



*Schedule of Revenues and Expenditures
Budget and Actual
General Fund
For the Five Months Ended February 29, 2020
(Unaudited)*

*Cash Balances
February 29, 2020*

*Check Register & Bank Debits
For the Month Ended February 29, 2020*

TOWN OF JUPITER INLET COLONY, FLORIDA

**Schedule of Revenues and Expenditures
Budget and Actual
General Fund**

For the Five Months Ended February 29, 2020

	2/1/2020 to 2/29/2020			Year To Date			Annual Budget	Annual Budget Remaining
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance		
REVENUES								
Taxes								
Ad Valorem Taxes	\$ 104,681	\$ 59,495	\$ 45,186	\$ 1,599,460	\$ 1,534,263	\$ 65,197	\$ 1,750,125	\$ 150,665
Local Optional Fuel Tax	2,423	-	2,423	5,952	4,267	1,685	14,796	8,844
New Local Optional Gas Tax	1,125	1,406	(281)	2,743	3,896	(1,153)	6,836	4,093
Communications Services Tax	1,811	1,933	(122)	8,918	9,245	(327)	22,037	13,119
Total Taxes	110,040	62,834	47,206	1,617,073	1,551,671	65,402	1,793,794	176,721
Permits, Fees, & Special Assessments								
Building Permits	31,194	9,713	21,481	61,458	117,658	(56,200)	380,000	318,542
Bldg permit surcharge fee	775	-	775	910	-	910	-	(910)
Bldg Permit Surcharge Retainage	-	-	-	-	-	-	950	950
Licenses (Registrations) - JIC	-	132	(132)	2,074	1,513	561	3,000	926
County Rev Sharing Business Tax	72	68	4	1,653	1,423	230	3,500	1,847
SWA Revenue Sharing	-	-	-	13	169	(156)	280	267
Franchise Fees FP&L	-	2,640	(2,640)	14,292	20,101	(5,809)	38,000	23,708
U/G Non Ad Valorem	-	-	-	-	-	-	-	-
Total Permits, Fees, & Special Assessments	32,041	12,553	19,488	80,400	140,864	(60,464)	425,730	345,330
Intergovernmental								
FEMA Revenue	-	-	-	-	-	-	-	-
State Revenue Sharing Program	856	883	(27)	4,278	4,415	(137)	10,926	6,648
Dist Alcoholic Bev License Fees	-	-	-	-	-	-	175	175
Local Governm1/2 Cent Sales Tax	3,411	5,111	(1,700)	13,904	16,138	(2,234)	33,632	19,728
Disc. Infrastructure Sales Tax	3,577	2,556	1,021	12,911	11,475	1,436	29,825	16,914
Total Intergovernmental	7,844	8,550	(706)	31,093	32,028	(935)	74,558	43,465
Judgments, Fines & Forfeitures								
Fines & Forfeitures	15	-	15	487	186	301	400	(87)
Other Charges	-	-	-	-	-	-	300	300
Total Judgments, Fines & Forfeitures	15	-	15	487	186	301	700	213
Miscellaneous Revenue								
Interest Income	1,498	648	850	5,678	2,651	3,027	9,648	3,970
Donations - POA	-	-	-	40	-	40	-	(40)
Contributions - Security Bldg	5,000	-	5,000	(19,446)	-	(19,446)	-	19,446
Miscellaneous Reimbursements	-	-	-	-	-	-	-	-
Total Miscellaneous Revenue	6,498	648	5,850	(13,728)	2,651	(16,379)	9,648	23,376
Total Revenues	\$ 156,438	\$ 84,585	\$ 71,853	\$ 1,715,325	\$ 1,727,400	\$ (12,075)	\$ 2,304,430	\$ 589,105

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	2/1/2020 to 2/29/2020			Year To Date			Annual Budget	Annual Budget Remaining
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance		
EXPENDITURES								
Administration								
Salary Admin. Officer	\$ 4,754	\$ 4,770	\$ 16	\$ 32,422	\$ 32,235	\$ (187)	\$ 68,008	\$ 35,586
Payroll Town Clerk	4,726	4,740	14	26,146	26,069	(77)	61,615	35,469
Salary Admin. Secretary	2,966	2,978	12	16,465	16,379	(86)	38,713	22,248
Code Enforcement Officer	659	825	166	3,313	5,431	2,118	12,316	9,003
Payroll Taxes Admin. Officer	364	372	8	2,465	2,436	(29)	5,227	2,762
Payroll Taxes Admin. Secy.	227	232	5	1,248	1,276	28	3,020	1,772
P/R Taxes Town Clerk	362	370	8	1,989	2,035	46	4,806	2,817
Retirement	-	-	-	-	-	-	12,436	12,436
Retirement Town Clerk	-	-	-	1,844	1,844	-	7,375	5,531
Retirement - Admin. Secy	-	-	-	-	-	-	6,888	6,888
Health	2,921	2,921	-	14,605	14,605	-	35,050	20,445
Dental	157	157	-	783	785	2	1,880	1,097
STD, Life, Accident	544	573	29	3,272	2,865	(407)	6,879	3,607
Workers Comp.	2	2	-	86	32	(54)	172	86
Codification	-	-	-	329	2,499	2,170	2,500	2,171
Purchase & Loan Payment 50	43,701	43,701	-	43,701	43,701	-	187,401	143,700
Legal	3,298	2,523	(775)	15,260	8,786	(6,474)	32,000	16,740
Legal Advertisments	166	-	(166)	1,122	2,388	1,266	5,000	3,878
Professional Services - Other	7,856	6,581	(1,275)	26,060	19,698	(6,362)	45,000	18,940
Auditor	-	-	-	-	-	-	12,500	12,500
Custodian/Pest Control	560	571	11	4,165	4,522	357	8,500	4,335
Refuse/Recycling Collection	8,544	9,514	970	34,177	38,215	4,038	105,000	70,823
Code Enforcement	-	-	-	-	500	500	500	500
Telephone/Internet/Website	943	409	(534)	3,674	3,930	256	7,500	3,826
Utilities (Electric)	250	284	34	1,546	1,856	310	4,800	3,254
Copy Machine	228	272	44	1,656	1,863	207	6,000	4,344
Postage Meter	81	472	391	681	1,430	749	3,600	2,919
Liability Insurance	81	58	(23)	3,132	999	(2,133)	5,421	2,289
Property & Flood	93	70	(23)	3,607	1,201	(2,406)	6,774	3,167
Notary Insurance	-	-	-	256	300	44	300	44
Equipment & Repairs	-	-	-	687	236	(451)	1,500	813
Other Maintenance	-	-	-	-	7	7	500	500
Building Maintenance	-	-	-	981	45	(936)	2,000	1,019
Propane Gas/Generator Maint	-	8	8	540	900	360	900	360
Memberships	305	38	(267)	3,180	2,153	(1,027)	3,600	420
Misc. Government	532	1,647	1,115	10,750	10,197	(553)	30,000	19,250
Municipal Election	-	-	-	-	-	-	7,500	7,500
Office Supplies	108	1,143	1,035	2,089	3,218	1,129	5,000	2,911

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	2/1/2020 to 2/29/2020			Year To Date			Annual Budget	Annual Budget Remaining
	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance		
EXPENDITURES (continued)								
Administration (continued)								
Office Equipment/Software	-	886	886	1,454	3,299	1,845	5,000	3,546
Travel	1,303	1,250	(53)	2,073	5,250	3,177	14,000	11,927
Office Furniture	-	-	-	-	1,500	1,500	4,500	4,500
Training And Auto Mileage	-	-	-	369	166	(203)	13,500	13,131
Capital Outlay	-	2,763	2,763	-	3,264	3,264	5,000	5,000
Aid To Private Organizations	-	-	-	-	898	898	2,000	2,000
Special Events	-	-	-	-	382	382	1,000	1,000
Bank Charges	-	-	-	514	617	103	750	236
NRP Assessment	-	-	-	-	3,739	3,739	3,739	3,739
Underground Annual Assessment	-	-	-	-	7,142	7,142	7,142	7,142
Total Administration	85,731	90,130	4,399	266,641	280,893	14,252	804,812	538,171
Planning								
Npdes (Agrmt & Consult)	393	3,846	3,453	5,460	15,342	9,882	30,000	24,540
Comprehensive Planning	-	-	-	-	-	-	5,000	5,000
Total Planning	393	3,846	3,453	5,460	15,342	9,882	35,000	29,540

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	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance		
EXPENDITURES (continued)								
Police								
Salaries	\$ 14,304	\$ 14,141	\$ (163)	\$ 82,740	\$ 82,776	\$ 36	\$ 188,839	\$ 106,099
Salaries-Patrol, Traffic Enf. & Investigate	15,509	18,323	2,814	95,088	102,632	7,544	240,056	144,968
Salary Incentive	363	287	(76)	1,997	1,723	(274)	4,200	2,203
Payroll Taxes Patrol	1,558	1,429	(129)	8,389	8,397	8	18,580	10,191
Payroll Taxes Police Admin.	1,012	1,103	91	5,912	5,921	9	14,729	8,817
Retirement	-	-	-	9,465	9,465	-	37,861	28,396
Health	4,709	4,470	(239)	23,479	22,350	(1,129)	53,644	30,165
Dental	410	157	(253)	2,050	785	(1,265)	1,880	(170)
STD, Life, Accident	935	770	(165)	4,676	3,850	(826)	9,245	4,569
Worker's Comp.	195	162	(33)	7,575	2,789	(4,786)	15,128	7,553
Dispatch	-	-	-	20,152	22,874	2,722	42,000	21,848
Professional Services	1,067	47	(1,020)	1,217	1,581	364	3,200	1,983
Telephone/Internet	508	506	(2)	2,843	2,916	73	6,000	3,157
Liability Insurance	1,004	721	(283)	39,388	12,415	(26,973)	67,240	27,852
Auto Insurance	15	21	6	598	363	(235)	1,971	1,373
Auto Repairs & Maint.	956	1,796	840	1,837	3,479	1,642	6,000	4,163
Gas & Oil	813	185	(628)	3,764	5,883	2,119	13,500	9,736
Equip. Repair & Maint.	-	359	359	83	473	390	2,500	2,417
Memberships PS	-	1,061	1,061	790	2,503	1,713	4,000	3,210
Miscellaneous	-	22	22	545	1,413	868	4,000	3,455
Ammo, Uniforms, Dues	419	687	268	815	1,661	846	4,500	3,685
Computer Maintenance	654	712	58	4,484	2,281	(2,203)	5,000	516
Training	149	-	(149)	6,396	8,491	2,095	13,145	6,749
Public Safety Capital Outlay	-	179	179	-	2,112	2,112	10,000	10,000
General Equipment	264	2,471	2,207	1,755	2,678	923	3,500	1,745
Security Cameras	2,384	-	(2,384)	4,767	2,958	(1,809)	7,500	2,733
Total Police	47,228	49,609	2,381	330,805	314,769	(16,036)	778,218	447,413
Fire Control								
Tequesta Fire-Rescue	108,160	108,250	90	216,320	216,500	180	433,000	216,680
Total Fire Control	108,160	108,250	90	216,320	216,500	180	433,000	216,680

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	Actual	Budget	Variance	YTD Actual	YTD Budget	YTD Variance		
EXPENDITURES (continued)								
Building Official								
Professional Services - Inspections	\$ 5,340	\$ 333	\$ (5,007)	\$ 6,015	\$ 1,665	\$ (4,350)	\$ 4,000	\$ (2,015)
Zoning Consultant Services	10,327	8,333	(1,994)	42,413	41,665	(748)	100,000	57,587
Building Official Services	-	5,000	5,000	13,120	25,000	11,880	60,000	46,880
Training, Misc. Bld. Official	-	-	-	-	-	-	-	-
Total Building Official	15,667	13,666	(2,001)	61,548	68,330	6,782	164,000	102,452
Beautification								
Utilities (Water)	746	765	19	6,404	6,702	298	12,000	5,596
Maintenance - Other	-	-	-	4,240	13,066	8,826	27,500	23,260
Repairs/Improvements	-	-	-	125	4,200	4,075	4,200	4,075
Landscape Maintenance	1,411	384	(1,027)	8,418	3,137	(5,281)	6,500	(1,918)
Flowers/Shrubs/Trees/Mulch	2,442	2,333	(109)	14,570	11,665	(2,905)	28,000	13,430
Other Expenses	1,574	833	(741)	9,389	4,165	(5,224)	10,000	611
Total Beautification	6,173	4,315	(1,858)	43,146	42,935	(211)	88,200	45,054
Roads & Walkways								
Walkways Repair	-	-	-	-	-	-	600	600
Other	-	-	-	-	-	-	600	600
Total Roads & Walkways	-	-	-	-	-	-	1,200	1,200
Transfers Out								
Sewer Project Fund	-	-	-	3,739	-	(3,739)	-	(3,739)
Total Transfers Out	-	-	-	3,739	-	(3,739)	-	(3,739)
Total Expenditures and Transfers Out	263,352	269,816	6,464	927,659	938,769	11,110	2,304,430	1,376,771
Excess (deficiency) of revenues over (under) expenditures and transfers out	\$ (106,914)	\$ (185,231)	\$ 78,317	\$ 787,666	\$ 788,631	\$ (965)	\$ -	\$ (787,666)

Town of Jupiter Inlet Colony, Florida
Cash Balances
February 29, 2020

<u>Account</u>	<u>Balance</u>
General Fund	
Checking Account	\$ 552,826
Money Market Account	546,596
Reserve 50 Colony Account	88,445
	<u>\$ 1,187,867</u>
 Sewer Project Fund	
Checking Account	\$ 16,392
Reserve Account	50,346
Assessment Account	1,014,672
	<u>\$ 1,081,410</u>
 Underground Project Fund	
Checking Account	<u>\$ 228,317</u>
 Total Cash	 <u><u>\$ 2,497,594</u></u>

Town of Jupiter Inlet Colony, Florida
Check Register and Bank Debits
For the Month Ended February 29, 2020

Date	Check Number/Ref. #	Vendor	Amount
General Fund Checking			
02/11/2020	7495	R.A. Enterprises	\$ 600.00
02/12/2020	7496	CSI Palm Beach	2,383.80
02/12/2020	7497	Caldwell Pacetti Edwards Schoech & Viator	3,297.50
02/12/2020	7498	Cox Media Group	166.12
02/12/2020	7499	Diversifield Building Department	5,340.00
02/12/2020	7500	Earl E. Griffith, Ph.D.	250.00
02/12/2020	7501	Economic Forum of Palm Beach County	55.00
02/12/2020	7502	Emerald Gardens Pest Control	300.00
02/12/2020	7503	Esthela N. Lucas Velasquez	200.00
02/12/2020	7504	Florida Municipal Insurance Trust	1,391.00
02/12/2020	7505	GeoPoint Surveying Inc.	540.00
02/12/2020	7506	It-Smarts	241.00
02/12/2020	7507	King Tree Service	60.00
02/12/2020	7508	Mailroute, Inc.	51.00
02/12/2020	7509	Ocean Breeze Lawn Maintenance, Inc.	4,130.00
02/12/2020	7510	Pet Waste Eliminator	214.99
02/12/2020	7511	Pro-Sweep	393.00
02/12/2020	7512	Richard Hartley, CPA	2,988.00
02/12/2020	7513	Tequesta Tire Company, Inc.	235.82
02/12/2020	7514	U.S. Bank Equipment Finance	227.71
02/12/2020	7515	Unlimited Auto WashClub	119.85
02/12/2020	7516	Village of Tequesta	108,160.00
02/12/2020	7517	Waste Management of Martin County	8,544.20
02/13/2020	7518	Delta Dental	566.57
02/13/2020	7519	Village of Tequesta	746.37
02/20/2020	7520	It-Smarts	195.50
02/20/2020	7520	It-Smarts	458.00
02/20/2020	7521	Ocean Breeze Lawn Maintenance, Inc.	1,297.00
02/20/2020	7522	TD Card Services	3,792.47
02/20/2020	7523	Team Plan Inc	9,786.50
02/20/2020	7524	The Police and Sheriffs Press	32.55
02/20/2020	7525	United American Insurance Company	252.00
02/20/2020	7526	Verizon Wireless	727.40
02/20/2020	7527	AFLAC	1,764.26
02/20/2020	7528	AT & T	144.15
02/20/2020	7529	Blue360 Media	149.18
02/20/2020	7530	Comcast	288.10
02/20/2020	7531	Economic Forum of Palm Beach County	110.00
02/20/2020	7532	Florida Power and Light	250.40

Town of Jupiter Inlet Colony, Florida
 Check Register and Bank Debits
 For the Month Ended February 29, 2020

Date	Check Number/Ref. #	Vendor	Amount
General Fund Checking (continued)			
02/20/2020	7533	Richard Hartley, CPA	\$ 3,420.00
02/01/2020	ACH	Florida Blue	8,015.67
02/02/2020	ACH	TD Bank	43,700.61
02/05/2020	ACH	ExxonMobil/Fleet	813.04
02/05/2020	ACH	TransUnion	50.00
02/10/2020	ACH	ADP, Inc.	1,207.41
02/11/2020	ACH	ADP, Inc.	24,258.34
02/20/2020	ACH	Neofunds By Neopost	73.40
02/25/2020	ACH	ADP, Inc.	25,440.29
02/28/2020	ACH	Culligan	5.95
Total Disbursements - General Fund Checking			<u>\$ 267,434.15</u>

Sewer Project Fund Checking			
No checks issued in current month			
Total Disbursements - Sewer Project Fund Checking			<u>\$ -</u>

Underground Fund Checking			
No checks issued in current month			
Total Disbursements - Underground Fund Checking			<u>\$ -</u>