

# MONTGOMERY COUNTY SOIL AND WATER CONSERVATION DISTRICT

## REGULAR BOARD MEETING MINUTES Wednesday, October 9, 2013

**Next meeting Wednesday, November 13, 2013 11 AT 8:00 p.m.**

The Board of Directors of the Montgomery County Soil and Water Conservation District held their regular monthly board meeting on Wednesday, October 9, 2013 at 8:00 p.m. at the University of Illinois Extension in Hillsboro, Illinois. Chairman Carl Bergman called the meeting to order at 8:05. Roll call was as follows:

**Present:**

**Directors:** Carl Bergman, Jason Anderson, and Dave Schluckebier  
**Associate Directors:** Dennis Hand  
**Staff:** Kris Reynolds and Melissa Cauble

**Absent:**

**Directors:** Dave Pastrovich, Ken Suslee,  
**Associate Directors:** Brad Young, Dick Lyons and Dan Eck  
**Employees:** Dave Hobson and CJ Liddell

**Guest:** Adam Mathias, CPA

**Review of 2013 Audit:** Accountant Adam Mathias reviewed the FY 2013 audit and reports with the board. He reported a clean audit and offered to be available should the directors have questions during the year. The audit was completed in time to be sent to the IDoA prior to their October 15 deadline.

**Minutes of the Previous Meeting:** The board reviewed the minutes of the previous meeting. No changes or additions were noted.

**Financial Statements and Approval of Bills:** The board reviewed the financial statements. A copy of those statements is on file with these minutes in the SWCD office. No changes or corrections were noted. **Dave Schluckebier made a motion to approve the minutes, financial reports and payment of bills which were presented.**

**2<sup>nd</sup> by: Jason Anderson**

**Carried: Yes**

**Discussion on the shutdown:** there was a discussion between the group on the procedure for timekeeping and payment of wages to the SWCD employees. It was noted that the NRCS employees would be receiving their full pay for their time off once the shutdown was over. The board discussed options including Administrative leave (where the employees would be paid as if they were on their regular schedule as normal), unemployment, and use of accrued leave time. Upon completion of this discussion, Jason Anderson made a motion to continue to pay the employees under Administrative Leave until the November board meeting when all five directors would be present to discuss the matter further.

**2<sup>nd</sup> by: Dave Schluckebier**

**Carried: Yes**

**Staff Reports:** Due to the inconvenience of the Federal government shutdown, only reports from the SWCD employees were heard. **Dave Schluckebier made a motion to accept the reports as presented.**

**2<sup>nd</sup> by: Dave Pastrovich**

**Carried: Yes**

**Natural Area Guardians Report:** No report

### OLD BUSINESS

**C-2000 Programs:** Kris reported that we had received our FY 2014 grant agreement showing a total of \$25,200 for FY 2014. This amount includes an increase of \$3,000 over FY 2013 numbers.

**CRP, EQIP, CSP, Etc.:** No news.

**CREP:** No news

**Contribution Agreement:** Melissa reported that we had received our deposit from NRCS for the reimbursement request we submitted in September.

**Budget/Insurance News:** Melissa reported that the district had received the grant agreement and it showed an increase in operations money from \$48,000 in FY 2013 to over \$50,000 for FY 2014.

Melissa then reported that the insurance allocation had not been received and that she was now asking CMS for an extension to pay the bill for October. She stated they had agreed to wait until the allocation was received.

**American Farmland Trust:** Kris stated he was still planning to hold an informational meeting and tour of cover crop sites in the county. He was planning a date in November and was looking for some good sites and to line up a couple of good speakers.

### NEW BUSINESS

**Budget:** Melissa asked the board to review the budget she had developed and approve it. The proposed budget for FY 2014 showed a net income of \$48.85. Dave Schluckebier made a motion to approve the budget as presented and to forward it on to IDoA.

2<sup>nd</sup> by: Jason Anderson

Carried: Yes

**Employee Time Sheets:** Jason Anderson made a motion to approve the time sheets.

2<sup>nd</sup> by: Dave Schluckebier

Carried: Yes

**Next Meeting:** To be held Wednesday, November 13, 2013 at 8:00 p.m.

**Adjourn:** At 9:40 p.m. Jason Anderson made a motion to adjourn the meeting.

2<sup>nd</sup> by: Dave Schluckebier

Carried: Yes

**Signed:**

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Dave Schluckebier, Sec/Treas

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Date