

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

February 14th

2019

CALL MEETING TO ORDER BY: Chris Diehl @ 7:30 p.m. Pledge of Allegiance

Fiscal Office: Roll Call; Diehl Chair: Here; Vice Chair Pfile: Here; Trustee Pfile; Here; Fiscal McCluskey: Here; Roads, Cemetery, Parks: Biltz: Absent; Fire: Jesse Baughman: Here; Zoning: Lippy: Here

Guest: Christina Kelly, Cooper Kelly, Courtney Kelly, Adam Fox, Katana Beal, Joshua White, Darrell Rose, Michelle Schweikert, Adam Schweikert.

I. MOTION TO APPROVE AGENDA: 2/14/2019

Moved by: Tim Seconded by: Jeffrey
Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

II. MOTION TO APPROVE MINUTES: 1/29/2019 Regular Meeting

Moved By: Tim Second: Jeffrey
Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

III. CORRESPONDENCE:

A. Chris: Spectrum: Following an internal corporate reorganization, Spectrum Mid-America, LLC now holds the state-issued authority to operate the cable system in your community. Spectrum Mid-America, LLC, is an indirect, wholly subsidiary of Charter Communications, Inc. ("Charter"). There was no change in control of the cable franchise. There will be no change in the service your community receives from Charter, and we look forward to continuing to serve your community. If you have any questions, please feel free to contact me at 330-630-7984 or via email at Chris.Thomas1@charter.com. Sincerely Chris Thomas.

B. Bill: Kevin gave me this; somebody had a funeral at the cemetery and used the chapel; basically thanks for using the chapel; they donated \$50.00; and are asking in regards to the donation plaque that is in the chapel; there are slots available and wanted to know if with that donation if they could have the families name put on their with \$50.00. I am not sure what the original charge was or anything. Personally I do not know anything about it; I know there is a plaque there; but I do not know if there is a minimum donation to get the name engraved on there. Chris: I do not know if there was any minimum donation the plaque recognized the people that put the original donations towards the building and so forth; is the way that it went; I guess I am not sure; I would not have a problem putting their name on it if they had something in the building that maybe Kevin could look and see if there is something that he would like to buy for the chapel. Tim: They are saying for that \$50.00 donation they would like to have their name put on it. Bill: Yes. Tim: It might cost \$50.00 to put their name on it. Chris: That is not that big of a deal; I can get that done for nothing; the guy that did that plaque; I know the guy that did that plaque and I am sure that he would probably do that little engraving for nothing as far as that goes; I am not sure that \$50.00 is enough; I guess also; But if there is something that we need or could use in the chapel for the \$50.00; maybe let's talk to Kevin first and set it aside for the time being. Bill: I have not deposited the check yet.

Questions or Comments from those in attendance:

Adam Schweikert: We purchased land down the road here a little bit and we wanted clarification on the process for building and getting permits; we know that there is a section of the code for temporary housing and it talks about obtaining a certificate; my question is that a certificate prior to putting a mobile home there; I guess that our septic person, well person, electric people all want something to connect to in order to test

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

February 14th

2019

and we want to know if we can have the mobile home put on the property and then have all of the services permitted and put in and then is this the zoning certificate then says that we can go ahead and occupy the premise while we are working on all the other things like building. Rhonda: According to the way the code is written; you have to have a septic permit and all of that before the trailer. Adam: The permits but not the system installed? Rhonda: I do not have the book in front of me right now. The way that I understand it is that in order for the trailer to be there the septic system has to already put in. Jeffrey: First of all, there has to be a permit to allow the trailer there. Rhonda: Right, it states in there that there is a six-month allowance and a 6-month extension. But you have to have the septic system. Jeffrey: The best thing to do is to set up an appointment with our zoning inspector and then. Adam: Like I said it says a separate zoning certificate shall be required; is that a building permit or. Rhonda: It is a different permit; it is a permit to have the trailer put there; the way that it is written it says that you have to have a septic system. Michelle: Right but the septic and the electric are saying the home has to be there so that they can connect to it; but zoning is saying. Rhonda: I only know what I read there. Adam: It is like the cart before the horse kind of deal; trying to line up all of these services to get done but they need something to connect to and I do not want to have them out to do some work and then technically we still cannot put the mobile home there because the system is not working; because it has not been connected to anything. Jeffrey: When you are talking mobile home; what are you actually talking about.48X28. Tim: So is it like a modular? Adam: It is two sections. Jeffrey: But it is only temporary? Michelle: It is temporary while we build the barn and the permanent home; our dilemma is that we have animals; we have horses that we have to get on the property. Chris: I thought that typically this was for a camper. Jeffrey: Yes, a camper, like a construction office or something like that. Rhonda: It does say mobile home in there. Adam: It does say Mobile Home in the zoning. Chris: A modular is n to really a mobile home; it is a home home. Adam: Like if you were building a home I would assume that you would go through that process and your services would already be there. You are not going to put the septic in until you are building a home; it is just going to be part of the process; the mobile home is already built; it is just going to be put there and the septic is going to be connected so we are just trying to coordinate and line up the services but we cannot get the permit to build the home. Chris: Typically what this was put in there for is more of a camper; pull a camper on to the lot and build your home; well a camper once the septic system is put in there; why a camper can move to the septic system and hook up to it; I guess I kind of understand what your contractor is talking about; if you are going with a full-fledged double wide there; I do not necessarily think that is what our zoning code was designed for I guess and I think that is one reason that it was set up that your septic system would be there and then you bring the temporary camper in there and hook it up. Jeffrey: We really need to let our zoning inspector handle this. Chris: I agree; you need to set up an appointment with her and go directly with her and if she has to she will talk to our legal counsel and get you taken care of; we really can't as trustees, we really can't help you with zoning issues per say; you have to go through our zoning. Rhonda: I will email the prosecutor in regards to what page and what section that you are talking about; and I will have him review it and have him clarify. I may have to go through the zoning board to get approval; but I will have him look at that first. Michelle: Can you give me kind of a rough idea of how long. Rhonda: We do have a holiday; hopefully by the end of next week.

IV. OLD BUSINESS:

A. Chris: I did talk to Chris Meduri about this piece of property over here on the corner; and he says he ran into a similar situation with Freedom Township; they had a piece of property that nobody could back track and come up with a legal description on it and who for sure owned it and so forth; he said that it would be easy at face value for us to

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

February 14th

2019

just to come up with a quit claim deed and turn it over to the church and so forth; I also did understand; he asked me how much it was worth and I said personally it is almost useless; but I said that if you want some kind of figure I said \$500.00 or less is probably what it is worth if that; It is too small to build on; it is surrounded by the church; it is no good to anybody but the church and it would be different if we had City water or city sewer; but even if we did have city water and city sewer I am not sure that half an acre is big enough for anything; what he suggested and what he did with Freedom Township and he had a name for it; but that name escapes me right now; he said what we really need to do is to advertise that we have this piece of property and if there is anybody in the area that has any claims to this property; they need to come forward now and give everybody a certain amount of time to do that and then after that time then it for sure belongs to the township then we can turn right around and dispose of it and more or less turn it over to the church. Tim: So we do not need to do sealed bids or anything like that. Chris: Probably not the way that he talked to me the other day; because it is such a minimal value. Bill: What if the church decides to lay claim. Chris: They could probably maybe lay claim to it; if they just sit back and let nobody come forward; it would probably end up being easier because not only could they come forward and lay claim to it but somebody else could possibly step forward and lay claim to it; and that is what he said; if we just turned around and just washed our hands of it and give a quit claim deed to the church right this minute; that washes us of claim to it; that sounds good on paper; but if the church turns around and does what they want to do with it and 10 years down the road somebody else could step up and say my long lost cousin has a claim to that piece of property and now you have something built on it; then there could be a problem; but if we take the bull by the horns right now and get everybody and all out in the open and be done with it; then nobody can come forward 10 years down the road and lay claim to it; I told him that I would talk to you guys and I think that is the way that we need to proceed with it and move on and be done with it; but if you guys have some other way of or some other thoughts. Tim: If that is what Chris says to do. Jeffrey: I would like to see something from Chris in writing. Chris: I know I agree with that too; he said that he would take care of the advertising and all of that too. Bill: He will! He will probably write it up and send it to me. Chris: He said that he more or less just did this for Freedom Township within the last year or so. Bill: Other discussions that I had between the Title Company and Chris's office; there would have to be a Survey the company that did the title search would be able to also do the quit claim deed; when I talked to the Pastor before he would be willing to pay for the survey and for the deed; but when he tried to get a survey based on what he had; I think that he talked to you at the last meeting and I was not here. Chris: I do not think that we can do a survey until. Bill: There will be some cost that we have to pick up as a township and then you are asking for \$500.00? for the property. Chris: Or even less; Chris just asked me what I thought it was worth and I just picked out that figure; I cannot imagine it being worth any more than \$500.00 really to anybody. Bill: I will follow up with Chris on the legal posting and then once that is under control then I will contact the title company and get it all together. Tim: Did we pay for the title search and all of that? Bill: There have not been any charges; because they were going to wait for the property to be transferred. It was only \$250.00 what we are looking at.

B. Jeffrey: Did we get that straightened around with Deerfield? Bill: Yes for the V-Box; we also got the 2018 More Grant for \$500.00 that is going to the park for mulch right now.

V. TRUSTEE REPORTS:

A. Chris: One that that I had Tim maybe you can talk to Kevin on the Excavator; Steve called me there is an update on a fitting inside the machine that they need to do; and I thought that we talked about it before at the bare minimum didn't we want the very

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

February 14th

2019

first maintenance done at Miners for the 50 hour; he thought that maybe the 50-hour maintenance might be coming up for service; he was not sure how many hours we put on it. Tim: The book shows like a 250 hour. Chris: But the very first one I guess is supposed to be about 50 hours. Jeffrey: They go through and tighten everything up; change the oil I think even. Chris: Maybe have Kevin and them take a look at that. Jeffrey: One of the things the mileage certification did we get that all mailed in and taken care of? Bill: Yes, Jeffrey: And the annual boundary; I sent that in electronically. Bill: I received something from them again today. Jeffrey: It is done; I just did it today.

VI. DEPARTMENT REPORTS:

A. Kevin Biltz- Roads/Buildings/Cemetery/Park Report: Roads: We have been salting the roads. We have received a bid for tree removal and stump grinding in the park and cemetery. We had a funeral on February 14th 2019

B. Jesse Baughman/Fire Department-Total Fire Department Runs for the month of January 2019; 40. Total Runs for the month of January 2018; 22. Fire 5; MAG 1; MAR 1: EMS 25; MAG 6; MAR 1. MVC 4; MAG 0; MAR; 1: Service Calls: 5: HAZ-MAT Calls 1. EMS: Contracts for both the Life Packs, Lucas and Power Cots are completed and turned in. Would like to request the Township pay for EMT-B class for Fire Cadet Adam Fox; he has been a cadet with the Fire Department for 4 years and he is a senior in high school and approaching graduation and he has asked me if he could enroll in the upcoming EMS class presented by UH and I forgot to bring the paper that has the cost; Adam how much does that cost? Adam \$950.00. Jesse: Adam has been on the department as a cadet for 4 years; he is in good standing with the department and plans to join the department upon graduation and turning 18 as a probationary member. Jeffrey: How old are you right now? Adam: 17. Jeffrey: When do you turn 18? Adam: July. Jeffrey: So we are going to enroll him in that class at 17 years old and pay for this class. Jesse: By the time that he graduates the class he will be graduated from high school and turned 18 and be eligible to take his national registry for the test and then at that time he will be ready to become a full-fledged probationary member he will already be able to perform as a EMT basically. Jeffrey: And I assume from there that you will go into your fire fighters; is that what I understand. Adam: Yes. Jeffrey: I think that this needs to go to executive session to discuss training and man power. Chris: That is fine. I have a question before we do something like that. What are figuring on doing after you graduate? Adam: My first objective is going to be fire school and then I am also going to go through medic school as well after I get my Fire Card and I have spent that time on at Edinburg. Chris: So you are leaning towards being a full time fireman, is that what it is; before we invest too much money in you I guess that I was just curious where you were heading; I guess. Adam: My other goal is to go into some type of EMS as well on top of being on the fire department; so that I could better use my EMT card. Chris: OK, that is all that I had for him; do you guys have anything else? Thanks Adam.

Fire: 3 sets of IRONS have been ordered through Fire Fox.

General: Meeting with Ravenna City Dispatch Coordinator Capt. Rarrick about MARCS radios was postponed, a new date has not been set at this time.

ORTARMA Grant: Want to apply for the grant to get new safety lights and vests for personnel. Paula spoke with Wendy French and she told her that even though the deadline was Dec. 31st 2018 there is still \$500.00 available for Fire Department. Bill: Which Grant? Jesse: The ORTARMA. Bill: Is there a fire grant that you are talking about? Jesse: She said that there is \$500.00. Bill: We already. Jesse: At the time that she had talked to her on Wednesday; she had mentioned that you had typically applied for like mulch or something every year; they said that they still had like \$500.00 available for fire departments and would like to see some other stuff purchased. Bill: Is this for the 2019 year? Jesse: Well. Bill: Because we have submitted 2 actually. Jesse: She just said that the deadline was December 31st; I would assume that it was applying for the 2019.

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

February 14th

2019

Bill: I will have to look; because we redid it again for more mulch; because the cost for that project is like \$2,000.00; but go ahead and continue; I will follow up with what I have sent. Jesse: I would like to take that \$500.00 that is available apply for the grant to get some safety lights that attach to your person for when we are on the hire; they sell them at complete auto and they gave me one at one time just to look at; plus, I would like to get other safety vests for the department with that money because that is how that grant works is for safety projects. Tim: I did not even know that they had a specific Fire. Jesse: I do not know if it is specific fire. Jeffrey: They do. Jesse: I know in Atwater like every year the Road Department would get it one year and then the fire department would get it the next; we would alternate it; that is how she worked it down there with them. This was Monday or Tuesday that we had talked to them. Chris: Let's check this out; we do not want to fight against each other either. Jesse: Right. Chris: If there is \$500.00 both sides than that would be fantastic. Bill: I thought that I had seen a flier at some point in one of the magazines like the township magazine; that ORTARMA does have a separate fire grant; so that is what I thought you were even talking about; I will follow up with Wendy and if it is not posted; I will let everyone know. Jesse: Let me know as soon as you can because she said that it did need to be done as soon as possible. The other thing that I need to bring up that I forgot to put on my trustee report is the association I guess a while back was going to buy a bench to dedicate for Judy Repcik; so we are still trying to find the right bench for that; our plan is to get it and purchase it by Memorial Day and dedicate it at that time; but we also we would like to have the bench placed at the park because that was one of Judy's favorite places to be; so along with the bench we would like to see if maybe the township would designate a certain amount of area and along with the bench we could actually create a Fire Fighters Memorial; so we are looking at maybe an area of 100 ft. by 100 ft. where we could like have a bench for Judy and then some type of Fire Fighters Memorial too there an area specific. Jeffrey: I thought that I saw something; didn't Bob talk about that at some time too? Jesse: Yes; but we have never asked for a specific area in the park. Chris: I think that it would be fine Jesse and I am sure that we could work that out no problem at all; but I wonder if we could not work together with some of these boy scouts and turn it into an Eagle Scout project. Jesse: Well that is possible; right now we are just asking for the area that we can. Rhonda: Ryan is still looking for a project; there are 3 that are still looking for projects; I think. Tim: We can coordinate the boy scouts and the road department and see where a place for something like that would be; I will talk to Kevin about it too. Bill: There would not be any limitations to that because of the Nature Woods Grant funding the park at all? There is funding by the Nature Woods Grant so there are a lot of restrictions about any type of restrictions; it is not an ownership that is being transferred or anything so it is still totally. So I do not think that Grant would cause a problem.

C. Rhonda Lipply/Zoning: I talked to Chris he sent me copies of all of the paperwork that he sent to T&A Pallet and he is going to request a hearing; he did not send me anything stating when the hearing was or anything; but he requested a hearing. Jeffrey: Did you get the situation with Complete taken care of? Rhonda: With Complete? I thought we were going to let that one ride for a little bit; Or do you want me to just go and talk with them? Chris: I think that we still need to go and talk to them and ask them if they have any thoughts about. They are a good neighbor and we understand that. Rhonda: I can do that. Jesse: I did see where he responded to the email and it was a good response; very proper; but we don't want to. Rhonda: If you want me to follow through with it further than I will. Tim: What did it say. Rhonda: It all needs to be behind a fence; a fence that you cannot see through. Tim: There is probably a nice way to maybe mention that to him. Even if they cleaned the brush up and lined the cars up; it would make a huge improvement. Chris: Talk to him and see how receptive he is about doing

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

February 14th

2019

something about a fence; the privacy type fence. Rhonda: According to regulations it should be a fence that cannot be seen through. Tim: We had to do a little bit of that we had to run those ribbons through it; it is very time consuming and a pain; but it would hide some of the junk around there. Rhonda: I cannot imagine that it would be overly expensive to do it that way? Tim: No, just very time consuming. Rhonda: If I come with suggestions it may be received a little better. Chris: Did you get anywhere regarding the trailer down there on 14? Rhonda: No, I can send a second notice.

D. Bill McCluskey-Fiscal Officer-financial reports, warrants, bills and PO's shared, financial reports. Docs to election board, there was a week of no internet, yearend we are OK financially looking. I have a cemetery deed to sign; I never did hear back from Chris Meduri; when I went to the election board to turn in the forms; I am sorry; I was ill; I had Pneumonia and I went into the election board and stood like 5 feet from Theresa there; one of the changes in the law was in writing the need for necessity we need to be specific as to whether the levy was for the entire township or a portion of the township for example if you wanted to do a road levy maybe you wanted to limit that to a business zoned area because the roads get torn up more; you could actually do that rather than doing it for the whole township; so that is how it appeared to me at the meeting when I read through that; i did send all the old copies and everything you guys said; I did send that to Chris and I did not hear back; but I went ahead; to me if it said Edinburg Township Portage County that would be the entire township; I just had a bad feeling about it so when I wrote up the document, that you guys approved; I wrote entire township; when I went up there they were not going to accept it because she said that I did not specify the entire; so I had to show her the line where I actually did; so I was ahead even though Chris never got back to me; so everything was signed off the next thing they are doing it on email now so you do not actually have to go up and read the wording for the levy so once that comes through; I will let you know. With that week without internet and I have been ill. Without those problems I would have been further along with year-end; I should have year-end done in the next few days hopefully; then we will send the final year end information to the county at which point they will do the second certification for the final appropriations for the year; so far I think that we are OK with financially to cover; I do not think that we are going to have the problem that we had last year with some of the salaries for the Fire Department; I think that we budgeted well; depending on how much spending is done between now and March 31st. I do have financial reports for Jesse that I printed out; I will look over with you afterwards.

VII. MOTION TO PAY THE BILLS: Warrants 41066-41087

Moved By: Jeffrey; Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Pfile: Yes

MOTION:

To go into Executive Session at 8:14PM to discuss Fire Department Personnel issues.

Moved By: Jeffrey Seconded: Tim

Mr. Bixler: Yes Mr. Diehl: Yes Mr. Pfile: Yes

MOTION:

To come back from Executive Session at 8:34 PM from discussing Fire Department Personnel

Moved By: Tim Second: Jeffrey

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

February 14th

2019

MOTION: RESOLUTION: 2019-008

Motion: So move that the township pays half of your tuition of \$950.00 for EMT class at UH starting on February 26th and ending on August 1st including text books and everything and we will reimburse you the other upon completion and passing of the national Registry Test with one-year commitment to work minimal part time employment with our department after graduation; as a trial basis of reimbursement for cadets.

Moved By: Chris Second: Jeffrey

Mr. Bixler: Yes; Mr. Pfile: Yes; Mr. Diehl: Yes

VIII. MOTION: MEETING ADJOURNED, TIME: 8:37 PM

Moved By: Jeffrey Second: Tim

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Chris Diehl, Chairman

Tim Pfile, Vice Chairman

Jeffery Bixler, Trustee

William McCluskey, Fiscal Officer