**ROCK CREEK MESA WATER DISTRICT**

**REGULAR BOARD MEETING**

**180 Rock Creek Mesa Road**

**June 10, 2020**

**6:00 P.M**

The board meeting of the Rock Creek Mesa Water District Board of Directors was called to order on Wednesday May 13, 2020 at 6:00 PM.

**ATTENDANCE**

Board: Glenn Butts, Lee Armstrong, Sharon Blanding, Billy Joe Stephenson and Beth McCowen

Employees: Jay Jones, Jim Olson, Robert Rogers and Kathy Olson

Excused:

Guests: Nancy Armstrong and Judy Schweitzer

**MINUTES**

The minutes for the May 13, 2020 meeting were read by Beth McCowen. Corrections were noted and made. A motion was made to accept and approve the corrected minutes. (Sharon/Billy Joe) all in favor.

**NEW BUSINESS**

* It was presented to the Board of Directors the regulations from the CDC and the State Health Department concerning water utilities dealing with the COVID pandemic. The district is following all the guidelines and at the present time do not have any issues with the COVID pandemic. Also all board members/employees received a letter to present to any residents allowing them on their property if any water issues arise.
* The business office ordered masks and hand sanitizers for all board members and employees.
* The business office created and submitted an emergency plan in place in case the COVID virus affects the district. This plan in place went out to the COWARN office in case we would need help filing positions.
* It was reported from Tyson Ingels (State Health Department) that the Gross Alpha testing has been decreased for the District.
* Information was received from the State Health Department that Regulation 11, Storage Tank Rule, Back Flow Prevention Rule and the Cross Connection Rule are being changed. The changes being proposed will not make a big difference in testing for the District.
* The Consumer Confidence report was sent out on time and the delivery notice was posted on the district portal at the State.
* The board discussed the over spending on the capital expenditures for the Pump and VFD for the booster pit.
* Jay and Jim removed a tree from the district yard that potentially could have blown down and damaged the office.
* The Water Operations area began purchasing tools for the district trucks as well as on site inventory. Jim and Jay will work to get a complete list of all tools as well as marking all tools with blue paint. This list will be turned into the Business Office to add these tools to the Operations Manual.
* The Water Operations area is continuing to evaluate the needed pipe line materials and labor for the new pipeline from the Division box to Reservoir #5.
* Kathy received a letter from CWPDA stating that they have moved to Fowler Colorado from Pueblo West Colorado. Kathy asked Kent at CWPDA what the water allotment will be for John May Wells LLC for this next plan year. He stated that they should have the numbers out by the end of May.
* The new Rules & Regulations Handbook was handed out. All changes to the Rules & Regs for the last year have been added.

**WATER FOREMAN’S REPORT**

**Water Conditions, Jay Jones**

FOREMANS REPORT

* + Jay handed out the monthly reports for water usage.
	+ Jay reported that the well is producing enough water to fill the tanks each day. Water is flowing into #3 and #4.

**BUSINESS OFFICE REPORT
Kathy Olson**

**Multiple handouts and discussion:**

Difference in gallons used

Debit purchases

Water Allotment for the year

Misc. Handouts

Motion made to pay bills: Lee/Billy Joe

Visitor Comments: No Comments

The board of directors asked for a motion to move into Executive Session. A motion was made and a unanimous vote was made to move into Executive Session.

The board moved out of Executive Session. A motion was made and a unanimous vote to hire Glenn Butts as the new Water Foreman for the District beginning on July 1, 2020. Glenn Butts accepted the new position. Jay Jones will retire on September 15, 2020. Jay will train Glenn from July 1, 2020 until September 15, 2020. The Regular meeting was adjourned at 7:40pm.

Respectfully Submitted,

 Elizabeth McCowen

 Secretary/Treasurer – Board of Directors

 Rock Creek Mesa Water District