



Prior Authorization Specialist -Specialty Pharmacy

NJ and PA locations

Our client, a Specialty Pharmacy provides comprehensive therapy management services to assist patients with chronic illnesses to those ranging with complex medical conditions using a business model focused upon patient care. We are searching for candidates who will make a significant contribution to their customers and their internal team by applying your knowledge of insurance billing, intake, and eligibility of benefits, prior authorization and customer service.

Responsibilities:

- Liaise with physicians and physician office representatives
- Verify eligibility and specific drug coverage
- Obtain prior authorizations and insurance over-rides
- (Fill out forms and keep an active database and files)
- Communicate with patients
- Communicate and bill all Insurance companies
- Work directly with Pharmacy's Sales Representatives
- Triage patient and pharmacist related questions and channel to the appropriate person
- Provide Manufacturer Assistance
- Ensure proper interoffice communication between all parties
- (Owner/Pharmacist/ Pharmacy Technicians/ billing and Business development)
- Enroll all patients in appropriate patient assistance programs
- Supply Copay Assistance

Requirements:

- High school diploma: Certified technician a plus
- Experience with insurance formularies and drug classifications
- Experience with prior authorization process
- Prior pharmacy experience
- Basic specialty disease state knowledge
- Proven record of excellent attendance
- Strong positive references

Please Contact:
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