



Education Desk Drawer Dollars Grant Information Sheet

DON'T PUT THIS INFORMATION IN A STACK OF MAIL ON YOUR DESK; THIS IS TIME SENSITIVE!

Dear Crawford County Educator,

Thank you for your dedication to the education of students in the Crawford County Community School Corporation. The application is now available for the CFCC Desk Drawer Dollars education grants for the 2018-2019 school year. Sometimes grants must be denied because the author/applicant did not follow directions. The grant process is easy and the money is awarded directly to the individual educator(s) applying. Grants will be awarded to educators with innovative ideas, programs or projects that are designed to stimulate student learning. Educators will have the opportunity to apply for grants up to, but not in excess of \$250. Applications will be evaluated on a competitive basis. Grants will be awarded until the Board's allotment of \$5,000 is expended, so submitting early is in your best interest! Educators are encouraged to collaborate and submit combined proposals that may serve more than one class or grade. Projects can be classroom or school-wide, as well as in or out of the school building. These dollars are to support classroom supplies, lab materials, teaching aids for the walls and boards, necessary field trips, speakers/presenters, or general enhancement of instruction for standards and curriculum. Educators who were awarded grants last year are eligible to apply this year if they have submitted copies of all receipts and expenses for purchases associated with the last grant award.

Act quickly! **The deadline for these grants is Friday, August 31, 2018.** Below you will find some hints to help you complete the process. You are welcome to call Laken Fraime or Christine Harbeson at the Community Foundation of Crawford County office for assistance. The phone number is (812) 365-2900, or you can email Laken at lfraime@cf-cc.org or Christine at charbeson@cf-cc.org.

CHECKLIST:

_____ Itemize your expenses in detail.

_____ Remember that the purpose of these grants is to award money for "innovative" ideas that will stimulate students to learn.

_____ Remember that **ALL** educators may apply.

_____ Submit your application (2 pages or less) in advance of the time you wish to start the project. Projects that appear to have started or are funded elsewhere are not normally funded.

_____ Keep your receipts! Receipts must be filed with the CFCC, along with an overview of project results by May 1, 2019. Photos, brief videos and drawings are greatly appreciated.

_____ Keep in mind that the entire Crawford County School Corporation and all public classroom entities serving Crawford County participate in this endeavor. Since the committee has a limited amount of money to work with each year, not all good ideas can be funded. Please feel free to re-submit an idea you think is worthy of funding.



Education Desk Drawer Dollars Grant Application

Please read the CFCC Desk Drawer Dollars information sheet before completing this application. Applications will not be considered if instructions have not been followed. This document must be typed and no more than two pages. This application will not require a cover letter. **Grant checks will be awarded to the individual only. Checks must be cashed within 30 days of the grant award. Receipts must be filed with the CFCC, along with an overview of project results by May 1, 2019. Photos, brief videos and drawings are greatly appreciated. All unused grant dollars must be returned to the CFCC.** To request this form via email, contact Laken Fraime at lfraime@cf-cc.org.

Title of Grant: _____

Educator's Name: _____

Educator's Address: _____

School's Name/Address: _____

Amount Requested \$ _____ Grade Level/Subject _____ # of students _____

Expenses: Itemize in detail the anticipated costs for this grant.

Description of Project, Including Objectives:

Projected Dates of Project: Beginning _____ Ending _____

Additional Information for the committee:

Have you ever received funding from CFCC before? When and for what project(s)?