

Meeting Minutes,

Cedar Park Girls Basketball Booster Club

9/26/2017

Attendees: Coach Ott, Erika & Tim Copeland, Doug & Tina Dawson, Laura & Joel Holst, Scott Pish, Greg & Karen Wheeler, Ben Leff, Jim & Maggie Baker, Keith Maresca, Dan Hernandez, Laura Hayes, Jamie Prater-Merrill, Lena Sacco, Jaya Shukla, Erik & Kristi Hoover, Bri Darcey, Debbie Marshall, Esparanza Riano

Location: CPHS main gym

Meeting start: 7:05pm

Meeting adjourn: 8:25pm

Coach Ott's Message

- Team formation
 - Varsity roster presented (13 players), minutes distribution discussion
 - Additional two cuts on JV required to finalize roster.
- Game schedule updates (will be distributed via email, website, & twitter)
- Fall League update: Extra game on 10/4. JV will be split into two teams to cover extra game.
- First fundraiser: Snap Raise, details to come
- Practice gear delivery has been delayed by Hurricane Irma, expected soon
- Coach's open door policy- please reach out to him if you have questions or concerns before going elsewhere

Minutes of Last Meeting

- 5/15/17 minutes were sent to membership on 5/16 along with signed audit report and treasurer's report and ledger.

Officer's Reports

- **President (Erika Copeland)**
 - what we've been up to
 - successful Parent Meeting with Coach Ott
 - Fall League is a success - 3 more weeks –
 - Please sign up for concessions - sign up genius
 - Girls did great in Houston tourney
- **Vice President (Doug Dawson)**
 - Upcoming Pot Luck 10/7 (*subsequently postponed*)
 - list of items divided by family
 - boot camp for the girls 2-4 (we will get details soon)
- **Secretary (Scott Pish)**
 - Membership Report (as of 9/26 a.m.)
 - We had 36 families join last year (plus one grandparent).
 - We have 16 families that have joined so far, 12 player families.
 - 8 out of 12 Varsity families have now joined (great!).
 - 3 out of 15 or so JV have joined (will increase once roster set).
 - 1 freshman joined (outreach needed- but will increase as we approach season, as freshman not involved in Fall league).
 - 16 returning players that were members last year have not joined.
 - Acknowledgement of 2017-2018 sponsors

- **Treasurer Report (Laura Holst)**
 - Ledger- hardcopies were made available and are available on request
 - What we've been spending money on

Committee Reports

- Tournament Committee - Maggie Baker/Karen Wheeler
- Last Year's Success
- 3 Tournaments this year, details to follow

New Business

- Call for Volunteers
- Committee List (most immediate needs) -
 - Concession (responsible for ordering and stocking and working with Team Coordinator to make sure all shifts are covered)
 - Fundraising (many fundraising projects this year - free throw contest, membership drive, banner sales, KMAC sales)
 - Spirit (team pictures, spirit wear, theme nights, gym decorations, Wolf Gang, banquet)
 - Programs ((game day program and end of year banquet program)
 - Pre-Game Meals - Kristi Lavine
 - Team Coordinators (Freshman, JV and Varsity) - will be responsible for making sure parents pay for meals, people are signed up for concessions, any action items for each team are coordinated

Old Business

- Discussion of audit report and recommendations
 - Board has already accomplished the bulk of those and are working on the rest
- Erika to confirm if audit report was submitted to district (subsequently determined it has not been submitted per Lucas Janda, LISD CFO)
- Discussion of unaccounted for funds in last year's Fall League
 - estimate provided by Erika (included in attachment)
 - Erika subsequently confirmed Fall League was submitted as a Booster Club Fundraiser for at least the last two years.

Attachment

- 2016-2017 Audit Report
- Treasurer's Report 9_2017