



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Perry-Clear Creek Fire Protection District to order at 6:00 p.m. EST Tuesday, January 8, 2018 at Station 11 located at 3953 S. Kennedy Drive, Bloomington, Indiana. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present. Mr. Bomgardner noted that we do have a quorum for today's meeting as the county commissioners have not yet selected another member to our board.

Those present were as follows: Joel Bomgardner, Board Member
C. Ed Brown, Board Member

Those absent were as follows:

Others present were: Dustin Dillard, Chief, PCCFPD
George Cornwell, Deputy Chief candidate
Christine Bartlett, Ferguson Law Offices
Vicki Sorenson
??? Sorenson

Those absent were as follows: Tammy Bovenschen, Administrative Assistant

PUBLIC COMMENT

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda.

There was no public comment.

NOMINATION OF OFFICERS

Mr. Bomgardner nominated Mr. Brown as fiscal officer for the 2019 year. Mr. Brown nominated Mr. Bomgardner as chairman for the 2019 year. Both accepted the nominations.

HEADQUARTERS
STATION 11
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

LAKEVIEW
STATION 21
9094 S STRAIN RIDGE RD
BLOOMINGTON IN
812-824-6077

KIRKSVILLE
STATION 23
8019 S ROCKPORT RD
BLOOMINGTON IN
812-824-6202

Mr. Brown made a motion to accept both nominations.

Mr. Bomgardner 2nd

Motion passed 2-0

MINUTES OF PREVIOUS MEETING

Minutes from the December 11, 2018 regular board meeting were presented to the board for approval. Chairman Bomgardner asked if there were any questions or comments concerning the minutes.

Mr. Brown made a motion for approval of the minutes December 11, 2018.

Mr. Bomgardner 2nd.

Motion passed 2-0.

CONFLICT OF INTEREST FORMS

Chairman Bomgardner stated that this was an addition to the Agenda. Mrs. Bartlett stated that once signed, they must be approved by the district board and then by the State Board of Accounts.

Mr. Bomgardner asked for a motion to approve the Conflict of Interest forms signed by both board members.

Mr. Brown made a motion to approve the Conflict of Interest forms.

Mr. Bomgardner 2nd.

Motion passed 2-0.

OLD BUSINESS

a. District 8 Fiscal Agent

Chief Dillard stated there were no updates at this time.

b. Legal Updates

1. Annexation

Chief Dillard informed the board that Mrs. Bartlett, Deputy Chief Cornwell, Mrs. Bovenschen and the Chief had all met to discuss what was needed in a consultant, as suggested by the Board. We feel that we can punctually narrow down what that individual needs to do for the district. Chief Dillard feels that the major aspect of hiring a consultant is to preserve our tax levy should annexation occur. Chief Dillard noted that we have been keeping statistics on what types of runs and how many runs in the affected annexation areas. Chief Dillard believes that when we contact someone, we would like to find someone who has already dealt with a case like this. Chief Dillard noted that whomever we hire may not have specific knowledge of a Fire District going through this, but would have happened in another government entity. Essentially what we need to do is entertain and

convince the DLGF and State Board of Accounts that any impact in assessed valuation loss and population loss does not necessary correlate to a simple calculation in the reduction of the levy. In the statistics that we have currently 90+% is EMS calls. Chief Dillard noted that our levy was not established on EMS calls, that is something we as a District started after our levy was set. This is just one factor.

Chief Dillard noted that we will need someone who can explain it correctly to DLGF and State Board of Accounts and answering any questions that they may raise. We are going to do a search to find a good candidate. Mrs. Bartlett noted that they will look for other arguments that have been successful in keeping their levy's the same. Chairman Bomgardner asked if there was a way to determine the exact dollar figure that would be lost. Chief Dillard stated that we have two, we have the City's fiscal analysis and the county's third-party analysis. We would forward those to the consultant when hired. Chairman Bomgardner noted that this data could be used to address Legislators to try to influence a new law. Chief Dillard noted that Representative Ellington has a bill that includes information we have requested concerning the annexation.

Mrs. Bartlett noted that the briefing will be done this week in the annexation case.

2. Other Legal Updates

Chief Dillard reminded the board that we were still working to get the parcels determined at Indian Creek. There had been conflict concerning where the septic was located. Mrs. Sorenson worked with the Indian Creek Township Board and the septic was located. Deckard Surveying will be going back now that we know this information. Vicki Sorenson is no longer the township trustee, Chris Reynolds is now the township trustee. Chief Dillard and Mr. Reynolds have already spoke and would like to have everything done by June or July.

c. Indian Creek Township

Mr. Bomgardner asked if we were already using the new station number at Indian Creek. Chief Dillard stated that yes, we felt that programming the station as Station 23 now, would eliminate redoing all the radios again soon. Chief Dillard noted that by the end of January everything should be correct in the CAD

d. Part-time Positions

Chief Dillard stated that we have two processes currently going on, with 9 individuals testing on Saturday. Interview are set for January 15, 6:00pm at Station 21 for individuals who tested previously. After the testing this Saturday each candidate will then have 30 days to compete their application and turn in. We will then need to set up interviews for them as well. Chairman Bomgardner asked if we could use the same

format and questions as we had previously used for part-time interviews. Chief Dillard stated that was fine. Mr. Brown asked how many we would be interviewing on January 15. Chief Dillard stated that currently there are 13.

e. Squad Replacements

Chief Dillard stated that the new Squad had been ordered. He reminded the board that originally, we had wanted to purchase 2 new squads, however funding was not available. We did spend that from the 2018 budget. We would like to be conservative this year with funding and would still like to be able to purchase another new squad for station 21.

New Business

a. Department Updates

Chief Dillard went of the summary sheet for 2018 statistics

1. Statistics

December 2018

Fire	17
EMS	97
MVA	10
Haz Cond	4
Service	3
Good Intent	13
False Alarm	3
Total Runs	147
Mutual Aid	
Given	5
Received	14
Average Response Time	7:26
Paid Off Duty Response	56
Volunteer Response	147
Avg. Volunteer/Run	1.0
Volunteer Standby Time	542
Avg. Standby/Day	17.48
<u>December 1st due</u>	22 calls under 5 minutes 09 calls over 15 minutes 71% calls under 5 minutes 21% of call volume

Outlying Areas: 0 calls under 5 minutes
 11 calls over 5 minutes
 00% calls under 5 minutes
 07% of call volume

Total Annexation as of December 2018 Call Percentage: 29%

Chief Dillard stated for 2018 we made 1583 calls. We gave mutual aid 91 times and received aid 72 times in 2018. Chief Dillard noted that there are additional received aid calls because Van Buren is running on all EMS calls with us while we only have one person stationed at Indian Creek.

Chief Dillard also noted that the road closures around station 11 have now been completed so our average response time should reduce in January.

Chief Dillard also went over yearly totals for 2018.

Chairman Bomgardner asked how the 21% of annexed calls are represented. Is that 21% of the are overall? Chief Dillard stated that it represents everything southern that they were planning to annex. Chairman Bomgardner then asked how much of the area percentage wise they would take in annexation. Chief Dillard stated that dollar amount was about 44% of our assessed valuation. Chairman Bomgardner then asked area wise, how much land mass that would be. Chief Dillard stated that it would be less than 5 square miles.

b. End of Year Purchases

1. Combination Extraction Tools

Chief Dillard informed the board that the combination tools have been ordered and a check was cut from the 2018 CUMM fund budget.

2. SCBA Payment

Chief Dillard explained that we have the rest of the billing for the SCBA's in the claims this evening. We paid from 2018 CUMM fund budget \$26,362.00, the final payment of \$200,000 was budgeted in 2019 and will be paid after the meeting this evening. The SCBA's have been received. We plan to do fit testing in the next week and start using the new SCBA's within the next few months.

c. 2019 Salary Ordinance

1. Board Disbursements

Chief Dillard noted that the Salary Ordinance is the same as last month when it was presented except for two areas highlighted in orange. It had been mentioned previously that we establish a date for district board payments. In the former ordinances it just stated that the board was paid quarterly. Chief Dillard stated that now the payments will be done of the first of the month each quarter.

2. Insurance Contributions

Chief Dillard explained that we met with legal and union representatives to establish a percentage range for contributions to insurance. We will need to work on this for the next several months prior to renewal in June. The percentage range in the ordinance is from 5 to 15%, which is high but allows us time to work on this. There is also a clause that states if individuals are expecting a life changing event during the year to inform the Chief so that during budget time we can adjust accordingly.

Chief Dillard noted that there is nothing definitive in this section but allows us to continue working on this through the month of May. Chairman Bomgardner noted that when he started on the board insurance contributions were 17%. Mr. Brown noted that this is a safety measure for us to work on the contribution. Chief Dillard noted that it is difficult for us due to the timing of when we do our budget and when our insurance renewal happens.

Chairman Bomgardner called for a motion on the 2019 Salary Ordinance.

Mr. Brown made a motion to accept the 2019 Salary Ordinance

Mr. Bomgardner 2nd

Motion passed 2-0

Claims and Financial Report

Claims:

a. Perry-Clear Creek Claims:

Perry-Clear Creek Fire Protection District Claims dated December 21, December 31, 2018 and January 8, 2019 were presented for approval.

Mr. Brown motioned to approve PCCFPD claims dated December 21, December 31, 2018 and January 8, 2019.

Mr. Bomgardner 2nd

Motion passed 2-0

b. District 8 Claims:

Chairman Bomgardner noted there were no District 8 claims.

c. Financial Report:

Chief Dillard went over the 2018 final financial report. There are a few lines that we went over, but we were aware of that in previous months and the overall section totals are all fine. Chief Dillard noted that we did receive more in revenue than we expected. WE carried \$105,691 in personal services, but he reminded the board that we had an open full-time firefighter position for all of 2018. Supplies we carried over \$429.07 and Other Services and Charges we carried over \$5,614. Cumulative fund

we carried over \$1,983. Typically, we spend most of the Cumulative fund as we have budgeted most of those expenses.

Payroll: Included the semi-monthly payrolls for December 2018.

Mr. Brown made a motion to approve the Financial Statement dated December 31, 2018 and payroll for December 2018

Mr. Bomgardner 2nd

Motion passed 2-0

ADDITIONAL COMMENTS

Chief Dillard stated that included in the board packet is the 2019 regular board meeting schedule. Chief Dillard noted that the October meeting is when we attend the county commissioners meeting for budget adoption so that date will be set later. We will now be rotating between all three stations.

NEXT MONTHLY BUSINESS MEETING

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be at 6:00pm Tuesday, February 12, 2019 at Station 21, 9094 S. Strain Ridge Road, Bloomington, IN.

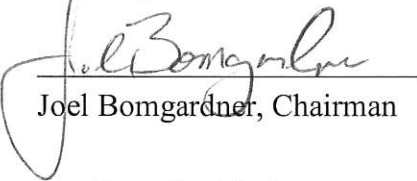
ADJOURNMENT

There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

Mr. Brown motioned to adjourn at 6:47pm on Tuesday, January 8, 2019.

Mr. Bomgardner 2nd

Motion passed 2-0.


Joel Bomgardner, Chairman


Ed Brown, Fiscal Officer

Copy furnished:

Mr. Bomgardner, Chairman

Mr. Dillard, Fire Chief

Mr. Ferguson, Legal Counsel

Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer

Mr. Cornwell, Deputy Chief

Station No. 10, Bulletin Board

Station No. 21, Bulletin Board