

Grant PTA Meeting

June 14, 2016

Meeting called to order at 6:37 by Jessica Lieder

Members Present – Jessica Lieder, Dan Sakai, Steve Gillespie, Alisa Loigman, Juliet Davenport, Laura More, Rachel Kennedy, and Principal Lorden.

Meeting Minutes – motion to approve – Steve Gillespie, seconded Lara Gates. The motion passed.

Administrative Update – Principal Lorden

It's been a great year. Very excited for next year. Things are moving in a great direction. The 6th and 7th graders go off campus during the 8th grade promotion. Tomorrow there will be an assembly – Grassology – a Blue Grass band will perform.

Lara Gates inquired as to how the enrollment is looking for next year. Right now without all of our Kindergarteners enrolled we are currently right where the District projects us to be for next year. May have a bump of 15 TK/K compared to the number of 8th graders leaving. Not sure yet if there will be a pure TK class. Looks like will have a 4/5 combo class – seminar students. Looks like there will be a 1st/2nd grade combo – but this can change in the fall based on enrollment numbers. Very few children have indicated that they are leaving. The numbers for 4th and 5th grade will hover around 32 per class. 35 is the maximum that can be in an elementary school classroom. 36 is the maximum for a middle school classroom. The issue of split classes – will this continue every year? Next year Principal Lorden will advocate for more choice students in grade where we have a deficit. Won't give more choice students if it means they have to give another teacher. What percentage of the school are choice students? In the range of 20% but would need to verify.

Arduino at Grant – Mr. Snyder

The Foundation purchased a set of Arduino kits for the science classes. It is a microcontroller and is essentially a simple computer. Arduino is easy to program using the free IDE. Combines electrical engineering and programming and is inexpensive and robust. Interesting and engaging for kids. Develops computational thinking skills. Uses inputs and outputs – math that interacts with the outside world (article by Tom Igoe – Stop Teaching Programming, Start Teaching Computational Thinking). Block programming is being used for lower grades. A number of schools in North County compete in competitions – First Robotics, etc. Can be challenging to do competition work with 35 kids in elementary classes but could be done in Middle School.

Fundraising Update and Upcoming Events – Jessica Lieder

Concerts in the park will start soon. 6th Grade Camp will be there fundraising.

August 21st from 1-4. Welcome back picnic at Pioneer Park. Lara Gates is heading it up and would welcome help.

ASB Update – Steve Gillespie

5th Graders were led around the middle school today. Some Seniors from Point Loma will be coming to talk to the 8th graders about high school.

Foundation Update and Imagine Campaign – Jill Baltan

Imagine Campaign – raised \$58,000 for this past year. Allocated \$48,000 to PTA for on-going programs. Allocated \$12,500 for relocation for the Gecko Garden and Outdoor Science Lab. Allocated \$10,000 to the science committee headed by Fiona Case to help with moving towards the new science standards and some hands-on learning elements. Pledged to donate \$50,000 to the PTA next year.

Treasurer Report and Budget – Alisa Loigman

In the last month expenditures have focused on regular operations. Alisa Loigman made a motion to ratify the expenses for May in the amount of \$12,281, seconded by Lara Gates. The motion passed.

2016-2017 Budget overview – reinstated the teacher stipend - \$300 per teacher. It is a supply fund advance, funds will be provided to the teachers in the new fiscal year and teachers will need to provide receipts for items purchased and complete a form. Mr. Snyder thanked the PTA for the stipends. The budget also provides a budget for subscriptions and Principal Lorden with review and coordinate the purchases. Some programs may be purchased over the summer to secure discounts. Have increased ASB funds to \$2000 to help minimize fund raising efforts needed. Steve Gillespie thanked the PTA for this allocation, it makes a big difference. Have included additional funds for assemblies and school trips. Juliet Davenport will be in charge of assemblies for next year. The school trips – will be administered by Principal Lorden and the funds provide travel funds for field trips. Principal Lorden will administer \$5,000 for school trips for the year. The budget has also allocated funds for transportation to 6th Grade Camp. The budget also includes funds for Model United Nations, other Middle School activities and funding of the Science Coordinator position. Motion to approve the budget was made by Lara Gates and seconded by Jill Baltan. The motion passed.

Fundraising Update

Fundraising Committee is working through the events for next year. The Halloween Carnival, Wine Event, Grant Gala, Jog-a-thon are the big events as well as the Imagine Campaign. Lance Harris will be the Treasurer next year. Jessica Lieder – recognition of outgoing board members – Steve Gillespie, Alisa Loigman, and Meredith Emory and thanked them for their service. Recognition of out-going Foundation President Julie Morgan.

Round Table

Lara has been appointed Chair of the 2017 Mission Hills Garden Walk. Needs to identify gardens in South Mission Hills. There will be trolleys from the Nursery to South Mission Hills. The Mission Hills Garden Club will give Grant \$5,000 and 50% of the proceeds from the event for the Garden relocation. It is a great event held the Saturday before Mother's Day.

Ann Anthony – PTA paid for buses for the Model UN and entry fees- thank you! Took 69 kids to the event and the biggest award you can win is the Best Delegation award – and Grant won it this year!

Science Olympiad – Denice Santorum and her daughter provided some information on the Science Olympiad and thanked PTA for their support.

Alisa Loigman – recognized teachers and parents who have been helping to implement all of the programs that are funded by the PTA.

Jessica Lieder also recognized Toni Rushing's contributions as the Foundation Treasurer.

The meeting was adjourned at 7:55 p.m. by Jessica Lieder. Have a great summer!

MONTHLY TREASURER'S REPORT

Grant School PTA
2015/2016 School Year

Balance on Hand at Beginning of Month:	[A]	\$ <u>74,887</u>		
		05/01/16		
		May-16	YTD	Budget
Income				
Community Donations				
Annual Imagine Campaign			\$ -	\$ 53,000
Mission Hills Town Council			500	650
Other Community Donations			287	-
Total Community Donations		-	787	53,650
Community Fundraiser				
AmazonSmile		169	521	500
Book Fair Income		4,421	16,738	10,000
Box Tops for Education		294	745	1,250
Gecko Garden Income		112	2,719	1,000
Grant Gala		2,901	21,248	30,000
Halloween Carnival Income			17,534	15,000
Jamba Juice Income		60	119	500
Jogathon Income		40,608	50,554	25,000
Restaurant Fundraiser			659	1,500
Running Club		30	1,690	-
Script Income		6	1,382	1,500
Stehly Farms		135	820	1,500
Wine Tasting Event			2,297	5,000
X-mas Trees			495	750
Other		70	70	-
Total Community Fundraiser		48,806	117,592	93,500
Logowear (Grant Gear)			670	2,000
PTA Membership			2,577	2,000
Total Income		\$ 48,806	\$ 121,625	\$ 151,150
Gross Profit		\$ 48,806	\$ 121,625	\$ 151,150
Expenses				
Fundraising Expenses				
Book Fair Expense		\$ 4,428	\$ 16,567	\$ 10,000
Grant Gala Expense		349	13,785	15,000
Halloween Carnival Expense			11,178	12,000
Jogathon Expense		(192)	13,202	5,000
Wine Tasting Event			899	1,000
Total Fundraising Expenses		4,584	55,631	43,000
General and Administrative				
Accounting and Payment Processing Software		20	669	850
Bank Service Charges			8	250
Insurance			216	210
Marketing Expenses				
Logowear (Grant Gear)			1,479	1,500
Printed Materials and Signage		137	1,486	2,500
Total Marketing Expenses		137	2,964	4,000
Membership Expense			1,534	1,050
Office Supplies		42	271	200
Payment Processing Fees			298	700
Professional Services				

MONTHLY TREASURER'S REPORT

Grant School PTA
2015/2016 School Year

Balance on Hand at Beginning of Month:	[A]	\$ <u>74,887</u>		
		05/01/16		
		May-16	YTD	Budget
Accounting		-	565	600
Total Professional Services		-	565	600
Taxes		-	80	100
Website and Email		40	645	500
Total General and Administrative		239	7,249	8,460
Hospitality				
1st School Day - Donuts		-	120	150
Back to School Class Reveal		-	169	150
Kindergarten Orientation		-	138	500
Monthly Chatio Meet & Greet		-	-	300
PTA Meetings	74	-	759	750
Safety Committee Appreciation		-	223	200
Summer Picnic Expense		-	244	650
Teacher Acknowledgment		-	-	-
Teacher Appreciation Week Gifts	90	-	90	200
Teachers Thank You Lunch		-	144	700
Teachers Welcome Back Lunch		-	610	700
Total Teacher Acknowledgment	90	-	844	1,600
Total Hospitality		164	2,498	4,300
Other Programs				
Library Program	215	-	960	1,000
Middle School		-	-	-
Academic League/ Quiz Bowl		-	350	180
GeoBee		-	100	125
Junior Model United Nations	600	-	600	550
Middle School Dance		-	-	450
Middle School Orientation		-	128	150
Middle School Promotion	764	-	1,100	800
National Honor Society Membership		-	-	385
Spelling Bee		-	136	200
Total Middle School	1,364	-	2,414	2,840
Other Enrichment Programs		-	-	-
Assemblies		-	423	3,000
School Trips	1,950	-	1,950	3,000
Subscriptions		-	12,113	12,500
Total Other Enrichment Programs	1,950	-	14,485	18,500
Other Teachers' Salary & Benefits		-	7,348	-
Total Other Programs		3,529	25,207	22,340
S.T.E.A.M. Programs				
S.T.E.A.M. Teachers' Salary and Benefits		-	-	-
Art Program	3,010	-	14,493	14,500
Science Program		-	29,250	36,500
Total S.T.E.A.M. Teachers' Salary and Benefits	3,010	-	43,743	51,000
Science Enrichment		-	-	-
Family Science Night		-	651	1,000
Gecko Garden		-	310	1,500
Science Fair		-	272	500
Science Olympiad		-	591	600
Total Science Enrichment		-	1,825	3,600

MONTHLY TREASURER'S REPORT

Grant School PTA
2015/2016 School Year

Balance on Hand at Beginning of Month:	[A]	<u>\$ 74,887</u>		
		05/01/16		
		May-16	YTD	Budget
Total S.T.E.A.M. Programs		3,010	45,567	54,600
School and Staff Support				
Associated Student Body			1,479	2,000
School Supplies		755	14,391	15,000
Teacher Discretionary Funds				
Teacher Special Request			500	1,000
Total Teacher Discretionary Funds		-	500	1,000
Total School and Staff Support		<u>755</u>	<u>16,370</u>	<u>18,000</u>
Total Expenses		<u>\$ 12,281</u>	<u>\$ 152,523</u>	<u>\$ 150,700</u>
Net Operating Income (Loss)		<u>\$ 36,525</u>	<u>\$ (30,898)</u>	<u>\$ 450</u>
Net Operating Income				
Other Expenses				
Fraud		\$ -	\$ -	\$ -
Total Other Expenses		-	-	-
Net Other Income		-	-	-
Net Income (Loss)	[B]	<u>\$ 36,525</u>	<u>\$ (30,898)</u>	<u>\$ 450</u>
Less: Previous Month's Activity				
Cleared in Current Month [Net Amount]	[C]	\$ (4,558)		
Add: Current Month's Activity				
Not Yet Cleared Bank [Net Amount]	[D]	\$ -		
Balance on Hand at End of Month:	[=A+B+C+D]	<u>\$ 106,853</u>		
		05/31/16		

Notes:

Submitted by: Alisa Loigman, Treasurer
ptatreasurergrant@gmail.com

Grant School PTA
STATEMENT OF ACTIVITY DETAIL
 May 2016

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Revenue/Expenditures							
Revenue							
Community Fundraiser							
AmazonSmile							
05/12/2016	Deposit		Deposit	January 1 to March 31, 2016 activity donation	PTA Checking	169.21	169.21
Total for AmazonSmile						\$169.21	
Book Fair Income							
05/28/2016	Deposit		Deposit	May 2016 Book Fair	PTA Checking	4,293.00	4,293.00
05/28/2016	Deposit		Deposit	May 2016 Book Fair	PTA Checking	127.64	4,420.64
Total for Book Fair Income						\$4,420.64	
Box Tops for Education							
05/28/2016	Deposit			April 2016 Payout	PTA Checking	293.50	293.50
Total for Box Tops for Education						\$293.50	
Gecko Garden Income							
05/28/2016	Deposit			Garden Walk	PTA Checking	112.00	112.00
Total for Gecko Garden Income						\$112.00	
Grant Gala							
05/05/2016	Deposit		Deposit	Gala and Auction	PTA Checking	2,335.00	2,335.00
05/05/2016	Deposit		Deposit	Gala and Auction	PTA Checking	566.00	2,901.00
Total for Grant Gala						\$2,901.00	
Jamba Juice Income							
05/03/2016	Deposit			Jamba Juice	PTA Checking	60.40	60.40
Total for Jamba Juice Income						\$60.40	
Jogathon Income							
05/03/2016	Deposit			Jogathon	PTA Checking	39,997.00	39,997.00
05/03/2016	Deposit			Jogathon	PTA Checking	530.00	40,527.00
05/03/2016	Deposit			Jogathon	PTA Checking	81.00	40,608.00
Total for Jogathon Income						\$40,608.00	
Other Community Fundraisers							
05/03/2016	Deposit			Skooltopia, Inc. 2015 Donation	PTA Checking	69.80	69.80
Total for Other Community Fundraisers						\$69.80	
Running Club							
05/28/2016	Deposit		Deposit	Running Club Deposit	PTA Checking	30.00	30.00
Total for Running Club						\$30.00	
Script Income							
05/27/2016	Deposit		script income	ELECTRONIC DEPOSIT Electronic Sc Download from usbank.com. Electronic Scrip	Script Checking	6.15	6.15
Total for Script Income						\$6.15	
Stehly Farms							
05/03/2016	Deposit			March 2016 CSA 27 boxes	PTA Checking	135.00	135.00
Total for Stehly Farms						\$135.00	

Total for Community Fundraiser						\$48,805.70	
Total for Revenue						\$48,805.70	
Expenditures							
Fundraising Expenses							
Book Fair Expense							
05/18/2016	Check	3968	Scholastic Book Fairs	Book Fair, Account 3519854	PTA Checking	4,427.59	4,427.59
Total for Book Fair Expense						\$4,427.59	
Grant Gala Expense							
05/10/2016	Check	3966	Anna Lowe	Gala Expenses	PTA Checking	348.70	348.70
Total for Grant Gala Expense						\$348.70	
Jogathon Expense							
05/28/2016	Deposit			Refund for Discounted Startup Fee	PTA Checking	-450.00	-450.00
05/31/2016	Expenditure		Amazon.com	Physical Education supplies - 2-Year Protection Plan, Wireless and Protoble PA Speaker Sound System	PTA Checking	25.39	-424.61
05/31/2016	Expenditure		Amazon.com	Physical Education supplies - Wireless and Portable PA Speaker Sound System	PTA Checking	232.19	-192.42
Total for Jogathon Expense						\$ -192.42	
Total for Fundraising Expenses						\$4,583.87	
General and Administrative							
Accounting and Payment Processi							
05/02/2016	Expenditure		Intuit QB Payments	ELECTRONIC WITHDRAWAL INTUIT PYM Download from usbank.com. INTUIT PYMT SOLN	PTA Checking	19.95	19.95
Total for Accounting and Payment Processi						\$19.95	
Marketing Expenses							
Printed Materials and Signage							
05/18/2016	Expenditure		Sign King	Now Enrolling Banner	PTA Checking	82.62	82.62
05/26/2016	Expenditure		Sign King	Back to School BBQ Flyers	PTA Checking	54.00	136.62
Total for Printed Materials and Signage						\$136.62	
Total for Marketing Expenses						\$136.62	
Office Supplies							
05/10/2016	Expenditure		Deluxe Business Systems	Reorder of PTA Checks	PTA Checking	42.11	42.11
Total for Office Supplies						\$42.11	
Website and Email							
05/13/2016	Expenditure		Constant Contact	DEBIT PURCHASE - VISA CTC*CONSTA Download from usbank.com. CTC*CONSTANTCONT855-2295506 MA	PTA Checking	40.00	40.00
Total for Website and Email						\$40.00	
Total for General and Administrative						\$238.68	
Hospitality							
PTA Meetings							
05/10/2016	Check	3967	Nuala O'Brien	PTA meeting childcare	PTA Checking	35.00	35.00
05/12/2016	Expenditure		Dominos Pizza	5/10/16 PTA Meeting Pizza	PTA Checking	38.90	73.90
Total for PTA Meetings						\$73.90	
Teacher Acknowledgment							
Teacher Appreciation Week Gifts							
05/03/2016	Check	3958	Jessica	School Staff Appreciation	PTA	90.03	90.03

		Lieder			Checking		
Total for Teacher Appreciation Week Gifts						\$90.03	
Total for Teacher Acknowledgment						\$90.03	
Total for Hospitality						\$163.93	
Other Programs							
Library Program							
05/10/2016	Check	3965	Lori Erlenbach	Junior Library Guild	PTA Checking	215.37	215.37
Total for Library Program						\$215.37	
Middle School							
Junior Model United Nations							
05/03/2016	Check	3959	University of San Diego	Registration	PTA Checking	200.00	200.00
05/03/2016	Check	3960	Grant K-8 School	Transportation Expense	PTA Checking	400.00	600.00
Total for Junior Model United Nations						\$600.00	
Middle School Promotion							
05/03/2016	Check	3961	Platinum Event Rentals	8th grade promotion	PTA Checking	363.53	363.53
05/10/2016	Check	3964	Erica Segale	Michaels - Birdhouses	PTA Checking	400.58	764.11
Total for Middle School Promotion						\$764.11	
Total for Middle School						\$1,364.11	
Other Enrichment Programs							
School Trips							
05/10/2016	Check	3962	Grant K-8 School	Bus: Caparell, Jimenez, Conard, Tyson, Segale, Ginns, Kidder, Harris, Steinberg, Crawford, Baldwin, Lovern, Wollitz	PTA Checking	1,950.00	1,950.00
Total for School Trips						\$1,950.00	
Total for Other Enrichment Programs						\$1,950.00	
Total for Other Programs						\$3,529.48	
S.T.E.A.M. Programs							
S.T.E.A.M. Teachers' Salary and Art Program							
05/02/2016	Check	3956	Sarah Ekedal	Art To Heart	PTA Checking	530.00	530.00
05/10/2016	Check	3963	Joe Nyiri	Joe Nyiri	PTA Checking	2,480.00	3,010.00
Total for Art Program						\$3,010.00	
Total for S.T.E.A.M. Teachers' Salary and						\$3,010.00	
Total for S.T.E.A.M. Programs						\$3,010.00	
School and Staff Support							
School Supplies							
05/02/2016	Expenditure		Really Good Stuff	Ms. Spingola privacy shields	PTA Checking	80.73	80.73
05/03/2016	Expenditure		Handwriting Without Tears	Ms. Williams	PTA Checking	337.71	418.44
05/10/2016	Expenditure		Nasco	Ms. Williams'	PTA Checking	229.26	647.70
05/31/2016	Expenditure		Nasco	Ms. Williams	PTA Checking	107.39	755.09
Total for School Supplies						\$755.09	
Total for School and Staff Support						\$755.09	
Total for Expenditures						\$12,281.05	
Net Revenue						\$36,524.65	



GRANT SCHOOL PTA

BUDGET OVERVIEW: 2016/2017 SCHOOL YEAR (July 2016 - June 2017)

	Total
Revenue	
Community Donations	\$ 50,000
Community Fundraiser	109,250
Logowear (Grant Gear)	1,000
PTA Membership	2,000
Total Revenue	\$ 162,250
Gross Profit	\$ 162,250
Expenditures	
Fundraising Expenses	
Book Fair Expense	\$ 10,000
Grant Gala Expense	15,000
Halloween Carnival Expense	12,000
Jogathon Expense	5,000
Wine Tasting Event	5,000
Total Fundraising Expenses	47,000
General and Administrative	6,840
Hospitality	4,875
Other Programs	
Library Program	1,000
Middle School	6,290
Other Enrichment Programs	
Assemblies	3,000
School Trips	5,000
Subscriptions	11,500
Total Other Enrichment Programs	19,500
Total Other Programs	26,790
S.T.E.A.M. Programs	
Music Program	3,000
S.T.E.A.M. Teachers' Salary and	
Art Program	14,000
Science Program	34,845
Workers' Compensation Insurance	1,700
Total S.T.E.A.M. Teachers' Salary and	50,545
Science Enrichment	3,600
Total S.T.E.A.M. Programs	57,145
School and Staff Support	
Associated Student Body	2,000
School Supplies	4,000
Teacher Stipends	12,000
Total School and Staff Support	18,000
Total Expenditures	\$ 160,650
Net Operating Revenue	\$ 1,600
Net Revenue	\$ 1,600



BUDGET ACTIVITY DETAIL

Revenue Sources and Potential Expenditures, 2016/2017 School Year

REVENUE SOURCES

Imagine Campaign Donations
 AmazonSmile
 Book Fair
 Box Tops for Education
 Grant Gala
 Halloween Carnival
 Jogathon
 Script Income
 Logowear (T-shirt)

Community Fundraisers
 Jamba Juice
 Restaurant
 Stehly Farms
 X-Mas Tree
 Other Community Fundraisers
 PTA Membership Drive
 Wine Tasting Events

POTENTIAL EXPENDITURES

S.T.E.A.M. Programs

Teacher Salary & Benefits
 Art Program
 Science Program
 Science Enrichment
 Gecko Garden
 Science Fair
 Family Science Night
 Science Olympiad
 Art Enrichment
 Music Program

Hospitality

Summer Picnic
 Kindergarten Orientation
 Back to School Class Reveal
 1st School Day - Donuts
 Grant BD Popsicles
 Morning Community Coffee
 PTA Meetings
 Safety Committee Appreciation
 Teacher Acknowledgment
 Teachers Thank You Lunch
 Teacher Appreciation Week

Other Programs

Library
 School Trips
 Enrichment Programs
 Educational Subscriptions
 Assemblies
 Field Trips
 Middle School
 Sixth Grade Camp
 Academic League/ Quiz Bowl
 GeoBee
 Junior Model United Nations
 Middle School Orientation
 Middle School Promotion
 National Honor Society Membership
 Spelling Bee

General & Administrative

Insurance
 Marketing
 Printed Materials & Signage
 Logo wear (T-Shirts)
 Website and Email
 Bank Service Charges
 Payment Processing Fees
 Professional Services
 Accounting/Tax
 Office Supplies
 Licenses/Business Fees
 Membership Dues Expense
 Accounting & Payment Processing Software

School Staff & Support

Teacher Stipends
 School Supplies
 Associated Student Body