

Mayor Carl Kamm called the February 13, 2013, meeting of the Berlin Heights Council to order at 7:00P.M. All in attendance recited the Pledge of Allegiance. Members in attendance were: Marshall Cade, Matthew Caskey, Richard Close, Richard Eckel, Karen Foster, and Connie Ward. Kamm presented the minutes of the January 9, 2013 meeting for approval. Foster moved and Ward seconded to approve the minutes as written. All present voted aye.

**AUDIENCE PARTICIPATION**

Scott Thom, Erie County Health Dept. Building Inspector, presented his 2012 Annual report. He stated his department has been very busy this year with numerous projects. They have been involved with lead testing for kids, supplying over 530 radon test kits, and providing educational courses for plumbers to keep their certifications up to date. He stated kits are available for testing just call the Health Department.

**MAYOR'S REPORT**

Fines of \$30.00 (Dec.) and \$110.00 (Jan.); State Costs \_\_\$0.00\_\_\_\_; DUI Fund \_\$0.00\_\_\_\_\_ were received from Erie County Court.

Chief Schafer provided her 2012 Annual report, as well as, the activity report for the month of January, 2013. The reports will be placed on file.

John Zimmerman, Huron Township Building Dept. provided his Annual Report for 2012. A total of \$75.00 was collected for one permit for services.

The Mayor noted that all residents should have received the survey letter from the Post Office. He encouraged all to return the survey and attend the meeting at the Fire Station on March 6<sup>th</sup> at 1:00P.M.

**FISCAL OFFICER'S REPORT**

|               |                     |              |                     |
|---------------|---------------------|--------------|---------------------|
| STAR OHIO     | \$112,740.52        | BILLS        | \$ 6,539.46         |
| CITIZENS BANK | \$113,216.79        | PAYROLL      | \$ 9,252.01         |
| <b>TOTAL</b>  | <b>\$225,957.31</b> | <b>TOTAL</b> | <b>\$ 15,791.47</b> |

Close moved and Foster seconded to pay the bills. All present voted aye.

**SOLICITOR'S REPORT**

A 3 Mill Current Expenses Levy expires this year that would bring in \$41,401.00. Strickler provided the paperwork to get the process started to add the levy to the ballot.

ORDINANCE 2013-03 AN ORDINANCE PURSUANT TO SECTION 5705.03 OF THE OHIO REVISED CODE REQUESTING THE ERIE COUNTY AUDITOR TO CERTIFY TO THE COUNCIL OF THE VILLAGE OF BERLIN HEIGHTS, OHIO THE TOTAL CURRENT TAX VALUATION OF THE VILLAGE OF BERLIN HEIGHTS, OHIO AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY BOTH THE REPLACEMENT AND RENEWAL OF A THREE (3.0) MILLS TAX LEVY FOR CURRENT OPERATING EXPENSES AS AUTHORIZED BY SECTION 5705.19(A) AND DECLARING AN EMERGENCY. Foster moved and Cade seconded to suspend the three reading rule. In a roll call vote, all present voted aye. Foster moved and Ward seconded to adopt ORDINANCE 2013-03 as an emergency. In a roll call vote, all present voted aye.

**COMMITTEE REPORTS**

**Street-** A catch basin inventory has been taken, and 5 need attention in 2013.

**Park-**

**Finance-** The committee met on 1/26/13, to work on the figures for the 2012 Permanent Appropriations. The committee will recommend Council approve the 2013 Permanent Appropriations.

**OLD BUSINESS**

ORDINANCE 2013-O2 ADOPTING SIDEWALK CONSTRUCTION, MAINTENANCE, AND REPAIR RULES, WAS BROUGHT TO ITS SECOND READING. Much discussion was held concerning some of the wording in the ordinance. Close moved and Ward seconded to amend the noted wording. All voted aye. The Mayor recommended that all reread the ordinance, as a final vote will occur in March.

**NEW BUSINESS**

RESOLUTION 2013-R1 AUTHORIZING THE APPOINTMENT OF A DELEGATE AND ALTERNATE TO VARIOUS BOARDS IN ERIE COUNTY, was brought before Council.

Eckel moved and Caskey seconded to approve the appointments. All voted yes.

The 2013 Permanent Appropriations were brought before Council. Ward moved and Close seconded to adopt the Appropriations. In a roll call vote, all present voted aye.

The Mayor asked if Council would enter into executive session to discuss employee compensation. Close moved and Cade seconded to move into the session. In a roll call vote, all present voted aye. Close moved and Ward seconded to exit executive session. In a roll call vote, all voted aye.

At this time the Mayor brought up the topic of raises for the Fiscal Officer, Chief of Police, and all part-time employees. He stated the finance committee studied the finances, and felt it would be feasible to grant these employees a raise. The Fiscal Officer would receive \$1,000 per year, the Chief would receive a 3% base raise, and all part-timers would receive a \$.25 per hour raise. Ward moved and Foster seconded to approve the raises to begin March 1, 2013. All voted aye.

**ADJOURN:** 8:33P.M.

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Carl J. Kamm, Mayor

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Attest: Sara Hoffman, Fiscal Officer