



# Summer Village of Silver Sands

## Administrative Policy

Number	Title			
<b>A-REC-RENT-1</b>	<b>Rental Policy</b>			
Approval	Approved		Last Revised	
(CAO initials)	<b>Resolution No:</b>	101-19	<b>Resolution No:</b>	
	<b>Date:</b>	June 28-19	<b>Date:</b>	

### Purpose

The Summer Village of Silver Sands has various recreational items which Council wishes to make available to residents of the Summer Village of Silver Sands through a rental agreement process. The Summer Village of Silver Sands has a Quonset building which does not have proper cooking, cleaning or bathroom facilities, and as it is a place of business where Summer Village equipment and tools are stored and cannot easily be secured, and because of property and liability insurance reasons, this facility will not be rented out to the general public.

### Policy Statement

The Summer Village has in its possession various recreational items such as chairs, tables and picnic tables. As these items were purchased by the Summer Village through tax and/or grant revenue, Council is of the opinion that rental of these items should be made available to Summer Village residents.

### Standards

1. A rental agreement must be completed and executed prior to accessing the items, and this rental agreement will include the renters name, village address, contact number, pickup and return dates/times and the items which they wish the rent. A \$200.00 cash damage deposit will have to be submitted along with the completed rental agreement. This damage deposit will be returned if the rented items are returned in good order.
2. The rental fee will be \$25.00/day for any tables, chairs, picnic tables.
3. All items must be picked up and returned to the Summer Village Public Works Quonset by the renter and this must be arranged 2 days in advance with the Public Works department.
4. Items may be rented for 2 consecutive days. A rental request of more than 2 consecutive days must be approved by Council before the items will be released.
5. The rental fee may be waived if two or more Council members agree to waive the fee. The damage deposit will not be waived.



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## RENTAL AGREEMENT

\_\_\_\_\_  
Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Phone Number / Silver Sands Municipal Address

The Renter Agrees (please initial):

\_\_\_\_\_ To provide the Summer Village with a \$200.00 cash damage deposit which is to be returned if the rented items are returned on time and in good order.

\_\_\_\_\_ To a rental fee of \$25.00/day for any tables, chairs, picnic tables unless the rental fee is otherwise waived by Council in writing.

\_\_\_\_\_ That all items must be picked up and returned to the Summer Village Public Works Quonset by the renter and this must be arranged 2 days in advance with the Public Works department.

\_\_\_\_\_ That the items may be rented for 2 consecutive days. A rental request of more than 2 consecutive days must be approved by Council before the items will be released.

\_\_\_\_\_  
Date(s) of event(s)

\_\_\_\_\_  
Description of event

\_\_\_\_\_  
For the Renter (print name & sign)

\_\_\_\_\_  
For the S.V. Silver Sands (print name & sign)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness (print name & sign)

\_\_\_\_\_  
Witness (print name & sign)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date