

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

September 13, 2022

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 13th day of September, 2022 at 7:00 pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Brian LeFevre, Sikich

1) The meeting opened with Trustee Gustafson leading the pledge to the flag. Mrs. Remakel then asked for any changes or additions to the agenda. There were none.

2) Sikich Audit presented by Brian LeFevre. Mr. LeFevre went over the FY22 audit that his company, Sikich, completed. After his presentation there was a question and answer portion. A motion was made by Trustee Gustafson to approve the FY22 audit. Trustee Becker seconded the motion and it was approved unanimously by all those present. A motion was made by Trustee Gustafson for an engagement letter from Sikich for FY 23. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

3) Minutes. After the Board of Trustee Minutes from August 9, 2022 were sent out to everyone, there were some changes made to them before the meeting. The following is the correction that was made under Old Business:

Discussion and Approval of Cemetery Lot Sales. In follow up to the June 14th meeting, Ms. Remakel reported in regards to the gifting of cemetery plots. She reported that the attorney responded and there is no statute for the amount to sell plots, therefore, they can be given away. The Board then reviewed the Board of Trustee Minutes from August 9, 2022 with the amendment. A motion was made by Trustee Paddock to approve them as presented with the amendment. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the August Treasurer's report. A motion was made by Trustee Drendel to approve the August Treasurer's report. Trustee Gustafson seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Becker Aye Trustee Gustafson Aye Trustee Drendel Aye Trustee Paddock Aye
Supervisor Remakel Aye

4) Public Comment. There was none.

5) Reports

Assessor: Assessor Penkaty reported she will be going out to Prairie Ridge to measure this upcoming Friday. She attended the most recent Village of Hampshire Board meeting and informed the Township Board

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on the new development that is being built by DR Horton by State and Allen Roads. She will start measuring in Tamms Farm this upcoming week.

Clerk: Clerk Marwig informed the Board of the vendors she contacted in regards to a shred event. After going over the cost from AMS, she will contact Beaver Shredding to see what dates they have available.

Highway Commissioner: Mr. Walker reported that the repaving of Brier Pines went well. They have been out hot patching the Township. There were a couple loads of gravel put down on O'Brien Road and then they graded the road. Mr. Walker reported that they have been tree trimming and that they will be doing a final mowing of the entire township. They rented a mini from Buck Bros and have been working on cleaning up the ditches and removing culverts that are not needed anymore.

Supervisor: Supervisor Remakel provided the Board with a Senior mileage report. A bill was sent to Burlington Township for our service from October 2021 to May 2022. We will be sending an additional bill to them that will bring us up to date. Mrs. Remakel reported on a potential assisted living complex that is in the works. This would be off Rowell near Allen Road.

6) Old Business. There was none.

7) New Business.

CD Discussions. Supervisor Remakel reported that due to holding off on the addition to the administration building, the Township is sitting on \$318K in the Capital Fund and \$500K in the Building Fund. She has been speaking to a broker and would like to know if the Board is willing to put this month into a CD for 1 year. She is still waiting on an brokerage agreement from the Broker. The Board is in agreement with this, and instructed her to proceed.

Approval of Contingency Transfer 23-02. This transfer was approved last month for the transfer of funds for the increase to the Assessors salaries, the document was provided for the Board to review and just needed to be signed by the Supervisor and Clerk.

Kane County Zoning AG Text Amendment. This was information from Kane County. It gives a timeline of when the text amendments will be approved.

Discussion and Approval of Phone Agreement with Granite. This was recommended to be tabled to allow the Supervisor time to research Google Voice and to gather information regarding the needs of a fax machine. The Assessor confirmed she is required to keep a Fax machine because Kane County wants the Seniors the ability to see the application go through.

8) Correspondence. There were two thank you notes that were passed around for all to read.

9) Board of Trustee Comments. There is a TOKC meeting on September 28th at 6pm. The Clerk advised the Board that the TOKC annual dinner is on October 26th, so she will need confirmation from the group soon.

10) Hampshire Township Development.

Parking Lot Addition Update. Mr. Walker reported that the garage has been torn down. Three trees and 1 of the neighbors' trees were taken down in a gesture to maintain a positive relationship.. Stark & Son will be out in a few weeks to start excavating the land. The parking lot was also recently seal-coated. Ms. Remakel reported that the screens in the windows in the administration building were rescreened.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. The warrant list for the senior fund did not include the payroll of \$3,909.04 for a total of \$6,102.06. The Building and Equipment fund grand total was not calculated on the sheets provided to the Board. The actual total should read \$10,297.75. A motion was made by Trustee Gustafson to pay the

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September bills. Trustee Paddock seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Paddock Aye Trustee Gustafson Aye Trustee Becker Aye Trustee Drendel Aye
Supervisor Remakel Aye

There was one expense report for the elected officials.

For Highway Commissioner Walker, there was an expense report of \$175.50 for mileage reimbursement. A motion was made by Trustee Paddock to approve the expense report. Trustee Drendel seconded the motion. A roll call vote was taken.

Trustee Gustafson Aye Supervisor Remakel Aye Trustee Becker Aye Trustee Drendel Aye
Trustee Paddock Aye

12) Closed Session. There was no Closed Session.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting closed at 8:17 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk