

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting
Monday, April 10, 2017
Martin Recreation Center
11:00 a.m.

Present: Mayor Gary Burns
Councilor Victor Staudzs
Councilor Eli Gushaty

Administrator Norman Briscoe
Recording Secretary Diane Briscoe

1. Call to Order

Mayor Gary Burns called the meeting to order at 10:56 a.m.

- a) Additions to Agenda
There were no additions to the agenda.

MOVED by Eli Gushaty to accept the agenda as presented.

CARRIED

2. Minutes of Previous Meetings

- a) Minutes of November 18, 2016 Special Meeting

MOVED by Gary Burns to approve the Minutes of the November 18, 2016 Special Meeting.

CARRIED

3. Business Arising from Minutes

a) **Fencing Around Park**

Various ATV's and off-road-vehicles have been causing considerable damage to the grass at Martin Rec Center. Administration obtained a quote to have chain-link fence put around the park in an attempt to keep these vehicles off the grass. After considerable discussion:

Mayor Gary Burns moved to have a chain-link fence installed around the park per the quote received.

CARRIED
With one opposed.

4. Financial Reports

a) **JMD Group Re: 2016 Audited Financial Statements**

Richard Jean of JMD Group joined the meeting at 11:05 and presented the December 31, 2016 audited financial Statements. The statements were accepted as presented.

Mayor Gary Burns moved that the Audited Financial Statements for December 31, 2016 be accepted as presented.

CARRIED

b) **12 Months Ended December 31, 2016**

MOVED by Mayor Gary Burns that the financial reports for the 12 months ended December 31, 2016 showing a surplus of \$10,336 be approved as presented and cheque numbers 1886 to 1909 in the amount of \$116,302.81 be approved as presented.

CARRIED

c) **3 Months Ended March 31, 2017**

Moved by Eli Gushaty that the financial reports for the 3 months ended March 31, 2017 be approved as presented and cheque number 1910 to 1934 in the amount of \$30,977.92 be approved as presented.

d) 2016/2017 Grants Update

Norman Briscoe presented the 2017 Grant Reconciliation at March 31, 2017. \$4,687 is available in MSI Operating grants and \$272,306.51 available for capital grants.

As grant money is available based on population, Council requested Administration to look into re-doing the Village census.

e) Update - ACP Conditional Grant Agreement for Towers & Radios - \$130,000

Administration gave a report and an update on the status of upgrade to the communication towers and radios for first responders. Estimated completion date is early 2017.

f) 2016/2017 Capital Projects and Grants

Administration presented a schedule for 2017 Capital Projects. Council discussed.

g) 2017 Budget

Administration presented the Draft 2017 Budget for discussion purposes. The final budget will be passed at the next meeting.

5. Unfinished Business – Action List

- a) The action list was reviewed and updated.

6. New Business

a) Resolution to Cancel 40 day penalty – 131 Russel Drive

Be it resolved that Council approve the cancellation of the \$132.38 July 2016, 40 day late payment penalty on 131 Russel Drive, Tax Roll number 85296, Charles and Shari Taylor.

Moved by: Mayor Gary Burns

Seconded by: Eli Gushaty

CARRIED

The reason for the cancellation is that the lawyer handling the purchase for 131 Russel Drive on the Taylors behalf, collected the tax payment from them and advised he would pay it for them. Payment from the lawyer was never received by the Summer Village. The lawyer mailed the payment to the wrong municipality and subsequent refund to Taylor's previous address.

b) Resolution to Approve Regional Strategic Business Plan

Be it resolved that the Summer Village of Horseshoe Bay Council, having reviewed the Regional Strategic Business Plans for 2016 and 2017, in collaboration the with Town of St. Paul, County of St. Paul and Town of Elk Point, approve the plans as presented.

Moved by: Vic Staudzs

Seconded by: Eli Gushaty

CARRIED

c) Resolution to Support Ashmont-Mallaig Inter-Basin Water Transfer

Be it resolved that the Summer Village of Horseshoe Bay support and endorse the County of St. Paul No. 19 application asking the Alberta Legislative Assembly to approve an inter-basin water transfer amendment between the North Saskatchewan River drainage basin into the Beaver River drainage basin. The amendment would allow for the extension planned to the current regional waterline from Ashmont to Mallaig. The Summer Village property owners and residents would greatly benefit from the extension of the waterline which would bring reliable potable water closer to the Summer Village. Having a reliable potable water source located in Mallaig would reduce the time and cost of travel and to obtain water, in half. The current distance would reduce from approximately 22-25 kilometers to approximately 10 kilometers.

Moved by: Gary Burns

Seconded by: Eli Gushaty

CARRIED

d) **Regional Emergency Management Joint Servicing Agreement**

Mayor Gary Burns moved to approve the Regional Emergency Management Joint Servicing Agreement.

CARRIED

e) **Regional Occupational Health and Safety Joint Servicing Agreement**

Eli Gushaty moved to approve the Regional Occupational Health and Safety Servicing Agreement.

CARRIED

f) **Municipal Policy No. 9 Council Code of Conduct**

Mayor Gary Burns moved to approve Policy No. 9 – Council Code of Conduct, effective January 1, 2017.

CARRIED

g) **2017 Municipal Election**

i. **Nomination Day**

Norman Briscoe, as Administrator, will be the Returning Officer for the 2017 election. Notice of nomination day will be mailed with the 2017 tax notices on June 1, 2017.

Mayor Gary Burns moved that nominations for municipal council be received between 9:00 a.m. and 12:00 a.m. on Saturday, July 1, 2017, at Martin Recreation Center.

CARRIED

Election Day, if needed, will be July 29, 2017 four weeks after Nomination Day as regulated under Section 12(a) of the Local Authorities Election Act.

ii. Advance Vote Sec 73-75

Be it resolved that, in accordance with Section 73(1) of the Local Authorities Election Act, the Summer Village of Horseshoe Bay Council hereby provide for holding an advance vote, if needed, for the 2017 Municipal Election.

Moved by: Mayor Gary Burns

Seconded by: Vic Staudzs

CARRIED

The Returning Officer will determine the days and hours when the advance vote is held and give notice in the form prescribed under section 35 of the Local Authorities Election Act.

iii. Special Ballot Sec 77.1

There will be no provision for a Special Ballot.

h) Joint Council Meeting

Norman Briscoe and Vic Staudzs will attend a Joint Council Meeting with the County of St. Paul, Town of St. Paul and Town of Elk Point, to be held late April or Mid May.

i) North Saskatchewan River Watershed Alliance Conference

Mayor Gary Burns represented council at the North Saskatchewan River Watershed Alliance Conference on April 6, 2017. He gave a report on the conference presentation.

7. Correspondence

The following items were presented for information and discussion.

- a. Alberta Aquatic Invasive Species Update
- b. Draft Newsletter

- c. FCM Legal Defense Fund
Council agreed to pay the annual fee to the Federation of Canadian Municipalities of \$52.50

- d. Alberta Environment & Parks (AEP) Re: "Respect Our Lakes", signs.
Signs were not installed in the Summer Village as we do not have lake access for boats.

- e. ALARIE Asset Distribution - \$6,537.
If approved by the courts the funds will be received sometime after April 19, 2017.

8. Next Meeting

Mayor Gary Burns moved to set the next regular meeting May 20, 2017 at 11:00 a.m.

CARRIED

9. Adjournment

Mayor Gary Burns moved the meeting be adjourned at 1:40 p.m.

CARRIED

Mayor

Date

Administrator