

RECORD OF PROCEEDINGS
MINUTES OF THE MEETING OF THE
LA PLATA ARCHULETA WATER DISTRICT
HELD
October 8, 2020

The regular meeting of the Board of Directors (“Board”) of the La Plata Archuleta Water District and Sundance/Farraday Subdistrict No. 1, La Plata County, Colorado, (“District”) was held on October 8, 2020, at 9:00 a.m. Due to public health concerns this meeting was held with no more than ten people in personal attendance in the District Office, all wearing masks and self-distanced due to the arrangement of the tables and chairs. Others called in to the meeting. Links and call-in information were provided in the posted meeting notice.

ATTENDANCE:

Directors in Attendance Were:

Dick Lunceford
Dan Lynn
Gregg Johnson
Ron Dent

Director Absent Was:

Mark Williams, whose absence was excused

Also in Attendance Were:

Ed Tolen La Plata Archuleta Water District Manager
Yvonne Brunson, La Plata Archuleta Water District Customer Service Representative
Cheryl Lynn, Secretary to the Board

Also in Attendance via Telephone Were:

Steve Harris, Harris Water Engineering
Dave Henry, Harris Water Engineering
Barb Prose, FredrickZink & Associates
Karmen King, Grayling LLC
David Greher, Collins Cockrel and Cole
Micki Mills, Collins Cockrel and Cole

CALL TO ORDER Chairperson Lunceford called the meeting to order at 9:00 a.m.

DISCLOSURE OF
POTENTIAL CONFLICTS
OF INTEREST

Disclosure of potential conflicts of interest will be a topic of discussion at every Board meeting to address potential conflicts of interests that may arise as new agenda items are introduced. District Directors who have disclosed potential conflicts of interest can vote as issues arise. Directors present reported no conflicts of interest.

PUBLIC COMMENTS No members of the public were present via telephone or in the District Office.

APPROVAL OF
MINUTES

Upon motion duly made by Director Dent, seconded by Director Johnson, and unanimously carried, the Minutes of the September 10, 2020 Regular Board Meeting were approved as presented.

FINANCIAL REPORT

Approval and Payment of Invoices – Mr. Tolen distributed the September 2020 Accounts Payable Report and September 2020 Accountant’s Compilation Report to Directors present at the meeting who reviewed the documents, clarifying information contained in the documents as necessary.

Upon motion duly made by Director Lynn, seconded by Director Johnson, and unanimously carried the Board approved payment of invoices as shown on the attached Accounts Payable statement dated October 7, 2020.

FINANCE COMMITTEE
REPORT

Mr. Tolen advised the Board that the current draft District budget is prepared without final budget numbers from the La Plata County Assessor because, due to the pandemic, data is not required to be available until October 13, 2020. Final La Plata County budget numbers will be available in time that another draft budget can be reviewed prior to passing the final budget at the December 10, 2020, Board meeting.

Mr. Tolen also advised that the District will need to make several payments over the course of the next month, one being a principal reduction payment on the Sundance/Farraday Subdistrict No. 1 CWRPDA loan. Provided that the Board agrees with the payments (discussed below), Director Lynn will accompany Mr. Tolen to the bank as the second signer on the account.

PUBLIC RELATIONS
/COMMUNICATIONS
COMMITTEE REPORT

Mr. Tolen noted that with the temporary closure of the City of Durango water fill station the District has signed up quite a few bulk water customers that previously filled at the Durango station. Interestingly, some of the new customers are residents of the District. The District's two fill stations saw an average of as many as eighty fill station customers per day.

LEGAL REPORT

Counsel Greher had nothing specific to report.

ENGINEER REPORT

Phase 1H Pipeline - Mr. Henry reminded the Board that the Phase 1H contract was awarded to TRC on August 26, 2020. TRC is currently going through the permitting process with CDOT. Changes were incorporated into the plans in the Gem Village area. Mr. Tolen and Mr. Henry will work out the related engineering and financial details that changed with changes to the plans.
Phase 2C - Mr. Henry reported that the utility locates have been done. The plans relative to utility work are 90% complete. Dave Henry and Dennis Dempsey (the CAD technician) met with Excel Energy and walked the project, estimating that 80% of the project has utilities on both sides of the road. Wetlands are also significant as part of this project. One option to address utilities and wetlands issues is for the District to request that the County allow placing the waterline under the surface of the roadway area itself.

ENVIRONMENTAL REPORT - Ms. King advised the Board that the Phase 2C wetlands have been delineated with a view toward balancing wetlands and utilities. Her next thrust will be to begin initial environmental work for Phase 2D.

GENERAL MANAGER REPORT

Gem Village Water - Mr. Tolen discussed with the Board the letter that he sent to Katie Sickles (Town of Bayfield Interim Manager) requesting that the Town allow the District to serve additional properties that are within the Bayfield Potential Service Area that weren't addressed in their letter to the District dated September 15, 2020. He also discussed the need for property owners in the Gem Village area to include their properties into the District now that the Town of Bayfield has ceded water service responsibility to that area. Discussed were reduced Inclusion fees when a group Petition for Inclusion is filed. Also discussed was the possibility of establishing one or more subdistricts for the area on the north side of Highway 160. The scope of this issue will require ongoing conversations and decisions regarding moving forward.

Approve a Principal Reduction Payment on the Sundance/Farraday Subdistrict No. 1 CWRPDA Loan – Following a discussion of the information related to the payment and upon motion duly made by Director Lynn, seconded by Director Dent, and unanimously carried the Board approved an additional principal payment in the amount of \$66,000.00.


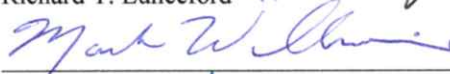
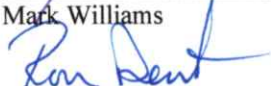
General Manager Report – Please see the October General Manager’s Report for information regarding District operations.



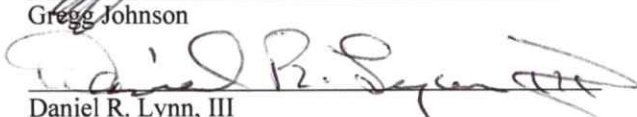
EXECUTIVE SESSION – An Executive Session was not conducted.

ANY OTHER MATTER WHICH MAY COME BEFORE THE BOARD – No additional matters were discussed.

ADJOURNMENT The meeting adjourned at 9:38 a.m. The next regular meeting of LAPLAWD is scheduled for Thursday, November 12, 2020, at 9:00 a.m. at 255 Ute Street, Ignacio, Colorado, unless it is necessary to meet in another matter to satisfy governmental requirements.

APPROVED


Richard T. Lunceford

Mark Williams

Ron Dent


Secretary for the Meeting

Gregg Johnson

Daniel R. Lynn, III