investment companies they deal with.

**5. Public Hearing & Requests for Use** – None

**6. Chief's Reports** –

A. Activity and Calls – Chief Coppola presented his report for the month of October, 2016 (Copy attached). There were twenty five alarms – averaging 6.1 members per call and 24 minutes in length.

B. Training report – submitted for October

C. Equipment report – submitted for October

Motion to accept the Chief's report as presented

Motion : D Trask

Seconded: J Palmer

Vote: Ayes: 4

Noes: 0

Motion carried

Kathleen Todt has been added as a member with active probationary status and unanimous approval of the Commissioners.

The Fire Department will be participating in the Schenectady Christmas Parade on November 19, 2016

**7. New Business** – Purchase Requests – None

**8. Standing Committee Reports**

A. Long Range Planning – Mike advised the SOP manual update needs to be continued.

B. Buildings and Grounds – Mike signed the snow plowing contract and Jim will keep a copy after obtaining the signature from East Coast Sealcoating.

Jim will follow up with Mid State Industries and Firestone regarding the condition of the upper roof.

Dan advised that a generator maintenance program is still needed.

C. Equipment – No report

D. Safety and Regulatory – No report

E. Medical/Physical Programs – Annual physicals will be conducted on December 13

F. Communications and Warnings – No report

G. Finance – The budget process has been completed.

H. Service Award Program – The LOSAP monthly statement shows \$600,020.49 in the account as of October 31, 2016

**9. Special Committee Reports**

A. Building – No issues to report

**10 Treasurer's Report** – Mike commented that a decision regarding the annual audit needs to be made soon – whether to use an auditor or a CPA

A. Tom Esmond's report showed a balance of \$160,832.52 in the operating fund as of October 31, 2016

Motion to approve the treasurer's operating fund report

Motion: J Palmer

Seconded: D Trask

Vote: Ayes: 4

Noes: 0

Motion carried

1. Review vouchers and consideration to pay

Motion to pay vouchers 16-237 through 16-258 in the amount of \$7,638.71

Motion: M McHale

Seconded: J Palmer

Vote: Ayes: D Trask, M McHale, C Hayes, J Palmer

Noes: 0

Motion carried

B. Tom Esmond reported a balance of \$7,546.12 in the Capital Building Project fund

**11. Communications** – None

**12. Old Business** – Gray Watkins answered questions about the timeline involved if the challenging petition is accepted as valid, and reviewed a prototype of the Contract for Purchase and Sale of the property known as 311 Alplaus.

**13. Matters Arising** – The Fire District Commissioners Election is scheduled for December 13, 2016 from 6 to 9 PM.

**14. Meeting adjourned** at 9:35 PM

**15. Next regular meeting on Monday, December 12, 2016 at 7:00 PM**

Kathleen Casey, District Secretary