

The City Council met in Regular Session in Council Chambers. Mayor Brenda Stadsholt called the meeting to order at 7:00 pm. City Clerk, Kathy Vaughn called the roll and the following Alderpersons answered to their names: Portia Brown, Bob Cooper, Andrew French, Charles Campbell, James Stroh, and Becky Chaney. Absent: Randy Bell and Ross McDowell.

A quorum was present. The meeting was taped. Attorney Zach Bryant was present.

The pledge of Allegiance to the Flag of the United States of America was repeated by all City Officials and guests.

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**PUBLIC COMMENT #1**

**DISCUSSION:** Bob Martin and Dan Griffin, addressed the council regarding permission to place a Christmas tree on the Boulevard of Broadway and Main for the 30<sup>th</sup> anniversary of the Courtyard of Lights. The tree was donated and is 18 ft. tall. Ace Hardware has donated the lights for the tree. FS transported the tree into town. The electricity source at this time is unknown. The tree will have a base and be tied down/wired to withstand the wind. The city would be responsible for the liability should there be any issues.

There was no paperwork filed with City Hall, nor the proper committee meeting to discuss this issue prior to this meeting.

**ACTION TAKEN:**None

**DISCUSSION:** Dan Griffin, Chamber President, addressed the council as a Chamber member and explained the chamber was in the process of making the Courtyard of Lights its own free standing committee, which should allow for proper planning for events such as the Christmas Lights and donations received would go towards the specific event.

**ACTION TAKEN:** None

**APPROVAL OF MINUTES**

**DISCUSSION:** Mayor Stadsholt asked if there were any questions or corrections to the meeting minutes of November 6, 2018.

**ACTION TAKEN:** There being none, the minutes will stand as approved and submitted.

**TREASURER'S REPORT**

**DISCUSSION:** Mayor Stadsholt entertained a motion to accept the Treasurer's Report as submitted.

Alderperson Cooper made a motion to accept the Treasurer's Report as submitted. Seconded by Alderperson Stroh.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, French, Campbell, Stroh, and Chaney.

Voting No: None

**FINANCE REPORT**

**DISCUSSION:** Mayor Stadsholt entertained a motion to accept the Finance Report as submitted. Alderperson Brown made a motion to accept the Finance Report as submitted. Seconded by Alderperson Cooper.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, French, Campbell, Stroh, and Chaney.

Voting No: None

**MAYOR'S REPORT**

**DISCUSSION:** When scheduling the Council Meetings for 2019, it was discovered the first meeting falls on Tuesday, January 1, 2019. Mayor Stadsholt entertained a motion to not hold a council meeting Tuesday, January 1, 2019, as it is a holiday. Alderperson Chaney made the motion, seconded by Alderperson Cooper.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, French, Campbell, Stroh, and Chaney.

Voting No: None

**DISCUSSION:** Mayor Stadsholt presented the idea to switch from the Council meeting twice per month to meeting once per month. Just a suggestion for the council to think about. There will need to be a committee meeting to discuss this idea further, as there would need to be an ordinance change.

**ACTION TAKEN:** None

**DISCUSSION:** Mayor Stadsholt reported on the following items:

- The monthly 3<sup>rd</sup> Tuesday Downtown Revitalization Coffee was held today, November 20<sup>th</sup>. The guest speakers were from Casscomm.
- The last 4 organization or private parties that have used the City Center, have not followed the outlined rules for use and there has had to be cleanup done after the fact. Some of the issues include:
  - Tables not being wiped off
  - Garbage not being emptied
  - Floors are not swept or mopped
  - Use of City Center supplies, without replenishment or permission
  - Front door being left unlocked
  - Furniture not being moved back to where it was

There has not been a security deposit required, however this may have to change along with a mandatory walk through after the event.

- Save-the-date reminder for the following events:
  - Public Works department potluck will be Friday, December 14, 2018.
  - The annual Christmas parade will be this Saturday, November 24<sup>th</sup> at 4:00 pm. There will be activities for the children from 1-3 pm at the New Central old gym.
  - Annual Courtyard of Lights tree lighting will be this Saturday, November 24<sup>th</sup> at 5:00 pm.
  - Saturday, November 24<sup>th</sup> is also Shop Local Saturday and most of our downtown merchants are participating with specials of some kind.
  - The Post Prom committee hosted a Style Show with the local boutiques Sunday, November 18<sup>th</sup> at the Townhouse.
  - The Methodist Church will be hosting a Toy Giveaway for gently used toys on Saturday, December 8<sup>th</sup>.
  - The Optimist will be have a Toy Giveaway on Wednesday, December 12<sup>th</sup> at the City Center. Volunteers are welcome!
  - There will be a closed session Personnel Committee meeting held Monday, November 26<sup>th</sup> at 4:30 pm.
  - The Standing Committee meeting will be held on Monday, January 21, 2019.
- A special Thank you to Bake & Make for the delicious goodies provided for the council meeting tonight.

**CITY CLERK'S REPORT**

**DISCUSSION:** Kathy Vaughn, City Clerk, reported on the following items:

- Petition deadline for City Council is Monday, November 26, 2018.
- City Hall will be closed for the Thanksgiving Holiday on Thursday and Friday, November 22<sup>nd</sup> and 23<sup>rd</sup>.
- There was a Casscomm presentation at the 3<sup>rd</sup> Tuesday coffee this morning, after discussion with the representatives, it was arranged Casscomm would come over next week to evaluate the phone system and troubleshoot existing problems that have been unresolved by Century Link.

**ACTION TAKEN:** None

**CITY TREASURER'S REPORT**

**DISCUSSION:** No Report

**ACTION TAKEN:** None

**CITY ATTORNEY'S REPORT**

**DISCUSSION:** There has been a lot of work completed recently, therefore Zach Bryant reported he is caught up at this time. If anyone needs anything, give him a call.

**ACTION TAKEN:** None

**ECONOMIC DEVELOPMENT REPORT**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PUBLIC WORKS REPORT**

**DISCUSSION:** Jewel Bucy reported on the following items:

- A new furnace pump is needed at the Wastewater Treatment plant. The estimated cost is \$750.00.
- The downtown Christmas lights will be on as of Thursday, November 22, 2018.
- Reminder for Alderperson Stroh, there is a deadline of December 1<sup>st</sup> for the MFT Program discussed last week.
- Water Plant filter prices from Maurer Stutz are estimated to be \$375,000, which includes the filters, flow meters and display panels and excludes installation. Total estimate with product and installation is \$450,000-500,000.
- North Promenade Lift station went out and had to have maintenance done.
- The city backhoe had issues and had to have unexpected maintenance.
- The salt spreader has had general maintenance and ready to go.
- The Recycling schedule is online at [www.scenichavana.com](http://www.scenichavana.com) under the CITY HOLIDAY SCHEDULE tab, as well as published in the paper this week. The schedule for the holidays is as follows:
  - Recycle pick-up for November is on Thursday, November 29<sup>th</sup>.
  - Recycle pick-up for December will be on Thursday, December 20<sup>th</sup>.
  - Yard Waste pick-up will be Thursday, December 6<sup>th</sup>. This will be the last yard waste pick-up for the year.

**ACTION TAKEN:** None

**POLICE CHIEFS REPORT**

**DISCUSSION:** None

**ACTION TAKEN:** None

**FIRE MARSHALL/ZONING OFFICER REPORT**

**DISCUSSION:** Fire Marshall Kachanuk reported on the following items:

- Regarding the house at 621 Orange pending demolition. There was a delay with the EPA 10-day notice. It has been addressed and the demolition should be back on schedule shortly.
- Clarification was given on the roof replacement cost for the Police/Fire Station. The initial claim check was received and once the new roof is completed the balance, less the deductible of \$2500, will be paid to the city. There should be no expense to the city other than the deductible.
- The Fire Department after Holiday party will be January 19, 2019.

**ACTION TAKEN:** None

**FARNSWORTH ENGINEERING GOUPR REPORT**

**DISCUSSION:** None

**ACTION TAKEN:** None

**FINANCE AND PURCHASING**

**DISCUSSION:** None

**ACTION TAKEN:** None

**HEALTH AND SANITATION**

**DISCUSSION:** None

**ACTION TAKEN:** None

**LICENSES, ORDINANCE AND LEGAL**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PERSONNEL**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PLANNING**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PROPERTY AND ZONING**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PUBLIC SAFETY**

**DISCUSSION:** Alderperson Stroh entertained a motion for the Optimist Club to have a road block November 24<sup>th</sup> from 8 am – 1 pm for a Toy Give Away. Alderperson Chaney made the motion, seconded by Alderperson Stroh.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, French, Campbell, Stroh, and Chaney.

Voting No: None

**DISCUSSION:** Alderperson Stroh entertained a motion for Church of Christ Living Nativity sign to be placed on the corner of Broadway and Main in the Boulevard. Alderperson French made the motion, seconded by Alderperson Cooper.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, French, Campbell, Stroh, and Chaney.

Voting No: None

**DISCUSSION:** Alderperson Stroh entertained a motion for a Christmas tree to be placed on the corner of Broadway and Main on the Boulevard. There was no motion, therefore the motion did not pass due to lack of motion.

**ACTION TAKEN:** None

**DISCUSSION:** Alderperson Stroh made a motion for the approval to purchase a rescue boat from the Brookfield CT Fire Department. Seconded by Alderperson Brown.

**ACTION TAKEN:** Mayor Stadsholt asking if there were any questions. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, French, Campbell, and Stroh.

Voting No: Chaney

**DISCUSSION:** Alderperson Chaney made a motion to give permission for a Christmas tree to be placed on the order of Broadway and Main on the Boulevard, if they work out their electrical issues. Seconded by Alderperson French.

**ACTION TAKEN:** Mayor Stadsholt asked if there were any questions. Alderperson Cooper questioned the "work out" statement of the motion. A generator will have to be used to power the lights on the tree. Power from the lamp post is not an option. Logistics will also have to be made due to the earlier motion to allow the Living Nativity sign to be placed in the same area. The motion passed by the following vote:

Voting Yes: Brown, French, Campbell, and Chaney.

Voting No: Cooper and Stroh

**PUBLIC WORKS**

**DISCUSSION:** None

**ACTION TAKEN:** None

**PUBLIC COMMENT #2**

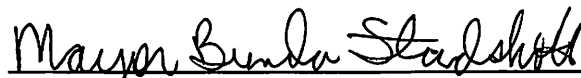
**DISCUSSION:** None

**ACTION TAKEN:** None

**ADJOURNMENT**

**DISCUSSION:** Mayor Stadsholt entertained a motion to adjourn the meeting. Alderperson Brown made the motion to adjourn the meeting. Seconded by Alderperson Chaney.

**ACTION TAKEN:** The meeting was adjourned at 8:10 pm.

  
Brenda Stadsholt, Mayor

  
Kathy Vaughn, City Clerk

**Guests:**

Cole McDaniel

John Kachanuk

Jewel Bucy

Matt Fliege