

ST. CLAIR TOWNSHIP
 1539 S. Bartlett Rd. St. Clair, MI 48079
 Phone: 810-329-9042 Fax: 810-329-1198

St. Clair Township Board Meeting
 June 15, 2015
 7:00 PM

Supervisor Mahaffy called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag. Roll call: Present- Supervisor Mahaffy, Clerk Skonieczny, Treasurer Miskus, Trustees Boulter, Boeck, Mollan and Hanrahan.

1. Moved by Treasurer Miskus. Seconded by Trustee Hanrahan to accept the minutes of the June 1, 2015 Township Board Meeting. Motion Carried.
2. Moved by Clerk Skonieczny. Seconded by Trustee Boulter to pay all bills.

GENERAL FUND

ELECTION SOURCE	ANNUAL MAINT. ELECTION TABULATOR	735.00
ACCIDENT FUND	WORKERS COMP	2,279.00
ADVNET.NET	INTERNET	50.00
TALMER (VISA)	TWP PARK SIGNS	85.00
AT & T	TWP HALL PHONE	313.55
21ST CENTURY MEDIA	PUBLICATIONS	205.95
MTA	INTRODUCTION TO FOIA GUIDE	22.50
MICHIGAN.COM	SUBSCRIPTION	22.00
MARCOTTE DISPOSAL	REFUSE	29,915.39
SCC TREASURER	TRIBUNAL REFUND	223.67
	TOTAL GENERAL FUND	33,852.06

SEWER FUND

PAYMENT TO GENERAL FUND		\$4,000.00
DELUDE CONSTRUCTION	CLEANED PUMPS STATION 4	950.00
	TOTAL SEWER FUND	4,950.00

WATER FUND

PAYMENT TO GENERAL FUND		\$7,000.00
DTE ENERGY	WATER METER ELECTRICITY	28.70
CITY OF ST. CLAIR	WATER PURCHASE	26,077.24
	TOTAL WATER FUND	33,105.94

MANUAL CHECKS

A. SAIYAD	HALL RENTAL REFUND	\$50.00
L. MCCABE	HALL RENTAL REFUND	50.00
	TOTAL MANUAL CHECKS	100.00
	TOTAL ALL FUNDS	72,008.00

ST. CLAIR TOWNSHIP
1539 S. Bartlett Rd. St. Clair, MI 48079
Phone: 810-329-9042 Fax: 810-329-1198

(Twp Bd Mtg 6-15-15)

(P. 2)

Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

3. Citizens who wish to address the Board:

- a) J. McGuigan-covenant & restrictions for River Ridge Estates #3.
- b) E. Elsholz-River Ridge roads need seal coating, extending bike path to city limits.
- c) R. Lukasak-ditching Hurst Road.

4. Supervisor Mahaffy reported on the trees obstructing the Pine River.

5. Moved by Clerk Skonieczny. Seconded by Trustee Mollan to raise the office secretary salary 7%. Roll call: Yes-Trustees Boulier, Mollan, Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. No-Trustee Boeck. Motion Carried.

6. Moved by Clerk Skonieczny. Seconded by Treasurer Miskus to raise the Deputy Treasurer salary 3%. Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

7. Moved by Treasurer Miskus. Seconded by Clerk Skonieczny to increase the Office Manager salary 3%. Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

8. Moved by Clerk Skonieczny. Seconded by Treasurer Miskus to pay the Building Inspector mileage for Building inspections at the current federal rate. Roll call: Yes-Trustees Boulier, Mollan, Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. No-Trustee Boeck. Motion Carried.

9. Moved by Treasurer Miskus. Seconded by Clerk Skonieczny to purchase a computer server & labor to install it, approximately \$15,000. Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

10. Moved by Clerk Skonieczny. Seconded by Treasurer Miskus to amend the 2014-2015 General Fund and Inspection Fund Budgets (attached). Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

11. Moved by Trustee Boeck. Seconded by Treasurer Miskus to adopt Resolution 15-03 Freedom of Information Act Coordinator.

WHEREAS, the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq., provides for public access to certain public records of public bodies and prescribes the powers and duties of certain public officers and public bodies; and

ST. CLAIR TOWNSHIP
1539 S. Bartlett Rd. St. Clair, MI 48079
Phone: 810-329-9042 Fax: 810-329-1198

(Twp Bd Mtg 6-15-15)

(P. 3)

WHEREAS, it is the public policy of this state that all persons, except those person incarcerated in state or local correctional facilities, are entitled to full and complete information regarding the affairs of government and the official acts of those who represent them as public officials and public employees, and that the people shall be informed so that they may fully participate in the democratic process; and

WHEREAS, section 6 of the Act requires that a township shall designate an individual as the public body's Freedom of Information Act Coordinator, who shall be responsible for accepting and processing requests for the township's public records, and for approving a denial under section 5 of the Act;

NOW, THEREFORE, BE IT RESOLVED that on June 15, 2015, the St. Clair Township Board designates the Clerk to serve as the Township FOIA Coordinator.

Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

12. Moved by Trustee Boulier. Seconded by Trustee Boeck to adopt the FOIA Procedures and Guidelines. Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

13. Moved by Trustee Boeck. Supported by Trustee Mollan to adopt the FOIA Public Summary of Procedures and Guidelines (attached). Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

14. Moved by Trustee Hanrahan. Seconded by Trustee Boeck to adopt the FOIA Detailed Cost Itemization (attached). Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

15. Moved by Trustee Hanrahan. Seconded by Trustee Mollan to adopt the St. Clair Township Inspection of Tax and Assessing records (attached).
Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

16. Moved by Treasurer Miskus. Seconded by Trustee Hanrahan to allow Township residents to participate in the City of St. Clair's swimming lessons with the Township covering the additional \$20.00 non-resident fee. Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

17. Moved by Trustee Boeck. Seconded by Clerk Skonieczny to purchase two dog waste disposal stations for bike path. Roll Call: Yes-Trustees Boulier, Boeck, Mollan & Hanrahan, Treasurer Miskus, Clerk Skonieczny & Supervisor Mahaffy. Motion Carried.

ST. CLAIR TOWNSHIP
1539 S. Bartlett Rd. St. Clair, MI 48079
Phone: 810-329-9042 Fax: 810-329-1198

(Twp Bd Mtg 6-15-15)

(P. 4)

18. Call from the table:

Trustee Mollan stated she would like to revisit salaries for office personnel in three months.

19. Old Business:

a) V. Davis-questions regarding Ordinance Enforcer, procedures in regards to Murphy Drive odor.

Moved by Trustee Boeck. Seconded Trustee Mollan. Meeting adjourned at 8:10 pm.

Joyce A. Skonieczny
Clerk