**Canton Community Center Board Meeting Agenda**

210 N 7th Street, Canton MO 63435

January 22, 2018 7:00pm

**MEETING (at Oak Hill Inn & Suites)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Title | Present | Name | Title | Present |
| Jeremy Tryon | Pres | x | Michael Hartman | Board | x |
| Crystal Nelson | V-Pres | x | Julie Spurgeon | Board | x |
| Katie Farr | Secretary | x | OPEN | Board |  |
| Lindsey Dover | Treasurer | x |  | Guest |  |
| Betty Hudnut | Board |  |  | Guest |  |
| Kirby Clark | Board | x |  | Guest |  |
| Melissa Pierce | Board | x | Tom Pollet | Committee |  |

1. Roll Call – Meeting called to order at 7:03 pm
2. Review of Minutes for regular and special meeting – Kirby motioned to approve and Lindsey seconded
3. Treasurer Report
   1. Checking - $1689.84
   2. Investors - $2847.13
   3. Donation - $3878.88
4. Auto Bill Pay – Katie motions to approve setting that up, Julie seconds – motion passes
5. Update on Remodel –
   1. Remodel started today – January 22, 2018 – Demolition started – most everything is out of the building and hopefully walls will start coming down tomorrow
6. Remodel Committee add member – includes Jeremy and Kirby – Lindsey and Mike volunteered to join the committee. Turn around time for funds to be paid to Farr Construction will be around ten days. Katie motions to add Lindsey and Mike to the committee, Crystal seconds, board approves.
7. Remodel Committee Permissions
   1. Approve Payments – Committee has authority to do so – Katie motions, Lindsey seconds, board approves.
   2. Approve change orders – Committee has authority to do so – Mike motions and Julie seconds, board approves.
   3. Approve & decide all other aspects of the remodel such as Paint color, flooring color etc - Committee has been given authority to do so – Lindsey motioned, Kirby seconded, motion passes.
   4. Board has approved giving the committee authority to approve payments, approve change orders and approve aspects such as paint color/flooring/cosmetic stuff/etc.
8. Update on Soup Supper – Made gross: $708 - $40 advertising fee - 125 bowls of soup sold – Overall the board feels the dinner went well
   1. Suggestions – try to have it on the home Highland or Palmyra game
9. Trivia Night
   1. Newspaper Ad – [ads@lewispnj.com](mailto:ads@lewispnj.com) – Lindsey motions to approve, Mike seconds, board approves.
   2. Presentation who – Katie volunteered to present. Melissa will bring a microphone.
   3. Presentation how – Decided to create a powerpoint with the questions and it will be projected onto the tv – will need to rearrange the bar to allow for the audience to see.
   4. Mulligans are $5 – limit two per team
   5. Awards? – 1st place gets refunded a portion of their entry fee
   6. Food – food will be set out in the breakfast nook for the hotel
      1. Ham and Cheese sandwiches – Kirby
      2. Finger food/snacks
         1. Katie – veggie try, Melissa – cheese ball, Mike – little weines, Lindsey – meatballs, Julie – rotel dip/chips, Crystal – chex mix, Jeremy – pretzels
         2. Katie, Mike, Lindsey, and Crystal – will make 2 dozen cookies
   7. 50/50 tickets – Will have a raffle - $1/piece, 6 tickets for $5 – must be present to win
   8. Board needs to be at the hotel at 5:15 pm
10. Bank of Monticello
    1. Approval for Closing – Kirby motions to approve Jeremy to sign for the bank, Julie seconds, board passes
    2. Approval for Checks – Mike motions to approve checks to be cut, Melissa seconds, board passes
11. Missouri Dept. of Revenue Tax Paperwork – Jeremy took care of it on the 1st
12. Illinois Dept. of Revenue Tax Exempt Status – Copy given to Katie to put in registered agent binder
13. Home Depot Tax Exemption Status – copies provided
14. Staples Tax Exemption Status – waiting on refund
15. 990-N Status – filed
16. GoDaddy Bill approval – Katie motions to pay the bill, Mike seconds, board passes.
17. Monte Bill – He submitted the first bill in the amount $5,250.
18. Fidelity Bond – Our insurance company is bonding us to cut checks – the bond cost $100 from Nationwide Insurance – it is not required once the grant/remodel has been completed, Mike motions to pay the bill, Kirby seconds, board passes.
19. Samantha Otte Grant – Community Foundation in Quincy donated $1,000 – it is to be used specifically for educational and software expenses. Thoughts are to have Betty and Julie provide a list of items that they’d like for after school programs. Recommendation to submit a press release to the PNJ is suggested. Mention of the grant will need to be in the release. Lindsey will put the check into the donation account. (check number 7583). Plaque will be put on the wall for this donation.
20. Adeline Travis Donation – submitted a $500 check – Jeremy deposited it into the donation account. Plaque will be put on the wall for this donation.
21. March and April Fundraisers
    1. End of February (25th) – First Baptist is asking for volunteers to watch kids (age nursery to 6th grade) from 4:45-7pm, Katie, Julie, Lindsey, Melissa, the Delaney’s will help – Church will pay $200 - Lindsey motions, Julie seconds, board approves. Lindsey, Julie, Crystal will play games.
    2. March – Bingo – March 9th 7-9 pm – possible location – at Rusty’s bar
       1. Punch cards will be ordered from Ebay – 3000 for $35.03 Kirby motioned to approve purchase, Mike seconded, board approved. Cards purchased from Ebay – Dobbers will be provided by Michelle Fahser – Crystal will make fliers
          1. $1/card - $6/ 5 cards
          2. Prizes – cash payout dependent upon turnout – Likely 25% payout
          3. Popcorn will be provided
          4. 50/50 raffle also
    3. April? Lasagna dinner – Dates can be either the 6th or the 27th – will let Betty decided on what day
    4. May – soft opening – cornhole tournament?
22. Glow Run – Shirts would be $8 – June 9th
23. Board Member Opening – Jessica (Wright) Hamilton, need to have a Culver person if possible, Kathy Ford Fisher, Emily Gillett
24. Board Meeting Location for Feb, March, April – Rusty’s Bar
25. Membership Drive - $25 for single, $50 per couple, $60 for family up to three kids, $3 extra for each additional member
26. Business Incubator Drive - $75 – use of the building for the month to operate a business – Kirby
27. Business Incubator and Instructor Committee – Katie and Lindsey
28. Any Other Business appropriate at this time – Jeremy will email out the information on membership, instructor info and business incubator info
29. Board Adjournment - Lindsey motions to adjourn, Crystal seconds. Meeting adjourns at 9:24 pm.