

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
November 16, 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Treasurer Fleming, Clerk Chaffee, Trustee Long & Trustee Chaffee. Absent: none. Also in attendance: Transfer Station Attendant Jeffrey Craigmyle; and Commissioner Jim Maike
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 10/19/21** –Trustee Chaffee with support by Treasurer Fleming moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** none.
7. **Bills & Financials:**
  - A. **Treasurer’s Financial Report** - \$417,898.41 total in the general checking account and \$10,665.58 in the tax account for a total in Bank Accounts of \$428,563.99 as of 10/31/21.
  - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$56,007.64 (cks #11942 – 11962 & E559 – E564). Trustee Chaffee made the motion to pay the Township’s bills as presented and was supported by Treasurer Fleming. Ayes all, motion passed
  - C. **Budget Review:** Reports distributed and reviewed. November is 67% of our fiscal year.
  - D. **Budget Resolutions 2021-25 thru 2021-26:** Resolutions for the Road Fund and the Building Department Fund will be prepared for the December meeting.
8. **Unfinished Business:**
  - A. **Parking Lot Update** – We will get Derek Wawsczyk’s opinion on whether we need the parking lot totally resurfaced or can just go with repair & reseal. Table
9. **New Business:**
  - A. **Spring Clean-Up Day will be May 14, 2022.** – Information Only.
  - B. **MTA Plus Plan Training** – Clerk Chaffee has updated the MTA roster. The Plus Plan training is now available.
  - C. **Planning Commission Appointee** – Jerry Tuin is interested in filling the Planning Commission vacancy. Motion by Supervisor Maike to appoint Jerry Tuin to the Planning Commission to serve the remainder of the term. Support by Trustee Chaffee. Ayes all. Motion passed. Supervisor Maike will contact Mr. Tuin.
  - D. **Dumpsters 4 or 5** – Clerk Chaffee will contact Republic to reduce the 8 yard dumpsters at the Transfer Station from 5 to 4 as we have only been filling 5 for 35% of the time. The 30 yard dumpster can be used for the overflow. This should save us \$125 per month.
10. **Officer’s Reports**
  - a. **Zoning Official/Planning Co/ZBA** – The Zoning Ordinance review has been completed. The Planning Commission will go back to meeting once a month.
  - b. **County Commissioner** – Commissioner Maike shared that the County has received their ARPA funds and are beginning the process of deciding what the best allowable uses will be.
  - c. **Transfer Station** – Attendant Jeffrey Craigmyle reported that the business is good. As Christmas and New Year Day both fall on Saturday, the decision was made to open the Transfer

Station on the Sundays following those holidays with hours of operation being noon til 5.

Attendant Craigmyle will be paid for his normal hours as he has agreed to work those Sundays.

- d. Supervisor** – The updated newsletter has been submitted to be included with winter tax bills. Snowplowing costs will increase by \$5 per push this winter. Giffels does Park & Rec plans and we will budget funds to have that completed for next year as many opportunities will exist for outdoor spaces. Drain Commissioner Dale Twing will attend December’s Board meeting. The Elected Officials meeting will be held at 7 pm on December 1.
- e. Clerk** – Everett Township has received our first ARPA deposit of \$97,000 plus.
- f. Treasurer** – The Treasurer has received the new printer and has already installed it.
- g. Trustees** – Trustee Long recommends that we ask the Road Commission to put up signage that Amish Buggies are now on our township roads.

**11. Public Comment:** none

**12. Adjournment** – The meeting was adjourned at 2:05 pm.

Respectfully submitted by Clerk Pam Chaffee