



## **INTERNET USE POLICY and CONTRACT**

### **INTERNET ACCEPTABLE USE POLICY - SUMMARY (grades K-8)**

In order for a student to use the Foothill Oaks Academy Computer Lab Internet connection, which is provided for educational purposes only, he/she must read these guidelines or have them read and explained by a parent/guardian.

All Internet use at the elementary and middle school level is under the supervision of a teacher or responsible adult. Integrating the Internet into the curriculum is critical in preparing young people to thrive in the 21st century. We believe that it is important for students to become familiar with accessing information electronically. Access to the Internet enables students to explore thousands of libraries, databases, bulletin boards, and other resources. Because of its versatility and timeliness of its information, no other computer application holds as much potential to enrich and expand the process of education as the Internet.

Unless the attached contract is signed and returned, it will be assumed that your student does not have permission to use the Internet at school.

#### **Acceptable Use by Student**

Students will use the computer as instructed by the teachers.

Students may use the Internet and World Wide Web only when a teacher or other adults is present and they have been given permission to do so.

Students may not download any files or software without the permission of a teacher or other adult.

#### **Safe Use**

Students will never give out personal information about others or themselves over the Internet.

Students will not use names, only first initials, when doing project work over the Internet.

Students will inform their teacher immediately if they find materials or sites that make them uncomfortable.

#### **Internet Etiquette (netiquette)**

Students will be polite. They will only use language that is acceptable at school.

Students will use the computer in ways that will not harm the computer system or other people's work.

#### **Consequences**

It is understood that if the rules and guidelines of the school and the teacher are not followed, computer privileges will be taken away. A meeting will be scheduled with the school principal, classroom teacher and computer lab teacher to review the behavior in question. Parents will also be notified immediately.

# CONTRACT FOR THE USE OF THE INTERNET

Please complete this form either by hand or using Adobe Acrobat or Adobe Reader, print, sign and return it to the school office.

FAILURE TO RETURN THIS FORM INDICATES THE STUDENT DOES NOT HAVE PERMISSION TO USE THE INTERNET AT SCHOOL

"We have reviewed the rules and guidelines and wish to participate in Internet use at Foothill Oaks Academy."

Student:

Grade:

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

Parent/Guardian:

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
Date

**The required fields on this form may be completed manually, or by using Adobe Acrobat or Adobe Reader. When completed, please print both pages, sign in spaces indicated above, and return it to the school office immediately. For assistance, call (626) 301-9809.**