

# Waterford Special Dependent District

13317 Waterford Run Drive, Riverview, Florida 33569

## Meeting Minutes

Monday, June 12, 2023

Meeting site: Redeemer Church, 12101 Boyette Rd.

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### General Monthly Meeting

- **7:30PM-Convene / Open Meeting / Establish Quorum**

Jennifer Miller, Janet Hamm, Vince Grizio, Shawn Brown, Adam Lombardo, John Chung

- **Review / Revise / Approve Agenda/Introduce guests**

Guests: John Hamm

- **Review/Approve May and Mar 2023 Meeting Minutes-**

Corrections: None

Motion by Janet Hamm      2<sup>nd</sup> Jennifer Miller

- **Review of Financial Reports Feb and Mar-**

General expenses/account balances:

May    Ck \$66,888.21      Sv \$180,202.26

Motion by Adam Lombardo    2<sup>nd</sup> Shawn Brown

- **General Agenda Items:**

- **Old Business**

1. Re-visit Bell Creek erosion and erosion mitigation plan given new survey requirements and cost increases. Action for next month to assess increased costs and impacts to budget. Potentially \$5,800 for the survey and could cost as much as 66K for the total project. Approve 10K for survey and unexpected expenses prior to next monthly meeting.

Motion by Janet Hamm      2<sup>nd</sup> Vince Grizo

2. Annual Budget submission Package due to County 10 Jul.

- a. Cover Page (President)
- b. FY24 Budget and Estimating Fund Balance Forms (Treasurer)
- c. Capital Outlay Form (Treasurer)

- d. Budget Resolution (President)
- e. Minutes of the Budget Public Hearing (Secretary)
- f. Actual advertisement and copy of publishers affidavit (President)
- g. Budget Completion Checklist Form (President/Treasurer)

- **New Business**

1. Submit updated WSDD board roll and Monthly meeting notes to the County due to Trustee leaving Waterford community. Update contact list.
2. Front Entrance Callbox Upgrade. \$4,500 to replace the front entrance call box. Add to future action item.
3. Tennis court surface maintenance. Foundation compromised. No quote to repair. Options for new designs and survey. Add to future action item.
4. Front fountain servicing. Contracted quarterly maintenance \$250 per quarter. Motion by Jennifer Miller 2<sup>nd</sup> Adam Lombardo
5. Annual County Financial Disclosure due by 3 July 2023

Move to adjourn Vince Grizio 2<sup>nd</sup> Janet Hamm Adjournment of Meeting @8:08 PM