

**Monthly Agenda**  
**January 15, 2018**  
**Quail Springs Condominiums Recreation Association**

**I. Open Meeting**

**II. Determination of Quorum**

**III. Approval of Minutes**

**IV. Financials**

**a. December 2018 Recreation Operating Account**

- i. Total Income: \$24,010.92
- ii. Total Expense: \$20,983.70 (Less prepays )
- iii. Net Income: \$4,974.68

**b. December 2018 Recreation Reserve Account balance **\$6,244.49****

**c. December 2018 Recreation Operating Account balance: **\$6,778.13****

**d. Collections: \$9,474.49 as of 12/31/18 (\$10,124.69 last month) (report attached for review exhibit 1.A)**

Type	Description	0-30	31-60	61-90	91+	Total
NOFFEE	Non-Sufficient Funds Fee	0.00	9.00	25.00	45.00	79.00
LC	Late Charge	0.00	294.13	0.00	745.29	1,039.42
DUES	MONTHLY DUES	1,481.17	1,034.97	0.00	4,373.20	6,889.34
GATE	GATE OPENER	10.00	20.00	0.00	0.00	30.00
LEG	Legal Fees	179.57	0.00	0.00	1,104.16	1,283.73
PP	Payment Plan	12.00	12.00	0.00	24.00	48.00
CL	Closing Letter	45.00	0.00	0.00	0.00	45.00
AGRADJ	Account Group Adjustment	0.00	0.00	0.00	60.00	60.00
		1,727.74	1,370.10	25.00	6,351.65	9,474.49

**i. Lien prepared:**

**ii. Current Legal:**

- 1. **18A \$2,207.76** – Made payment plan with HOA but not REC account.
- 2. **19A \$ 1,067.78** – With legal
- 3. **19E \$ 1,765.43**– Made PP with atty but not paying agreed amount.
- 4. **28A \$ 754.68** – With legal.
- 5. **22A \$ 481.46** – Was making payments but that has stopped.

**iii. Filed Lien:**

- 1. **28A** - \$745.68
- 2. **57N** - \$288.84
- 3. **19A** - \$1,067.78
- 4. **22A** - \$481.46
- 5. **7F** - \$218.59
- 6. **4C** - \$350.16
- 7. **19E** - \$1,765.43

**iv. Released Legal None.**

**V. Old Business**

**a. Cox bill increasing \$28.02 effective next billing cycle. (exhibit )**

- i. Cox contract expires: 3/16/2020, 90 Day notice to terminate required. **BOARD VOTED TO NOT RENEW AND TERMINATE COX**

**b. Clubhouse updates to begin January 1, 2019:**

- i. Resurface over wallpaper in kitchen – **Reno has started.**
- ii. Repaint bathroom stalls

**VI. New Business**

**a. Republic Waste Management**

- i. Placed numbers on dumpsters
  - 1. Reached out to REP and requested photos each billing cycle of dumpsters being charged the overage.

**VII. Announcements and Recommendations to Members**

- i. Oklahoma HOA Partner will be offering Air Duct and Dryer Vent cleaning services to interested owners as a separate service to Quail Springs Condominiums. Email [service@okreddoor.com](mailto:service@okreddoor.com) for more information.

RECYCLING INFORMATION: City of Oklahoma City has recycling sites where you can take your recyclables. Customers who do not qualify for our curbside recycling program may take advantage of three 24/7 drop off centers. Remember to follow the [Recycle Right](#) guidelines for all recycling, and don't use plastic bags.

- 9124 SE 74th
- 11028 NE 63rd
- 5519 NW 4th\* (does not accept glass)

For more information on recycling, please visit their website at <https://www.okc.gov/departments/utilities/recycling>

**VIII. Home Owner Time**

**IX. Next Board Meeting:** Tuesday February 19, 2019 @ 6:30pm

**X. Meeting Adjourned**

**Monthly Minutes**  
**December 18, 2018**  
**Quail Springs Condominiums Recreation Association**

- **Open Meeting** : Meeting call to order at 6.38pm. Board members agreed to cancel November's Meeting.
  
- **Determination of Quorum** : John, Paula, Mark and Marie present.
  
- **Approval of Minutes** : Paula made a motion to approve the October's Minutes. Marie seconded. Motion passed.
  
- **Financials** : Marie made a motion to approve the Financials. Mark seconded. Motion passed.
  - **November 2018** Recreation Operating Account
    - Total Income: \$23,088.81
    - Total Expense: \$23,401.58 (Less prepays )
    - Net Income: \$ -781.24 **Overbudget on utilities and trash removal.**
  
  - **November 2018** Recreation Reserve Account balance **\$6,244.33**
  
  - **November 2018** Recreation Operating Account balance: **\$2,109.03**
  
  - **Collections:** \$ 10,124.69 as of 11/30/18 (\$8,706.90 last month) (*report attached for review exhibit 1.A*)
    - **Lien prepared:**
      - **28A** - \$684.68
      - **57M** - \$172.37 (Owner has paid \$225 as of 12/18/18)
      - **6G** - \$310.41
      - **57N** - \$218.84 **Paid minus \$17.00**
      - **19A** - \$997.78
      - **22A** - \$411.46
      - **7H** - \$272.04 (Owner has paid \$348.00 as of 12/14/18) **Paid**
      - **28E** - \$250.26 (Owner has paid balance and 6 months in advance as off 12/1/18) **Paid**
      - **30A** - \$288.84 (Owner has paid \$288.84 as of 12/13/18)

- 7F - \$148.59
  - 4C - \$418.16 (Owner has paid \$150 as of 12/18/18)
  - 19E - \$1,765.43
  - **Current Legal:**
    - 18A \$2,137.76 – With legal, working on PP. **Paying \$500/Month for Phase 1 only**
    - 19A \$ 997.78 – With legal
    - 19E \$ 1,765.43– With legal **Working on PP.**
    - 28A \$ 754.68 – With legal.
    - 22A \$ 481.46 - Paying \$400 a month until caught up. Should be caught up by January.
  - **Filed Lien: 18A PP. only for HOA 1, need one for Rec.**
  - **Released Legal None.**
- **Old Business**
  - Back gate Camera **Installed**
    - Mgmt working with owner and Ph2 mgmt about installation.
      - Log in information provided to Board privately
- **New Business**
  - Cox bill increasing \$28.02 effective next billing cycle. (*exhibit*) **Mark made a motion to terminate the Cox's contract in March 2020. Paula seconded. Motion passed.**
    - Cox contract expires: 3/16/2020, 90 Day notice to terminate required.
  - Clubhouse updates to begin January 1, 2019: **Rent \$75/4 hours. Mark made a motion to approve the Clubhouse updates. Paula seconded. Motion passed.**
    - Resurface over wallpaper in kitchen.
    - Repaint bathroom stalls
- **Announcements and Recommendations to Members**
  - To show our appreciation for your continued business, Oklahoma HOA Partner gifted

Quail Springs the holiday lights at the front entrance. Thank you for allowing us to serve your community for the 2018 year.

- **Republic services paid online. Need numbers on Trash bin so Phases reimburse Rec. for Overage pickup..... Midwest Landscape need to pickup leaves, cut high grass.....Need better letters for Front gate if the problem is not solved.**

- **Home Owner Time**
- **Next Board Meeting**: Tuesday January 15, 2019 @ 6:30pm
- **Meeting Adjourned** : Marie made a motion to adjourn the Meeting at 7.19pm. Paula seconded. Motion passed.

# Budget Comparison

## QUAIL SPRINGS REC

Comparison Periods: 12/01/18 - 12/31/18 and 01/01/18 - 12/31/18 (cash basis)

	Actual 12/01/18 - 12/31/18	Budget 12/18 - 12/18	\$ Change	% Change	Actual YTD 01/01/18 - 12/31/18	Budget YTD 01/18 - 12/18	\$ Change	% Change
<b>INCOME</b>								
302 Membership Dues Income	23,631.14	23,145.00	486.14	2.1 %	274,487.99	277,740.00	-3,252.01	-1.2 %
303 Clubhouse Rental Income	150.00	75.00	75.00	100.0 %	600.00	900.00	-300.00	-33.3 %
305 Gate Remote Sales	100.00	0.00	100.00		1,585.00	0.00	1,585.00	
306 Pool Key Sales	0.00	0.00	0.00		320.00	0.00	320.00	
307 Interest Income	0.16	0.35	-0.19	-54.3 %	3.77	4.20	-0.43	-10.2 %
309 Late Fee Income	107.62	125.00	-17.38	-13.9 %	985.33	1,500.00	-514.67	-34.3 %
310 Legal Fees	-88.00	0.00	-88.00		371.88	0.00	371.88	
312 Advertising Income	0.00	15.00	-15.00	-100.0 %	10.00	180.00	-170.00	-94.4 %
317 Other Income	0.00	0.00	0.00		30.00	0.00	30.00	
319 Closing Letters	110.00	80.00	30.00	37.5 %	1,880.00	960.00	920.00	95.8 %
<b>TOTAL INCOME</b>	<b>24,010.92</b>	<b>23,440.35</b>	<b>570.57</b>	<b>2.4 %</b>	<b>280,273.97</b>	<b>281,284.20</b>	<b>-1,010.23</b>	<b>-0.4 %</b>
<b>EXPENSE</b>								
600 Management								
6002 Management Fees	1,385.33	1,304.00	81.33	6.2 %	16,722.15	15,648.00	1,074.15	6.9 %
6004 In-House Administrion	500.00	500.00	0.00	0.0 %	6,580.50	6,000.00	580.50	9.7 %
600 Total Management	1,885.33	1,804.00	81.33	4.5 %	23,302.65	21,648.00	1,654.65	7.6 %
604 Utilities								
6042 Electric	536.00	724.00	-188.00	-26.0 %	8,924.22	8,688.00	236.22	2.7 %
6043 Telephone	183.03	129.00	54.03	41.9 %	1,968.59	1,548.00	420.59	27.2 %
6045 Water And Sewer Utility	87.49	409.00	-321.51	-78.6 %	2,192.07	4,908.00	-2,715.93	-55.3 %
6046 Trash Removal	2,529.76	1,750.00	779.76	44.6 %	32,452.45	21,000.00	11,452.45	54.5 %
6047 Cable	9,788.27	9,400.00	388.27	4.1 %	117,789.34	112,800.00	4,989.34	4.4 %
604 Total Utilities	13,124.55	12,412.00	712.55	5.7 %	163,326.67	148,944.00	14,382.67	9.7 %
607 Repairs & Maintenance								
608 Landscaping								
6081 Contract Landscaping	4,297.50	4,200.00	97.50	2.3 %	51,610.50	50,400.00	1,210.50	2.4 %
6082 In-House Landscaping	0.00	120.00	-120.00	-100.0 %	1,459.39	1,440.00	19.39	1.3 %
6083 Other Landscaping	0.00	0.00	0.00		0.00	350.00	-350.00	-100.0 %
608 Other Landscaping	0.00	0.00	0.00		133.61	0.00	133.61	
608 Total Landscaping	4,297.50	4,320.00	-22.50	-0.5 %	53,203.50	52,190.00	1,013.50	1.9 %
609 Clubhouse Improvements								
626 Floor Covering And Paint	0.00	0.00	0.00		29.88	6.67	23.21	348.0 %
609 Total Clubhouse Improvements	0.00	0.00	0.00		29.88	6.67	23.21	348.0 %
610 HVAC	0.00	0.00	0.00		0.00	185.00	-185.00	-100.0 %
611 Swimming Pool								

	Actual 12/01/18 - 12/31/18	Budget 12/18 - 12/18	\$ Change	% Change	Actual YTD 01/01/18 - 12/31/18	Budget YTD 01/18 - 12/18	\$ Change	% Change
6111 Swimming Pool Equipment	0.00	0.00	0.00		280.36	155.00	125.36	80.9 %
6112 Swimming Pool Chemicals	0.00	0.00	0.00		2,486.60	3,210.00	-723.40	-22.5 %
6113 Swimming Pool Labor	0.00	0.00	0.00		6,648.39	6,204.00	444.39	7.2 %
6114 Swimming Pool License/CED	0.00	0.00	0.00		275.00	200.00	75.00	37.5 %
611 Total Swimming Pool	0.00	0.00	0.00		9,690.35	9,769.00	-78.65	-0.8 %
613 Electrical	0.00	0.00	0.00		0.00	234.37	-234.37	-100.0 %
616 Locks & Mailboxes	0.00	0.00	0.00		218.34	7.06	211.28	2,992.6 %
617 Materials & Supplies	93.93	125.00	-31.07	-24.9 %	786.05	1,500.00	-713.95	-47.6 %
618 Plumbing	0.00	133.00	-133.00	-100.0 %	1,263.37	1,596.00	-332.63	-20.8 %
619 Contract Labor	180.00	236.00	-56.00	-23.7 %	1,873.11	2,832.00	-958.89	-33.9 %
620 Pest Control	0.00	0.00	0.00		81.17	0.00	81.17	
621 Fence & Gate Repairs								
6210 Gate Repair	175.00	279.47	-104.47	-37.4 %	897.88	3,353.64	-2,455.76	-73.2 %
6211 Camera Repairs	0.00	25.00	-25.00	-100.0 %	237.23	300.00	-62.77	-20.9 %
6213 Other Gate Maintenance	0.00	0.00	0.00		0.00	66.75	-66.75	-100.0 %
621 Total Fence & Gate Repairs	175.00	304.47	-129.47	-42.5 %	1,135.11	3,720.39	-2,585.28	-69.5 %
607 Other Repairs & Maintenance	0.00	0.00	0.00		-10.37	0.00	-10.37	
607 Total Repairs & Maintenance	4,746.43	5,118.47	-372.04	-7.3 %	68,270.51	72,040.49	-3,769.98	-5.2 %
630 Special Assessment Project								
631 Entry Gate System	0.00	0.00	0.00		302.00	0.00	302.00	
630 Total Special Assessment Project	0.00	0.00	0.00		302.00	0.00	302.00	
669 Taxes / Insurance								
670 Insurance	0.00	0.00	0.00		5,372.84	7,600.00	-2,227.16	-29.3 %
674 Property Taxes	1,030.67	980.00	50.67	5.2 %	1,030.67	1,960.00	-929.33	-47.4 %
669 Total Taxes / Insurance	1,030.67	980.00	50.67	5.2 %	6,403.51	9,560.00	-3,156.49	-33.0 %
671 Legal, Professional Fees								
6710 Legal Counsel	0.00	50.00	-50.00	-100.0 %	4,922.93	600.00	4,322.93	720.5 %
6711 Lien Filing Fees	0.00	26.00	-26.00	-100.0 %	283.00	312.00	-29.00	-9.3 %
671 Other Legal, Professional Fees	0.00	0.00	0.00		0.00	25.00	-25.00	-100.0 %
671 Total Legal, Professional Fees	0.00	76.00	-76.00	-100.0 %	5,205.93	937.00	4,268.93	455.6 %
675 Capitol Expenses	0.00	0.00	0.00		26,964.00	0.00	26,964.00	
676 Accounting								
6761 Accounting Software	0.00	110.00	-110.00	-100.0 %	990.00	1,320.00	-330.00	-25.0 %
6762 Accounting Services	0.00	0.00	0.00		225.00	200.00	25.00	12.5 %
676 Total Accounting	0.00	110.00	-110.00	-100.0 %	1,215.00	1,520.00	-305.00	-20.1 %
677 Printing & Publication								
6770 Postage	100.00	98.00	2.00	2.0 %	310.00	245.00	65.00	26.5 %
6771 Copy Services	0.00	0.00	0.00		0.00	100.00	-100.00	-100.0 %
677 Other Printing & Publication	0.00	0.00	0.00		218.42	0.00	218.42	
677 Total Printing & Publication	100.00	98.00	2.00	2.0 %	528.42	345.00	183.42	53.2 %

	<b>Actual</b> <b>12/01/18 - 12/31/18</b>	<b>Budget</b> <b>12/18 - 12/18</b>	<b>\$ Change</b>	<b>% Change</b>	<b>Actual YTD</b> <b>01/01/18 - 12/31/18</b>	<b>Budget YTD</b> <b>01/18 - 12/18</b>	<b>\$ Change</b>	<b>% Change</b>
690 Other Expenses								
692 Reserve Fund	0.00	2,148.00	-2,148.00	-100.0 %	0.00	25,776.00	-25,776.00	-100.0 %
690 Total Other Expenses	0.00	2,148.00	-2,148.00	-100.0 %	0.00	25,776.00	-25,776.00	-100.0 %
700 Office / Admin								
673 Bank Fees	20.00	0.00	20.00		50.50	0.00	50.50	
7002 Clubhouse Decor / Seasonal	15.08	0.00	15.08		15.08	100.00	-84.92	-84.9 %
7003 Office Supplies	0.00	45.00	-45.00	-100.0 %	452.07	540.00	-87.93	-16.3 %
7004 Computer Equipment	61.64	0.00	61.64		205.75	0.00	205.75	
700 Other Office / Admin	0.00	0.00	0.00		150.00	0.00	150.00	
700 Total Office / Admin	96.72	45.00	51.72	114.9 %	873.40	640.00	233.40	36.5 %
<b>TOTAL EXPENSE</b>	<b>20,983.70</b>	<b>22,791.47</b>	<b>-1,807.77</b>	<b>-7.9 %</b>	<b>296,392.09</b>	<b>281,410.49</b>	<b>14,981.60</b>	<b>5.3 %</b>
<b>OTHER INCOME</b>								
800 Unallocated Prepays	1,947.46	0.00	1,947.46		-661.98	0.00	-661.98	
<b>TOTAL OTHER INCOME</b>	<b>1,947.46</b>	<b>0.00</b>	<b>1,947.46</b>		<b>-661.98</b>	<b>0.00</b>	<b>-661.98</b>	
<b>NET INCOME</b>	<b>4,974.68</b>	<b>648.88</b>	<b>4,325.80</b>	<b>666.7 %</b>	<b>-16,780.10</b>	<b>-126.29</b>	<b>-16,653.81</b>	<b>-13,187.0 %</b>
<b>NET INCOME SUMMARY</b>								
Income	24,010.92	23,440.35	570.57	2.4 %	280,273.97	281,284.20	-1,010.23	-0.4 %
Expense	-20,983.70	-22,791.47	1,807.77	7.9 %	-296,392.09	-281,410.49	-14,981.60	5.3 %
Other Income & Expense	1,947.46	0.00	1,947.46		-661.98	0.00	-661.98	
<b>NET INCOME</b>	<b>4,974.68</b>	<b>648.88</b>	<b>4,325.80</b>	<b>666.7 %</b>	<b>-16,780.10</b>	<b>-126.29</b>	<b>-16,653.81</b>	<b>-13,187.0 %</b>



# Balance Sheet

QUAIL SPRINGS REC  
As of 12/31/18 (cash basis)

## ASSETS

Bank Account		
1002 QSREC BOK op		6,778.13
1004 QSREC BOK res		<u>6,244.49</u>
Total Bank Account		13,022.62
Other Current Asset		
1100 Undeposited Funds		1,675.42
2010 Pass-through		<u>50.00</u>
Total Other Current Asset		1,725.42
Fixed Asset		
1009 Equipment & Machinery		<u>325.11</u>
Total Fixed Asset		<u>325.11</u>
TOTAL ASSETS		<u><u>15,073.15</u></u>

## LIABILITIES & EQUITY

### Liabilities

Other Current Liability		
2009 Security Deposits		<u>-200.00</u>
Total Other Current Liability		<u>-200.00</u>
Total Liabilities		-200.00

### Equity

3000 Net Income		-16,780.10
3001 Retained Earnings		<u>32,053.25</u>
Total Equity		<u>15,273.15</u>
TOTAL LIABILITIES & EQUITY		<u><u>15,073.15</u></u>

# Bank Reconciliation Report

QSREC BOK op

Reconciled on: 12/31/18

## Deposits

Date	Ref #	Details	Amount
11/30/18	D2801	Bank Deposit: epay	90.00
12/03/18	D2803	Bank Deposit	2,475.00
12/03/18	D2805	Bank Deposit: Epay Payment	70.00
12/04/18	D2804	Bank Deposit	590.00
12/04/18	D2806	Bank Deposit: Epay Payment	140.00
12/05/18	D2807	Bank Deposit	1,349.13
12/05/18	D2809	Bank Deposit: Epay Payment	1,540.00
12/05/18	D2810	Bank Deposit: Epay Payment	265.00
12/06/18	D2808	Bank Deposit	195.00
12/06/18	D2811	Bank Deposit	1,670.25
12/06/18	D2812	Bank Deposit: Epay Payment	65.00
12/06/18	D2813	Bank Deposit: Epay Payment	30.00
12/07/18	D2816	Bank Deposit: Epay Payment	173.67
12/08/18	D2815	Bank Deposit	1,225.00
12/10/18	D2817	Bank Deposit	65.00
12/10/18	D2818	Bank Deposit	3,004.00
12/10/18	D2819	Bank Deposit: Epay Payment	70.00
12/11/18	D2820	Bank Deposit: Epay Payment	140.00
12/11/18	D2821	Bank Deposit: Epay Payment	65.00
12/12/18	D2822	Bank Deposit	1,213.66
12/12/18	D2823	Bank Deposit	65.00
12/12/18	D2825	Bank Deposit: Epay Payment	125.00
12/12/18	D2826	Bank Deposit: Epay Payment	271.75
12/13/18	D2824	Bank Deposit	1,193.84
12/14/18	D2827	Bank Deposit: Epay Payment	65.00
12/17/18	D2828	Bank Deposit	1,945.00
12/18/18	D2829	Bank Deposit: Epay Payment	1,139.00
12/18/18	D2830	Bank Deposit: Epay Payment	66.00
12/19/18	D2831	Bank Deposit: Epay Payment	50.00
12/19/18	D2832	Bank Deposit: Epay Payment	65.00
12/20/18	D2833	Bank Deposit	50.00
12/21/18	D2835	Bank Deposit: Epay Payment	20.00
12/24/18	D2836	Bank Deposit: Epay Payment	65.00
12/26/18	D2834	Bank Deposit	2,721.52
12/27/18	D2837	Bank Deposit: Epay Payment	65.00
12/28/18	D2839	Bank Deposit: Epay Payment	25.00
12/31/18	D2838	Bank Deposit	195.00
12/31/18	D2840	Bank Deposit	3,289.55
			<b>25,852.37</b>

## Payments

Date	Ref #	Details	Amount
11/28/18	2671	Capital One	237.23
11/28/18	2672	Quail Springs HOA Phase I	3,507.16
11/28/18	2673	Office Depot	144.11
12/05/18	2675	Oklahoma County Treasurer	1,030.67
12/05/18	2677	Byerly Services	175.00
12/05/18	2678	Oklahoma HOA Partner	30.00
12/06/18	2679	Home Depot	86.36

Date	Ref #	Details	Amount
12/06/18	2680	Donna Harris	150.00
12/06/18	2681	Republic Services	2,529.76
12/13/18	2682	Home Depot	22.65
12/13/18	2683	Office Depot	61.64
12/13/18	2684	Oklahoma HOA Partner	500.00
12/13/18	2685	Capital One	100.00
12/13/18	2686	OG&E	536.00
12/13/18	2687	Cox Communications Inc	9,788.27
12/13/18	2688	AT&T Services	183.03
12/19/18	2689	Oklahoma HOA Partner	1,452.83
12/31/18		Bank of Oklahoma	20.00
			<b>20,554.71</b>

### Outstanding Deposits

Date	Ref #	Details	Amount
01/23/18	D2495	Bank Deposit	65.00
08/01/18	D2691	Bank Deposit: epay	65.00
12/31/18	D2841	Bank Deposit: Epay Payment	70.00
01/02/19	D2842	Bank Deposit	40.00
01/02/19	D2843	Bank Deposit: Epay Payment	447.04
01/03/19	D2844	Bank Deposit	455.00
			<b>1,142.04</b>

### Outstanding Payments

Date	Ref #	Details	Amount
04/18/18	2550	Office Depot	96.26
06/13/18	2572	Oklahoma HOA Partner	235.00
10/19/18		Quail Springs HOA Phase I	2,399.43
10/26/18	2657	Heather Webb	28.00
12/19/18	2690	City of Oklahoma City	87.49
12/27/18		Midwest Landscape, INC.	4,200.00
12/27/18		Nash Cohenour Kelley & Giessmann, PC	179.57
12/27/18		Oklahoma HOA Partner	30.00
01/02/19		Quail Springs HOA Phase I	110.00
01/02/19		Byerly Services	700.00
01/02/19		Home Depot	60.57
01/02/19		Donna Harris	150.00
01/02/19		Republic Services	2,324.06
			<b>10,600.38</b>

### Summary

<b>Previous Cleared Balance:</b>	8,536.22	<b>Reconciled Balance</b>	13,833.88
<b>+ Selected Deposits</b>	25,852.37	<b>+ Uncleared Deposits</b>	200.00
<b>- Selected Payments</b>	20,554.71	<b>- Outstanding Checks</b>	7,255.75
<b>Reconciled Balance:</b>	13,833.88	<b>Register Balance</b>	6,778.13
<b>Goal:</b>	13,833.88		
<b>Difference:</b>	0.00		