

**Charter Township of Ironwood
Regular Meeting
December 17, 2018**

001014

Call to Order: 5:40 pm Pledge of Allegiance.

Roll Call: Supervisor Steve Boyd, Clerk Mary Segalin, Treasurer Maria Graser

Trustees: Marlene Saari, Bev Michaels, Bernie Brunello, Kevin Lyons

Absent: None

Also Present: Joe Rohde, Ron Jacobson, Peggy Krohn, Rudy Grbavacich, Sandy Lahtinen, Kathy Lahti, James Schmitz, George Kivi, David Ferguson, Michael Ferguson, Cathryn Flory, Sharon Hallberg, and Attorney Mark McDonald

Amendments to Agenda: Communications: Attorney McDonald Letter. A motion was made by Brunello supported by Saari to accept the agenda as amended. Motion carried.

Public Comment: (3 minute limit). A citizen would like the minutes corrected from the Nov. 26, 2018 Public Hearing. Another citizen would like the Ad-Hoc commission to be called a committee not commission.

Consent Agenda: A motion was made by Saari supported by Brunello to accept the minutes as amended from the Regular meeting on Dec. 10, 2018 with the correction of Absent also was Trustee Kevin Lyons. Motion carried.

Bills and Salaries: General Fund-44402-44431- \$25,165.77, Water Fund- 8937-8940- \$20,132.35, Wastewater Fund- 1851 & 1852- \$485.75.

A motion was made by Brunello supported by Michaels to accept the bills and salaries as presented. Motion carried on a roll call vote.

Appearances: None

Old Business: None

Communications: Boyd will be responding to Prosecuting Attorney Nick Jacobs's letter concerning the taxes owed to the County. Attorney Mark McDonald sent the Board a letter concerning the legalization of recreational marijuana. A motion was made by Brunello supported by Segalin to place both letters on file. Motion carried.

New Business: A motion was made by Brunello supported by Lyons to establish a Recreational Marijuana Committee. Boyd is seeking volunteers to make up a group of seven, 2 being from the board. Boyd and Graser volunteered. If a citizen would like to be on this committee, they can apply online or talk with Mr. Boyd about their interest. Boyd will make a decision on whom will serve on the committee.

Resolution 2018-20(2019 General Appropriations), 2018-21 (2019 Water Fund Budget), 2018-22 (2019 Sewer Fund Budget), 2018-29 (Board meeting schedule for 2019) and 2018-30 (2019 Salary Resolution) were all tabled until the Special Meeting on Dec. 27, 2018 at 9:00 am.

A motion was made by Brunello supported by Segalin to adopt Resolution 2018-23- 2019 Special Grants fund budget. Motion carried on a roll call vote.

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A motion was made by Brunello supported by Saari to adopt Resolution 2018-24 2019 Public Depository. Motion carried on a roll call vote.

A motion was made by Graser supported by Michaels to adopt Resolution 2018-25 2019 Investment Township. Motion carried on a roll call vote.

A motion was made by Saari supported by Segalin to adopt Resolution 2018-26 the 2019 Capitalization Policy. Motion carried on a roll call vote.

A motion was made by Brunello supported by Saari to adopt Resolution 2018-27 the 2019 Opt out of public act 152. With 4 Ayes and Lyons, Boyd and Graser voting Nay. Motion carried on a roll call vote.

A motion was made by Graser supported by Segalin to adopt Resolution 2018-28 the 2019 Township Improvement Fund Budget. Motion carried on a roll call vote.

A motion was made by Graser supported by Michaels to adopt Resolution 2018-31 the 2019 Rates, Rules and Regulations for 2019. Motion carried on a roll call vote.

Reports:

Supervisor: Boyd chaired the Board of review meeting.

Treasurer: Graser is working on fixing the 25 tax corrections from the Board of Review held this month.

Clerk: None.

Trustees:

Brunello- Attended and Wastewater Meeting.

Lyons- Request we get some samples of the proposed Fire numbers we are considering ordering in 2019. Also, requested a report from Hannula Ins. Agency concerning the bond issues and where we are it with payment.

Michaels- None

Saari- Attended the Planning Commission meeting. They will be working on the Master Plan in January. She also asked about the audits and their progress. Asked Boyd to check on the status of the policy committee and when they will be meeting again.

Fire Department: None

Public Comment: (3 minute limits) Several citizens voiced their concerns about the recreational marijuana opt in vs. opt out and adding more people to the Ad-Hoc committee, a lack of audits from 2015-2018 audits that have not been filed and broadband issues.

Adjournment: A motion was made by Brunello supported by Saari to hold a Special Meeting scheduled for Dec. 27, 2018 at 9:00 am, to adopt the Budgets for 2019 and to make final budget amendments for the year. Motion carried.

001016

A motion was made by Brunello supported by Graser to adjourn the meeting at 6:45 pm. Motion carried.



Steve Boyd, Supervisor



Mary Segalin, Clerk

And presented the said budget to the Township Board for review and adjustments and,

WHEREAS: said budget has been presented to the public for comment and all input has been considered by the Township Board, now

This Resolution shall become part of the budget and both shall be recorded in the minutes of the Township Board. This Resolution will be the Special Grant Fund Budget of the Charter Township of Ironwood.

The above Resolution was offered by Brunello supported by Segalin.

Yeas:.. All

Nays: _____

Absent: None

The Supervisor declared the MOTION carried and the RESOLUTION duly adopted on the 17th day of December, 2018.

By: Mary Segalin
Mary Segalin, Clerk

I, Mary Segalin, the duly elected and action Clerk of the Charter Township of Ironwood, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the Regular Meeting of the said Board held on s December 17, 2018, at which meeting a quorum was present, by a roll call vote of the said member herein before set forth; that the said resolution was ordered to effect on January 1, 2019.


Mary Segalin, Clerk

Charter Township of Ironwood
RESOLUTION 2018-24
2019 PUBLIC DEPOSITORY DESIGNATION

Therefore be it resolved, that the following financial institutions shall be the depository for the Charter Township of Ironwood:

Gogebic Range Bank
300 South Sophie
Bessemer, MI 49911

River Valley Bank
200 S. Suffolk
Ironwood, MI 49938

First National Bank of Wakefield
402 Sunday Lake Rd
Wakefield, MI 49968

mBank
857 West Washington Street
Marquette, MI 49855

A motion was made by Brunello supported by Saari to designate the above financial institution as depositor for the funds of the Charter Township of Ironwood.

The motion carried on a roll call vote as follows:

AYES: _____ All _____

NAYS: _____

ABSENT: _____ None _____

I Mary Segalin, duly elected and qualified Clerk of the Charter Township of Ironwood, do hereby certify that Resolution No. 2018-24 Public Depository Resolution was adopted by the Township Board of the said Township at the Special Meeting of the said Board held on December 17, 2018, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that the said resolution was ordered to take effect on January 1, 2019.



Mary Segalin, Clerk

Charter Township of Ironwood
2019 Investment Township Resolution
Resolution 2018-25

WHEREAS, the Board of the Charter Township of Ironwood, Gogebic County, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township that may be invested from time to time, and

WHEREAS, Public Act 77 of 1989, MCL 41.77 requires that the Township Board designate the banks or depositories for the money belonging to the Township, including the time for which the deposits shall be made and all details for carrying into effect the authority given in this act, and

THEREFORE BE IT RESOLVED that this policy is applicable to all public funds belonging to The Charter Township of Ironwood and the custody of the Township Treasurer.

BE IT RESOLVED, that the Board approves the following financial institutions as depositories:

Gogebic Range Bank

River Valley Bank

First National Bank of Wakefield

Citizens Bank

mBank

BE IT FURTHER RESOLVED, That the Treasurer may invest Township funds in certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank but only if the bank, savings and loan association, or credit union meeting all criteria as a depository of public funds contained in state law. The standard of prudence to be used shall be the "fiduciary" standard and shall be applied in context of managing an overall portfolio.

BE IT FURTHER RESOLVED that the prior approval of the Township Board, shall be required for the Treasurer to invest in any other lawful investment instruments. The Township Board's standard of prudence shall be the "fiduciary" standard, which shall be applied in context of managing an overall portfolio. The Township Board may authorize the Treasurer to invest in the following:

- (a) Bonds, securities, and other obligations of the United State or an agency or instrumentally of the United States.
- (b) Repurchase agreements consisting of instruments listed in subdivision (a).
- (c) Bankers' acceptances of United State banks.
- (d) Obligations of the state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.

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(e) Mutual funds registered under the Investment Company Act of 1940, Title I of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of either of the following:

- (i) The purchase of securities on a when-issued or delayed delivery basis.
 - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100 % of the value of the securities loaned.
 - (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
- (f) Obligations described in subdivisions (a) through (g) if purchased through an inter-local agreement under the Urban Cooperation Act of 1967, (Ex Sess.), MCL 124.501, et seq.
- (g) Investment pools organized under the Surplus Funds Investment Pool Act, Public Act 367 of 1982, MCL 129.111, et seq.
- (h) The investment pools organized under the Local Government Investment Pool Act, Public Act of 1985, MCL 129.141, et seq.

BE IT FURTHER RESOLVED, That decisions and actions involving the Township's investment portfolio shall be meet the following criteria:

Safety: Safety of principle is the foremost objective of Ironwood Township's investment practices.

Diversification: The investments shall be diversified by avoiding over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities and insured certificates of deposits).

Liquidity: The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment: Return of investment is of secondary importance compared to safety and liquidity objectives. Investments shall be selected to obtain a market average rate of return. The core of investments is limited to relatively low risk securities.

BE IT FURTHER RESOLVED, That the Treasurer may elect to have certificates and other evidence of investments held by a financial institution, provided that the financial institution presents to the Township Treasurer on a **quarterly basis**, sufficient documentation and acknowledgment of in the investment instruments held on be half of the Township.

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BE IT FURTHER RESOLVED That the Township will comply with all applicable statues related to public fund investments. Any provision of this resolution in conflict with applicable statues is void.

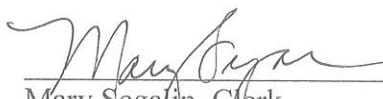
A motion was made by Graser supported by Michaels to adopt Resolution 2018-25 Investment Policy. The motion carried on a roll call vote as follows:

AYES: _____ All _____

NAYS: _____

ABSENT: _____ None _____

I, Mary Segalin, Charter Township of Ironwood Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Charter Township Board at the Regular Meeting thereof held on December 17, 2018.



Mary Segalin, Clerk

Charter Township of Ironwood
2019 Capitalization Policy
Resolution 2018-26

Fixed Asset Capitalization Policy

WHEREAS. The Charter township of Ironwood Board of Trustees deems necessary to adopt a Capitalization Policy for the following purposes:

The Township shall maintain a fixed asset policy for the following purposes:

1. The preparation of the year-end financial statements in accordance with generally-accepted accounting principles.
2. Adequate insurance coverage.
3. Control and Accountability.

Fixed assets are defined by the Township as tangible assets with an acquisition cost of generally more than **\$1,500** with an estimated useful life of two or more years. Fixed assets also include betterments (major renovations to buildings or other long-lived assets) of over **\$10,000**. Assets of lesser amounts may be identified as “controlled” assets that require tracking for insurance and control (e.g. – laptop computers)

Assets meeting these criteria are recorded at historical cost or estimated historical cost if the historical cost is unknown. Any donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of capital assets are charged to expense using an annual allocation of depreciation expense. Taking the depreciable cost of an asset and dividing that cost by its estimated useful life calculates the annual expense. Depreciation will start with a month of acquisition.

The capital assets will be depreciated using the straight-line method starting with the month of acquisition over the following useful lives and salvage values (land excluded as not depreciable):

Asset:	Useful life:	Salvage value:
Building and improvements	20-25 years	10%
Infrastructure	20-40 years	10%
Computer equipment and accessories	5 years	0%
Furniture, fixtures and other equipment	5-20 years	10%
Vehicles	4-8 years	5%

It will be up to the discretion of the Township Officials if other assets will follow this policy or certain expenditures will not be required to follow this policy.

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THERE BE IT RESOLVED, the Charter Township of Ironwood Board Adopts The Fixed Asset Capitalization Policy for immediate use.

A MOTION was offered by Saari supported by Segalin. The motion carried on a roll call vote as follows:


AYE: All

NAY: _____

ABSENT: None

The Supervisor declared the resolution adopted.

1. Mary Segalin, Charter Township of Ironwood Clerk. Do hereby certify that the foregoing is true and original copy of a resolution adopted by the Charter Township Board of trustees at a Regular Meeting thereof held on the 17th day of December, 2018.



Mary Segalin, Clerk
Charter Township of Ironwood

Charter Township of Ironwood
RESOLUTION 2018-27
OPT Out of Public Act 152 of 2011

WHEREAS, Charter Township of Ironwood Board has considered Public Act 152 of 2011- State Mandated 20% Employee Contribution toward health insurance, and has decided to OPT out of the mandate for the Budget year 2019.

THEREFORE, the Charter Township of Ironwood, Michigan, does hereby OPT OUT of Public Act 152 of 2011- State Mandated 20% Employee Contribution toward health insurance for the Budget year 2019.

Upon motion made by Brunello second by Saari the following Resolution was adopted:

The motion carried on a roll call vote:

Ayes: Brunello, Saari, Segalin, Michaels

Nays: Lyons, Graser, Boyd

Absent: None

STATE OF MICHIGAN)

COUNTY OF Gogebic ____)

I, Mary Segalin, Clerk of the Charter Township of Ironwood, Michigan, do hereby certify that the above is a true and correct copy of the Resolution 2018-27 OPT Out of Public Act 152 of 2011, Resolution was adopted by the Charter Township of Ironwood Board at a meeting held on December 17, 2018.



Mary Segalin, Clerk

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And presented the said budget to the Township Board for review and adjustments and,

WHEREAS: Said budget has been reviewed and adjusted to show a balance between expenditures and revenues, and

WHEREAS: said budget has been presented to the public for comment and all input has been considered by the Township Board, now

THEREFORE BE IT RESOLVED: That the adjusted budget be and is hereby adopted in accordance with P.A. of 1978

This Resolution shall become part of the budget and both shall be recorded in the minutes of the Township Board. This Resolution will be the Township Improvement Fund Budget of the Charter Township of Ironwood.

The above Resolution was offered by Graser supported by Segalin.

Yeas: All

Nays: _____

Absent: _____ None

The Supervisor declared the MOTION carried and the RESOLUTION duly adopted on the 17th day of December, 2018.

By: Mary Segalin
Mary Segalin, Clerk

I, Mary Segalin the duly elected and action Clerk of the Charter Township of Ironwood, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the Regular Meeting of the said Board held on December 17, 2018, at which meeting a quorum was present, by a roll call vote of the said members hereinbefore set forth; that the said resolution was ordered to take effect as of January 1, 2019.


Mary Segalin, Clerk

CHARTER TOWNSHIP of IRONWOOD
2019 RATES, RULES, AND REGULATIONS
Resolution 2018-31

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House Numbers:	\$3.10 for frame, \$9.90 for numbers, \$6.00 for post
Photo Copies:	\$.15 per copy
Faxes:	\$.10 per page
Pump Rental:	\$10.00 per day. \$25.00 deposit required
Sewer Rod:	FREE
Chimney Cleaning Brush:	FREE
Gym Key Deposit:	\$10 (returned upon key return to office)
Utility Customer List:	\$30.00
Voter Registration List:	\$30.00
Dump Truck:	\$95.00 per hr., \$95.00 mobilization chg., municipality use
Vactor Truck:	\$95.00 per hr., \$95.00 mobilization chg., municipality use
Pickup Truck:	\$45.00 per hr., \$95.00 mobilization chg., municipality use
Backhoe:	\$95.00 per hr., \$95.00 mobilization chg., municipality use
Water Tap Fee:	See Resolution #43, 2007
Water Shut Off/On Chg.	\$20.00 (per Resolution #43, 2007)
Delinquent Re-connect Fee:	\$150.00
New Account Chg.:	\$15.00
Contractor Assistance:	\$50.00/hr. (1 man), \$80/hr. (2 men) only during business hrs.
Meter Fee:	Non-refundable new meter fee for actual cost of meter
NSF Check Chg.:	\$30.00
Freedom of Information Act Requests (FOIA):	See resolution

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General Office Hours:	8:00 a.m.-4:30 p.m., closed holidays
Treasurer Collection Hrs.:	Treasurer's Office closed from 1-2 pm for lunch and banking Mandatory Hours are: Feb. 28, Sept. 14 and any one day from Dec. 25 - Jan. 1 (from 9 a.m. to 5 p.m.) Drop box available Outside office door 24 hrs.
Legal Firm:	Jacobs, McDonald & Silc, PC
Building Inspector:	\$20.00 per hr. and (current IRS allowance) per mile
Septic Inspection:	Fee of engineering firm
Cement Boring Inspector:	Fee of engineering firm
Electrical, Plumbing & Mechanical Inspections:	State of Michigan
Board of Review:	\$65.00 per meeting, \$130.00 for long day meeting
Construction Board of Appeals:	\$65.00 per meeting
Planning Commission:	\$65.00 per meeting
Zoning Board of Appeals:	\$65.00 per meeting
Trustees:	\$65.00 per regular and MTA meetings \$65.00 for special meetings 2 travel days to convention@ \$55.00 per day \$25.00 for any additional consecutive meeting (Consecutive is less than 30 minutes between meetings)
Officials:	\$65.00 per MTA meetings \$65.00 per non Board meeting held outside of regular business hours (i.e.: any other Board that you serve on as a Twp. Elected Official)
Volunteer Firefighter:	\$12.00 per hr. fighting fire and \$10 per hr. for training
Fire Chief:	\$65 for attending one (1) Regular Twp. meeting per month For Fire Department Report to the Board
Meeting Time:	Regular Meetings 5:30 p.m., CST, 2 nd & 4th Mondays of each month. Special Meeting dates and times determined by Board.

Mileage: IRS recognized mileage rate

Pay Periods: Weekly-Paychecks issued on Mondays

Occasional Employees: Supervisor is authorized to hire extra employees for a maximum of 30 hours without board approval up to 30 days, not including Seasonal Employees.

Table and Chairs: \$5 rental fee of NEW Gray tables with handles, limit of six (6) FREE rentals of Brown tables and folding chairs
A Security Deposit is required 1-4 tables is \$25 and 5 or more tables is \$50. Deposit refundable upon return of undamaged equipment.

Airport Park Pavilion Rental: \$75 rental fee for Pavilion with Kitchen Facilities per day

Township Hall Rental Fee: \$5.00 per hour for sports (gym) after office hours.
\$75 per day, for non-sport related activities, plus \$150 Rental-Security Deposit.

The foregoing resolution offered by board member Graser supported by Michaels.
Upon a roll call vote, the following votes:

"Aye": _____ All _____
 "Nay": _____
 Absent: _____ None _____

Supervisor Boyd declared the MOTION carried and the Resolution #2018-31 duly adopted on the December 17, 2018 meeting.

By: Mary Segalin
 Mary Segalin, Clerk

By: Steve Boyd
 Steve Boyd, Supervisor

I, Mary Segalin, the duly elected and acting Clerk of the Charter Township of Ironwood, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the Regular Meeting of the said Board held on December 17, 2018, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that the said resolution was order to take effect on January 1, 2019.

By: Mary Segalin
 Mary Segalin, Clerk