

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey, President

Jessica A. Doherty, Trustee

Carol A. McGowan, Trustee

David R. Herndon, Trustee

Andy Taylor, Trustee

William F. Brockob, Trustee

Joseph M. Bonomo, Trustee

6438 Joliet Road, Unit 103

Countryside, IL 60525

Phone 708-352-4480

Fax 708-888-5651

NOTICE

NOTICE OF A MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE

September 17, 2024 – 6:00 P.M.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) has called a meeting on September 17, 2024, at 6:00 P.M., at the Lyons Township School Treasurer's Office, 6438 Joliet Road, Unit 103, Countryside, IL 60525.

AGENDA

1. **Call to Order & Roll Call**

2. **Pledge of Allegiance**

3. **Public Comments**

4. **Review/Approval of Minutes**

Board of School Trustees review and approval of the Lyons Township School Treasurer's minutes of:

- August 20, 2024 – LTTO Open Meeting
- August 20, 2024 – LTTO Closed Meeting
- September 5, 2024 – LTTO Open Meeting
- September 5, 2024 – LTTO Closed Meeting

5. **Treasurer's Report**

6. **Review the Lyons Township Treasurer's Financial Reports**

Board of School Trustees discussion and review of the Lyons Township School Treasurer's financial statements for the following months as presented:

- August 2024

7. **Review/Approval of Payables List**

Board of School Trustees approval and ratification for the payment of expenses is requested for the Lyons Township School Treasurer's payables in the amount of

- **September 17, 2024 - \$32,971.76**

NEW BUSINESS:

None.

OLD BUSINESS:

8. **Pro-Rata Receivables – FY2023**
9. **Public Act 103-0790 / House Bill 305 - Illinois General Assembly**
10. **Adjournment**

Call to Order

Pledge of Allegiance

Public Comments

Review/Approval of Minutes

August 20, 2024 – LTTO Open Meeting
August 20, 2024 – LTTO Closed Meeting

September 5, 2024 – LTTO Open Meeting
September 5, 2024 – LTTO Closed Meeting

Treasurer's Report

Review the Lyons Township Treasurer's Financial Reports

- August 2024

Lyons Township Trustee of Schools

Account Level Operating Statement For the Period 08/01/2024 through 08/31/2024

Fiscal Year: 2024-2025

		<u>08/01/2024 - 08/31/2024</u>	<u>Budget</u>	<u>Budget Balance</u>		
All Funds						
REVENUE						
		MTD	YTD	Budget	BudgetBalance	Percent
10.4.1940.0000.000.4001	PRORATA - CURRENT YEAR	\$0.00	\$0.00	(\$1,206,154.00)	(\$1,206,154.00)	0.0%
10.4.1940.0000.000.4002	PRORATA - IMMEDIATE PRIOR YEAR	(\$392,656.03)	(\$392,656.03)	(\$144,859.00)	\$247,797.03	271.1%
10.4.1950.0000.000.0000	REFUND OF PRIOR YEARS' EXPENDITURES	\$0.00	\$0.00	(\$500.00)	(\$500.00)	0.0%
10.4.1980.0000.000.0000	MUNICIPAL INVESTMENT SERVICES	(\$662.12)	(\$662.12)	(\$3,000.00)	(\$2,337.88)	22.1%
	REVENUE	(\$393,318.15)	(\$393,318.15)	(\$1,354,513.00)	(\$961,194.85)	29.0%
EXPENDITURE						
		MTD	YTD	Budget	BudgetBalance	Percent
10.5.2520.1000.000.5001	SALARIES - TREASURER	\$15,666.66	\$31,333.32	\$188,558.00	\$157,224.68	16.6%
10.5.2520.1000.000.5004	SALARIES - FINANCIAL SERVICES COORDINATOR	\$6,333.34	\$12,666.68	\$73,500.00	\$60,833.32	17.2%
10.5.2520.1000.000.5008	SALARIES - DIRECTOR OF OPERATIONS	\$7,416.66	\$14,730.09	\$79,800.00	\$65,069.91	18.5%
10.5.2520.1000.000.5011	SALARIES - DIR OF CASH MANAGEMENT & BANK RELATIONS	\$0.00	\$0.00	\$108,786.00	\$108,786.00	0.0%
10.5.2520.1000.000.5012	SALARIES - SENIOR ACCOUNTANT	\$7,416.66	\$14,729.16	\$86,500.00	\$71,770.84	17.0%
10.5.2520.1000.000.5016	SALARIES - FINANCIAL SERVICES COORDINATOR	\$4,916.66	\$9,770.82	\$57,500.00	\$47,729.18	17.0%
10.5.2520.1000.000.5017	SALARIES - FINANCIAL SERVICES COORDINATOR	\$210.72	\$210.72	\$0.00	(\$210.72)	0.0%
10.5.2520.2120.000.0000	BENEFITS - IMRF	\$2,651.10	\$5,280.70	\$35,545.00	\$30,264.30	14.9%
10.5.2520.2130.000.0000	FICA	\$3,739.88	\$7,449.96	\$48,840.00	\$41,390.04	15.3%
10.5.2520.2140.000.0000	MEDICARE	\$874.68	\$1,742.38	\$11,425.00	\$9,682.62	15.3%
10.5.2520.2210.000.0000	LIFE INSURANCE	\$34.00	\$68.00	\$1,100.00	\$1,032.00	6.2%
10.5.2520.2220.000.0000	MEDICAL INSURANCE	\$5,061.82	\$10,305.52	\$94,125.00	\$83,819.48	10.9%
10.5.2520.2230.000.0000	DENTAL INSURANCE	\$260.82	\$521.64	\$4,050.00	\$3,528.36	12.9%
10.5.2520.2341.000.0000	VISION INSURANCE	\$34.36	\$68.72	\$524.00	\$455.28	13.1%
10.5.2520.3100.000.0000	CPA SERVICES	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%
10.5.2520.3100.000.0019	PROGRAMMING & TRAINING	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.0%
10.5.2520.3100.000.0023	PROF. & TECH. SERVICES - IT	\$1,200.00	\$2,400.00	\$17,000.00	\$14,600.00	14.1%
10.5.2520.3160.000.0000	ANNUAL I.V. LICENSE	\$0.00	\$0.00	\$153,431.00	\$153,431.00	0.0%
10.5.2520.3160.000.0027	SOFTWARE	\$2,504.00	\$2,613.00	\$9,000.00	\$6,387.00	29.0%
10.5.2520.3170.000.0000	AUDIT/FINANCIAL SERVICES	\$0.00	\$0.00	\$43,250.00	\$43,250.00	0.0%
10.5.2520.3180.000.0000	LEGAL SERVICES	\$5,362.50	\$5,362.50	\$33,000.00	\$27,637.50	16.3%
10.5.2520.3180.000.0001	DISTRICT 204 - LITIGATION	\$0.00	\$0.00	\$269,257.00	\$269,257.00	0.0%
10.5.2520.3190.000.0000	OTHER PROFESSIONAL AND TECHNICAL SERVICES	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0%
10.5.2520.3250.000.0000	RENTALS	\$4,000.00	\$8,000.00	\$48,000.00	\$40,000.00	16.7%
10.5.2520.3250.000.0003	COPIER & PRINTER LEASE	\$466.50	\$933.00	\$7,500.00	\$6,567.00	12.4%
10.5.2520.3330.000.0000	MEETING EXPENSE	\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.0%
10.5.2520.3400.000.0005	POSTAGE	\$24.55	\$24.55	\$400.00	\$375.45	6.1%
10.5.2520.3400.000.0008	INTERNET	\$493.19	\$771.04	\$3,825.00	\$3,053.96	20.2%
10.5.2520.3600.000.0000	PRINTING AND BINDING	\$120.00	\$120.00	\$21,000.00	\$20,880.00	0.6%
10.5.2520.3800.000.0011	RETIREE/COBRA BENEFITS	(\$44.25)	\$11,821.80	\$9,250.00	(\$2,571.80)	127.8%
10.5.2520.3800.000.0013	COMMERCIAL PACKAGE	\$0.00	\$0.00	\$9,337.00	\$9,337.00	0.0%
10.5.2520.3800.000.0014	WORKERS COMPENSATION	\$0.00	\$0.00	\$1,602.00	\$1,602.00	0.0%
10.5.2520.3800.000.0016	PUBLIC OFFICIALS LIABILITY	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.0%
10.5.2520.3800.000.0017	CYBER LIABILITY	\$0.00	\$0.00	\$6,225.00	\$6,225.00	0.0%
10.5.2520.3800.000.2009	ILLINOIS DEPT OF EMPLOYMENT SECURITY	\$4,151.00	\$4,151.00	\$0.00	(\$4,151.00)	0.0%
10.5.2520.4100.000.0000	OFFICE SUPPLIES	(\$17.45)	\$82.99	\$17,700.00	\$17,617.01	0.5%
10.5.2520.4400.000.0000	PERIODICALS	\$399.00	\$399.00	\$1,800.00	\$1,401.00	22.2%
10.5.2520.5500.000.0000	CAPITALIZED EQUIPMENT	\$0.00	\$0.00	\$7,500.00	\$7,500.00	0.0%
10.5.2520.6400.000.0000	DUES AND FEES	\$193.60	\$193.60	\$4,500.00	\$4,306.40	4.3%
	EXPENDITURE	\$73,470.00	\$145,750.19	\$1,483,330.00	\$1,337,579.81	9.8%
	Net (Revenue)/Expense	(\$319,848.15)	(\$247,567.96)	\$128,817.00	\$376,384.96	192.2%

Lyons Township Trustee of Schools

Account Level Operating Statement For the Period 08/01/2024 through 08/31/2024

Fiscal Year: 2024-2025

08/01/2024 - 08/31/2024

Budget

Budget Balance

End of Report

Review/Approval of Payables List

- September 17, 2024 - \$32,971.76

LYONS TOWNSHIP TRUSTEE OF SCHOOLS VOUCHER

Voucher No: 1021

Voucher Date: 09/17/2024

Prepared By: Kenneth T. Getty

Printed: 09/13/2024 12:00:25 PM

LYONS TOWNSHIP TRUSTEE OF SCHOOLS is hereby authorized to draw warrants against LYONS TOWNSHIP TRUSTEE OF SCHOOLS funds for the sum of \$32,971.76 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Shakana L. Kirksey President

Jessica A. Doherty Trustee

Carol A. McGowan Trustee

David R. Herndon Trustee

Andy Taylor Trustee

William F. Brockob Trustee

Joseph M. Bonomo Trustee

LYONS TOWNSHIP TRUSTEE OF SCHOOLS

Fund		Amount
10	EDUCATION	\$32,971.76
		\$32,971.76

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1021

09/17/2024

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon Capital Services						
Check Group:						
OFFICE SUPPLIES		1 0		September 2024 9/17/2024	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$27.27
OFFICE SUPPLIES		1 0		September 2024 9/17/2024	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$373.14
OFFICE SUPPLIES		1 0		September 2024 9/17/2024	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$7.96
CAPITALIZED EQUIPMENT		1 0		September 2024 9/17/2024	10.5.2520.5500.000.0000 CAPITALIZED EQUIPMENT	\$2,199.99
OFFICE SUPPLIES		1 0		September 2024 9/17/2024	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$109.74
Check #: 0						
PO/InvoiceTotal:						\$2,718.10
Vendor Total:						\$2,718.10
BLUE CROSS AND BLUE SHIELD OF IL						
Check Group:						
M - 10/01/2024 - 10/31/2024		1 0		October 2024 9/17/2024	10.2.0481.0000.000.9944 HEALTH INSURANCE PAYABLE-ER	\$6,587.49
D - 10/01/2024 - 10/31/2024		1 0		October 2024 9/17/2024	10.2.0481.0000.000.9946 DENTAL INSURANCE PAYABLE-ER	\$299.02
D - 10/01/2024 - 10/31/2024		1 0		October 2024 9/17/2024	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$38.20
Check #: 0						
PO/InvoiceTotal:						\$6,924.71
Vendor Total:						\$6,924.71
COMCAST	1000050					
Check Group:						
09/29/2024 - 10/29/2024		1 0		October 2024 9/17/2024	10.5.2520.3400.000.0008 INTERNET	\$277.85

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1021

09/17/2024

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u>\$277.85</u>
						Vendor Total: <u>\$277.85</u>
Companion Life Insurance Company						
Check Group:						
V - 10/01/2024 - 10/31/2024		1	0	October 2024 9/17/2024	10.2.0481.0000.000.9948 VISION INSURANCE-ER	\$39.72
L - 10/01/2024 - 10/31/2024		1	0	October 2024 9/17/2024	10.2.0481.0000.000.9942 LIFE INSURANCE PAYABLE-ER	\$34.00
L - 10/01/2024 - 10/31/2024		1	0	October 2024 9/17/2024	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$62.39
Check #: 0						
						PO/InvoiceTotal: <u>\$136.11</u>
						Vendor Total: <u>\$136.11</u>
Cook County Farm Bureau						
Check Group:						
10/01/2024 - 10/31/2024		1	0	October 2024 9/17/2024	10.5.2520.3250.000.0000 RENTALS	\$4,000.00
Check #: 0						
						PO/InvoiceTotal: <u>\$4,000.00</u>
						Vendor Total: <u>\$4,000.00</u>
GW & Associates PC						
Check Group:						
FY24 Audit		1	0	2409244 9/17/2024	10.5.2520.3170.000.0000 AUDIT/FINANCIAL SERVICES	\$16,121.00
Check #: 0						
						PO/InvoiceTotal: <u>\$16,121.00</u>
						Vendor Total: <u>\$16,121.00</u>
HINCKLEY SPRINGS	1000092					
Check Group:						

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1021

09/17/2024

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OFFICE SUPPLIES		1	0	22340370 081724 9/17/2024	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$88.44
					Check #: 0	
					PO/InvoiceTotal:	\$88.44
					Vendor Total:	\$88.44
IMAGETEC						
Check Group:						
08/22/2024 - 11/21/2024		1	0	741593 9/17/2024	10.5.2520.3250.000.0003 COPIER & PRINTER LEASE	\$392.33
					Check #: 0	
					PO/InvoiceTotal:	\$392.33
					Vendor Total:	\$392.33
ProxiT, Inc.						
Check Group:						
09/01/2024 - 09/30/2024		1	0	24303 9/17/2024	10.5.2520.3100.000.0023 PROF. & TECH. SERVICES - IT	\$1,200.00
Cloud Back-Up - July 2024		1	0	24303 9/17/2024	10.5.2520.3160.000.0027 SOFTWARE	\$109.00
Cloud Back-Up - September 2024		1	0	24303 9/17/2024	10.5.2520.3160.000.0027 SOFTWARE	\$109.00
					Check #: 0	
					PO/InvoiceTotal:	\$1,418.00
					Vendor Total:	\$1,418.00
VISA						
Check Group:						
POSTAGE		1	0	September 2024 9/17/2024	10.5.2520.3400.000.0005 POSTAGE	\$30.45
OFFICE SUPPLIES		1	0	September 2024 9/17/2024	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$39.71

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1021

09/17/2024

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OFFICE SUPPLIES		1	0	September 2024 9/17/2024	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$9.66
SOFTWARE		1	0	September 2024 9/17/2024	10.5.2520.3160.000.0027 SOFTWARE	\$108.90
Check #: 0						
PO/InvoiceTotal:						\$188.72
Vendor Total:						\$188.72
Wells Fargo Vendor Financial Services						
Check Group:						
09/13/2024 - 10/12/2024		1	0	October 2024 9/17/2024	10.5.2520.3250.000.0003 COPIER & PRINTER LEASE	\$466.50
Check #: 0						
PO/InvoiceTotal:						\$466.50
Vendor Total:						\$466.50
WEST 40 - ISC #2						
Check Group:						
Candidate Screening		1	0	September 2024 9/17/2024	10.5.2520.3190.000.0000 OTHER PROFESSIONAL AND TECHNICAL SERVICES	\$110.00
Check #: 0						
PO/InvoiceTotal:						\$110.00
Vendor Total:						\$110.00
WorkRight Occupational Health						
Check Group:						
Candidate Screening		1	0	405568 9/17/2024	10.5.2520.3190.000.0000 OTHER PROFESSIONAL AND TECHNICAL SERVICES	\$130.00
Check #: 0						
PO/InvoiceTotal:						\$130.00
Vendor Total:						\$130.00

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1021

09/17/2024

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Grand Total:						\$32,971.76

End of Report

Pro-Rata Receivables – FY2023

Pro Rata Receivables - FY2023

District	Interest Earned	Billed	Paid	Ck Date	Amt Received	Balance Due
101	\$ 166,636.85	\$ 64,290.65	X	5/20/2024	\$ 64,290.65	\$0.00
102	\$ 385,818.87	\$ 148,883.98	X	8/21/2024	\$ 148,883.98	\$0.00
103	\$ 706,046.49	\$ 148,008.46	X	8/27/2024	\$ 148,008.46	\$0.00
104	\$ 541,778.36	\$ 115,870.64	X	6/11/2024	\$ 115,870.64	\$0.00
105	\$ 563,071.20	\$ 95,763.59	X	8/21/2024	\$ 95,763.59	\$0.00
106	\$ 649,678.75	\$ 51,042.88	X	6/21/2024	\$ 51,042.88	\$0.00
1065	\$ 157,707.56	\$ 96,257.96	X	5/30/2024	\$ 96,257.96	\$0.00
1067	\$ 3,022.41	\$ 12,689.37	X	5/30/2024	\$ 12,689.37	\$0.00
107	\$ 502,928.12	\$ 53,682.85	X	6/18/2024	\$ 53,682.85	\$0.00
108	\$ 163,902.38	\$ 23,004.58	X	5/28/2024	\$ 23,004.58	\$0.00
109	\$ 1,086,857.50	\$ 152,668.91	X	5/30/2024	\$ 152,668.91	\$0.00
2045	\$ 196,243.84	\$ 84,892.15	X	5/23/2024	\$ 84,892.15	\$0.00
217	\$ 1,311,085.37	\$ 159,097.59	X	6/17/2024	\$ 159,097.59	\$0.00
Total	\$ 6,434,777.69	\$ 1,206,153.60			\$1,206,153.61	\$0.00

Public Act 103-0790

House Bill 305
Illinois General Assembly

Adjournment

Time: _____