

Minutes of the Regular Board Meeting
Of the Board of Directors
Apple Valley Heights County Water District

Tuesday, April 9, 2019

The Board of Directors of Apple Valley Heights County Water District met in regular session and held the regular meeting at 6:00 P.M. at the regular meeting place, 9429 Cerra Vista, Apple Valley, California. The meeting was called to order at 6:00 P.M. BOD President Hunter led the Pledge of Allegiance.

ROLL CALL:

Directors Present: Hunter, Woody, Duwel, Kaminsky & Roberson.
Absent: None.
Also Present: General Manager Smith, Secretary Patterson, James Owens (NV5 Representative, via phone).
Public Present: None.
Public Comment: None

MOTIONS:

By Director Kaminsky to approve the consent list, as presented; second by Director Roberson. Yes: Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: Hunter. Absent: None.

GENERAL MANAGER REPORT:

1. April 2019 – The GM briefed the BOD that all water samples collected came back absent. The GM briefed the BOD that the new flowmeter for well # 3, previously approved by the BOD, has been received and staff is coordinating with IT representatives to get flowmeter installed and working with SCADA system. The GM briefed the BOD that the 2018 CCR has been completed and is currently being reviewed by Mario Ramirez, our state regulator, at the SWRCB. The GM briefed the BOD that the sanitary survey had been conducted and no significant issues were observed or identified during the survey. The GM briefed the BOD that the standpipe at the intersection of Allegra Vista and Roundup Way had been run into by someone (unknown) and staff will coordinate with subcontractors to get it replaced/repaired. The GM briefed the BOD that IT representatives were able to address the SCADA issues and staff is currently receiving system updates and can remotely view the system through the SCADA web interface.
2. Efficiency Report – President Hunter asked the BOD if there were any questions/concerns on the efficiency report; None.

GRANT FUNDING UPDATE & PROGRESS/DISCUSSION/ACTION ITEMS:

1. Public Hearing – Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for Storage Tank and Transmission Pipeline Improvement Projects
By Director Roberson to open the public hearing for the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for Storage Tank and Transmission Pipeline Improvement Projects; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

No public present at meeting.

By Director Roberson to close the public hearing for the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for Storage Tank and Transmission Pipeline Improvement Projects; second by Vice-President Woody. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

2. Adopt the final Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for Storage Tank and Transmission Pipeline Improvement Projects – James Owens, with NV5, briefed the BOD on the need to adopt the CEQA Environmental Documentation and the environmental mitigation measures that were identified; additionally, James Owens reminded the BOD that draft versions of these documents were previously published, circulated locally and noticed in the VV Daily Press and that all comments received did not require and/or request any documental changes.

By Vice-President Woody to adopt the final Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for Storage Tank and Transmission Pipeline Improvement Projects; second by Director Kaminsky. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

3. State Disbursement Processing Status (Verbal) – James Owens briefed the BOD that the state of CA has updated their software and future disbursements should be handled without significant delay.

Note – At this point, James Owens ended his telephonic attendance in the meeting

4. Grant Checking Account Report – Secretary Patterson briefed the BOD that no additional expenditures had been made, related to the grant checking account and/or grant project, since the last regular BOD meeting.

DISCUSSION/INFORMATION:

1. March 2019 Delinquency. (Verbal) – Secretary Patterson briefed the BOD that 23 tag notices were mailed, 11 door tags were hung and 1 service was turned off and that service has since been turned back on due to receipt of payment.

2. Profit/Loss: March 2019 – President Hunter asked the BOD if there any questions or concerns on the March 2019 Profit/Loss Report; None.

3. Revenue Report: March 2019 – President Hunter asked the BOD if there were any questions or concerns on the March 2019 Revenue Report; None.

4. Mojave Basin Area Watermaster-AVHCWD to AVHCWD Transfer: Make-up Obligation (Verbal) – Secretary Patterson briefed the BOD that transfer document required for the AVHCWD to AVHCWD transfer for the AVHCWD Alto make-up obligation had been completed.

5. SB County Public Meeting Works Meeting dates – President Hunter asked the BOD if there were any questions or concerns with the meeting dates handout for the SB County Public Works Department; None.

6. G.A. Hunter Transparency Report: February 2019 – President Hunter asked the BOD if there were any questions or concerns related to the transparency report for February 2019; None.

7. Public Hearing Document Review: Standby 2019-20, Office Rental 2019-20 & Budget 2019-20 – Secretary Patterson briefed the BOD on the document that will be circulated to all land owners and customers within the district and the anticipated public hearing date of July 9, 2019.

CONSENT LIST:

1. Approve March 12, 2019 Regular Meeting Minutes

2. Approve Accounts Payable/Pay Warrants (Bills to be paid).

By Director Kaminsky to approve the consent list, as presented; second by Director Roberson. Yes: Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: Hunter. Absent: None.

DISCUSSION/ACTION ITEMS:

1. APN 0438-261-35-000: Reinstatement of Service Line Request – Secretary Patterson briefed the BOD on the change in ownership of APN 0438-261-35 and informed the BOD of the new owner's request to waive the requirement of the capital connection fee, as stated in the letter sent to the BOD by the current property owner.

By Director Kaminsky to follow current AVHCWD rules/regulations and require the capital connection fee to be paid before water service can be established at APN 0438-261-35-0000; second by Director Duwel. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

2. Make-up Water Sale – 11 AF @ \$37.50 / AF = \$412.50; AVHCWD to AVFCWD – Secretary Patterson briefed the BOD on current market value for Make-up Water and the request to sell 11 AF to AVFCWD. By Vice-President Woody to transfer 11 AF to AVFCWD at \$37.50/AF; second by Director Roberson. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.
3. Make-up Water Sale – 1 AF @ \$37.50 / AF = \$37.50; AVHCWD to McInnis – Secretary Patterson briefed the BOD on current market value for Make-up Water and the request to sell 1 AF to William McInnis. By Vice-President Woody to transfer 1 AF to William McInnis at \$37.50/AF; second by Director Roberson. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.
4. Replacement Water Purchase – 12 AF @ \$326 / AF = \$3,912; Ades, J & D to AVHCWD – Secretary Patterson briefed the BOD on the need satisfy AVHCWD current replacement obligation. By Director Duwel to approve the purchase of 12 AF, from Ades, J & D, at \$326/AF; second by Director Kaminsky. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.
5. Temporary Water Purchase – 12 AF @ \$326 / AF = \$3,912; Ades, J & D to AVHCWD By Director Kaminsky to approve the purchase of 12 AF, from Ades, J & D, at \$326/AF; second by Director Roberson. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.
6. 2017-18 Annual Audit – Second Reading / Approval of Final Audit – President Hunter asked the BOD if there were any questions or concerns related to the final version of the 2017-18 Annual Audit; None. By Vice-President Woody to accept the 2017-18 Annual Audit report as presented; second by Director Roberson. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

DIRECTORS COMMENTS:

None.

ADJOURNMENT MOTION:

On motion of Director Kaminsky that there being no further business to discuss, the regular meeting be adjourned; second by Vice-President Woody, and carried. Meeting adjourned at 1825 hours. Yes: Hunter, Woody, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: None.

Matthew K. Patterson, Administrative Secretary-Treasurer

APPROVED:

William Woody, Vice-President
Board of Directors

