



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## MINUTES OF A REGULAR MEETING

**Date:** Wednesday, September 17, 2014

**Time:** 7:00 PM

**Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836

**Posted:** Monday, December 29, 2014 at 2:19 PM

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.  
Meeting was called to order by Annette Gonzalez at 7:04 P.M.

### Pledge of Allegiance

2. Establishment of Quorum  
Present was President William Adler, Commissioner Adrian Santana and Treasurer Elvia Schuller. Absent were Vice President Pamela Padilla and Treasurer Jerry Knotts. Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on September 4, 2014.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
  - a. Report on the bank balances.  
Money market, operation account, inspection account
    - Bank reconciliations
    - Check registers attached
    - Department profit & loss budget vs. actual



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- b. Approve for payment of the monthly bills and the request for reimbursement.  
A motion to approve by Bill Adler and seconded by Elvia Schuller.  
Motion carried.

### Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.  
*Submitted By: Boyd Smith, Pension Chair*  
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.
7. Discuss and provide updates on the First Responder Organization (FRO).  
*Submitted By: Chief Trevizo, San Elizario Fire Department*  
No action needed.
8. Postponed on July 30, 2014 by Bill Adler. Discuss and take action on SFD requesting \$2,650 additional funding for 45lb gear extractor.  
*Submitted By: Chief Murillo, Socorro Fire Department*  
A motion to reallocate funds out of special projects, by Bill Adler and seconded by Elvia Schuller. Motion carried.
9. Discuss and take action on approving SFD to purchase;
  - a. John Deer Commercial Mower, #Z915B, for \$6,585.59 (HGAC price) from South Plains Implement in Tornillo, TX by moving funds from "Building Repair and Maintenance".
  - b. John Deer Commercial Gator, #XUV825i, for \$14,842.38 (HGAC price) from South Plains Implement in Tornillo, TX by moving funds from "Building Repair and Maintenance".*Submitted By: Chief Cerecerez, Socorro Fire Department*  
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.
10. Discuss and take action on the following 'special projects' purchases for SFD;
  - a. BullEx Vehicle Fire Training System Package for \$40,490.
  - b. BullEx Pressure Vessel Prop for \$12,500.
  - c. Installation, set-up and training for \$5,980.
  - d. 25 sets of structural gear boots at \$295 a set for a total of \$7,375 to replace old worn-out sets.
  - e. 25 structural Bullard helmets from Daco Fire Equipment for \$8,750, as it was approved under the department's special projects; 'bunker gear'.  
*Submitted By: Chief Cerecerez, Socorro Fire Department*



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A motion to approve by Bill Adler and seconded by Elvia Schuller, contingent upon budget presentation by SFD. Motion carried.

11. Discuss and take action on the 2015 service contracts between all departments and the district for services.

*Submitted By: Annette Gonzalez, District Administrator*

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

12. Discuss and take action on the BCBS insurance renewal effective October 1, 2014.

*Submitted By: Annette Gonzalez, District Administrator*

A motion to approve Blue Choice Gold PPO by Bill Adler and seconded by Elvia Schuller. Motion carried.

13. Discuss and take action on CFD purchasing 15 Class A uniforms in the amount of \$6,285.10 from Premier Uniforms, there is currently \$6537.70 available funds in budget for uniforms.

*Submitted By: Chief Harkins, Clint Fire Department*

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

14. Discuss and take action to modify West Valley Fire Department 2013-2014 budget;

1. Transfer \$81.50 from 'Dues and Subscriptions' to:

- a. Utilities; Electric (\$70)
- b. Vehicle Repair and Maintenance (\$11.50)

2. Transfer \$330 from 'Equipment Repair and Maintenance' to:

- a. Fuel (\$30)
- b. Furniture/Equipment (<\$5K) (\$120)
- c. Utilities; Gas (\$15)
- d. Utilities; Water (\$155)
- e. Communications; Internet (\$10)

3. Transfer \$5,715 from 'Supplies; Firefighting' to:

- a. Training and Certifications (\$5370)
- b. Travel (\$135)
- c. Supplies; Office (\$210)

4. Transfer \$3,000 from 'Fire Prevention' to:

- a. Fire Prevention (to increase September 2014 to \$6,000)

*Submitted By: Chief Adler, West Valley Fire Department*

A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion carried.



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15. Discuss and take action on approving 5 members of the CFD for basic EMT certification provided by Life Ambulance Academy for a total of \$6,000 (\$1,200 each).  
*Submitted By: Chief Harkins, Clint Fire Department*  
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.
16. Discuss and take action on the proposed insurance renewal coverage provided by VFIS, due for renewal October 1, 2014.  
*Submitted By: Annette Gonzalez, District Administrator*  
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.
17. Discuss and take action on creating the law enforcement department.  
*Submitted By: Chief Esparza, Inspection Division*  
A motion to postpone until further TECLOS guidelines review, highlighting law enforcement department requirements, by Elvia Schuller and seconded by Bill Adler. Motion carried.
18. Discuss and take action on approving FFD to purchase weight room equipment in the amount of \$15,000.  
*Submitted By: Chief Martinez, Fabens Fire Department*  
A motion to approve by Bill Adler and seconded by Adrian Santana. Motion carried.
19. Discuss and take action on reallocating funds from FY 2013-2014 to different line items.  
*Submitted By: Chief Trevizo, San Elizario Fire Department*  
A motion to postpone by Elvia Schuller and seconded by Bill Adler. Motion carried.
20. Discuss and approve the next meeting to take place on October 22, 2014 at 7:00 P.M.  
*Submitted By: Annette Gonzalez, District Administrator*  
A motion to approve by Elvia Schuller and seconded by Bill Adler. Motion carried.
21. Adjournment.  
A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion carried.



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