**Friendship Group Check in Intervention – Steps to implementing this intervention**

Respect agreement contract with the students together – administrator led

Explain to the student that they will be participating in friendship group for the next 6-8 weeks and if they meet their goals and work together they will be able to earn a lunch with the admin and a friend each of their choice.

Give them a folder to decorate as their friendship group folder – give them time to do that together

Staple the respect agreement in the folder on the right side after signatures of both students are on the agreement

Decide check in times for (6-8 weeks or however long depending on the incident) (e.g., weekly check in every Wednesday during morning recess to fill out the folder and give rating. (Important: Admin teaches the students how to ask help if the contract is not being followed, office staff know they will be coming in and put the folders in a spot that is easy to access and educate the students where they are able to fill it ou (10 min should suffice), Thumbs up to the admin if everything all good before leaving the office).

After 6-8 weeks of meeting goal on the check in sheet…lunch with administrator and each can bring a friend…or whatever your school sees fit.

Give maybe a certificate, positive note etc. to the students for successfully resolving their problems and participating in friendship group and also let their teachers know.

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| **Date of check in** | **How are we doing?****☺ ☹** | **Students signatures**  |
|  | Circle one:**☺ ☹** |  |
|  | Circle one:**☺ ☹** |  |
|  | Circle one:**☺ ☹** |  |
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|  | Circle one:**☺ ☹** |  |
| **Incentive for when goal is met:** If we can complete 6-8 weeks of positive check in ratings we will get to have a special lunch with the administrator and each of us will be able to invite a friend.  |